**Albrighton Hunt Pony Club Rally Cancellation Policy 2024**

Please book carefully onto Rallies.

We will ask for forms to be submitted by a particular date, After that date we commit to Instructor and Arena Hire based on the received bookings, and the Branch is financially committed to the cost of those bookings once made.

We also review booking numbers during the month and, where possible, if a waiting list is operating, we try to extend hires and instructor numbers to provide a place for those waiting.

Our policy is:-

1. No Credits for External Hires once the booking has been received– even if we can reduce instructor groups, we will still be committed to hire charges based on the number of hours booked for the original entries.
2. No Credits at Watling Street Grange once the Groups have been released – at that point, we are committed to the instructor for the number of hours booked, even if the groups are reduced.
3. If your child is on a waiting list and you no longer require that place you must inform us at least 3 days prior to the Rally (and prior to them being allocated a place)
4. The only exception to this is in relation to an XC Course hire where we are able to pay per rider, rather than per hour, and only if cancellations are made **with at least a week’s notice**. The Hire element is creditable **PROVIDED THAT** we are able to change the rider numbers with the venue and so the branch is not charged for that Rider’s place.

If you have any queries or concerns, please speak to Becky, Amy or Helen.

Last Updated: 20th February 2024