



THE PONY CLUB RISK ASSESSMENT

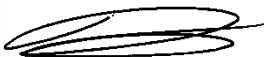
LYNEHAM HEATH EQUESTRIAN

Date March 2022 _____ Location __LYNEHAM HEATH EQUESTRIAN, LYNEHAM, CHIPPING NORTON OX7 6QQ

Map Reference __SP278214 _____ What3Words _____ bottom.salads.gobblers Event: Rally Nearest Defibrillator Telephone Kiosk (Silver Kiosk), Market Place/High Street, Chipping Norton, Oxfordshire, OX7 5DD, UK RECOMMEND DIAL 999 AND ASK FOR NEAREST AED

HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS
Access Road		PC Members. PC Officials. Parents. General Public. Animals. Property.	see joining instructions	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input type="checkbox"/> LOW <input checked="" type="checkbox"/>	Lyneham Heath Equestrian signs on access road already in place as venue open for schooling and clinics etc
Main Entrance & Exit	Sufficient turning space for lorries & trailers to prevent restricting access road? Good ground conditions? Clear view from both ways? Wide enough for 2 vehicles? Alternative road gates?	PC Members. PC Officials. Parents. General Public. Animals. Property.	Easy access for both lorries and trailers into venue. Plenty of parking space on hard standing. Good ground conditions, hard standing for lorries and trailers in lorry park. Gates into venue to be opened and closed for access. All gates onto roadways closed.	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input type="checkbox"/> LOW <input checked="" type="checkbox"/>	

HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS
Movements of horses, pedestrians and vehicles on site.	Safe vehicle routes? Safe pedestrian routes?	PC Members. PC Officials. Parents. General Public.	No need for vehicle use on site. All parking in designated area.	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/>	Need to be aware that there may be other people using the facilities for

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	Safe horse/pony routes? Safe spectator car parking? Safe horse transport parking? Any public right of way?	Animals. Property.	Parents/Carers to stay at a distance from members riding so as not to be in the way or interfere with instruction.	ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	schooling at the same time. See also generic Covid 19 Risk assessment
Impact and crush injuries from falls or contact with horses. Included but not limited to ridden activity, officials checks	PC Members, Coach and spectators may become injured if crush or impact occurs by being kicked, trodden on or crushed by close proximity to a horse.	PC Members. PC Officials. Parents. General Public. Animals. Property.	<p>It is the riders/handlers responsibility to ensure their horse is under control at all times.</p> <p>Pedestrians stood in close proximity to horses must be responsible for their own safety and the possibility of crush from hoof to foot contact.</p> <p>Pedestrians and handlers should avoid standing directly behind horses.</p> <p>Any horses that are known to kick must wear a red ribbon in the tail.</p> <p>All riders must wear an approved riding hat at all times when mounted in compliance with PC rules.</p> <p>Congestion building up with horses around entrances to the arenas must be monitored and riders/handlers will be asked to move away to create space.</p> <p>It is the parent/rider/handler responsibility to ensure all horse tack is safe, sound, secure and fits correctly.</p>	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	See also generic Covid-19 Risk Assessment

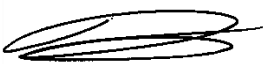
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Impact and crush injuries from loose horses.	PC Members, Coach, members of the public and spectators may become injured if impact occurs between them and a loose horse	PC Members. PC Officials. Parents. General Public. Animals. Property.	In the case of a loose horse, a warning of 'LOOSE HORSE' must be shouted and action taken immediately to prevent the horse escaping onto the road. When not being ridden horses/ponies will be kept in their lorry/trailer	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	See also generic Covid-19 Risk Assessment
Impact or crush injury when using the arena facility and activity equipment.	Impact or fall injury due to inadequate facility or incorrect equipment used in riding activities	PC Members. PC Officials. Parents. General Public. Animals. Property.	Equipment checked before each group as required. Arena and equipment are changed and altered based on activities and rider abilities by the competent Coach. Surface Conditions are monitored and are safe. Any other requirements from the site occupier are taken into account.	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	See also generic Covid-19 Risk Assessment
Slips, Trips & Falls	Rough Ground Unsupervised children	PC Members. PC Officials. Parents. General Public. Animals. Property.	Lyneham Heath rope/cone bad areas/ trip hazards as necessary. Coaches to report any damage/hazards that have not been dealt with to Rally Organiser/Responsible Person and/or Lyneham Heath immediately. Parents told that any children not riding must remain with their parents and not wander around the area or climb on, or play around, any fence.	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	
Arenas with surface or on grass used for	Equipment Stored in arena?	PC Members. PC Officials.	Inspect arenas and spectator areas	HIGH <input type="checkbox"/>	

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dressage/flatwork and/or show jumping	Entrance/Exit doors. Arena Surface Spectator area. Warm up area	Parents. General Public. Animals. Property.	before start of rally. Entrance/Exit gates (if any) to arenas to be supervised and kept closed for duration of instruction. All equipment to be left as found at the start of the rally. Any damaged equipment (poles, fillers, cups etc) to be removed and reported to Lyneham Heath as soon as possible, and before leaving the site. Arenas and jumps checked thoroughly by Coaches before members jump. Jumps checked for defects and damaged poles and wings removed as necessary. In adverse weather ground conditions checked at intervals to ensure going does not become unsafe Spectators to remain outside the arena.	SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	
HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS
XC Course including all weather loop	Fence design & construction Ground Conditions Public Access Communications Remote sections of course	PC Members. PC Officials. Parents. General Public. Animals. Property.	Fences and ground conditions visually checked by coaches before members jump. Coaches to assess their ride ability and ensure that jumps attempted are within their capability. Coaches to carry charged mobile phones for communication together	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	Course designed by Charles Etherington-Smith and constructed by Lyneham Heath. Open to the public for schooling and clinics Vehicle access to all parts of the course. All weather loop (wood chip track) used when the ground is too wet for

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			<p>with details of postcode and grid reference.</p> <p>In adverse weather course checked at intervals to ensure going does not become unsafe.</p> <p>Any damage to fences to be reported to Lyneham Heath as soon as possible, and before leaving the site.</p>		<p>the main XC course on grass to be used. Lyneham Heath advise booking after 11am if frost is forecast.</p> <p>Booking for all weather loop is for exclusive use for up to five horses per hour. All weather loop is not intended to be used as a gallop.</p>
HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS.
Instruction	<p>Coaches: Competent? On PC register?</p> <p>Helpers available?</p> <p>Adequate space</p> <p>Facilities suitable for each ride's ability.</p> <p>Safeguarding.</p>	<p>PC Members. PC Officials. Parents. General Public. Animals. Property.</p>	<p>All coaches used are listed on the PC register as competent and up to date with all required certifications.</p> <p>Supervision as required.</p> <p>Coaches briefed before start of the rally.</p> <p>Members to only jump under instruction of coach.</p> <p>Rally Organiser/ Responsible Person to observe each ride for part of rally.</p> <p>Move riders in ride not suitable for their ability or pony if necessary.</p> <p>All members to have either a Parent/Carer or Nominated Person responsible for them for duration of the rally. No member to be left at the rally without permission from the Rally Organiser/Responsible Person and</p>	<p>HIGH <input type="checkbox"/></p> <p>SIGNIFICANT <input type="checkbox"/></p> <p>ACCEPTABLE <input checked="" type="checkbox"/></p> <p>LOW <input type="checkbox"/></p>	See also generic Covid 19 Risk assessment

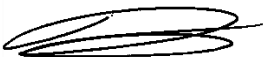
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Rights, wellbeing and mental/physical health	Harm to an individual's rights, wellbeing and mental/physical health	PC Members. PC Officials. Parents. General Public. Animals. Property.	<p>Instructor. The coach to be advised of any Nominated Responsible Person.</p> <p>The organisation has members of staff to support with safeguarding of all involved at our activities.</p> <p>The Pony Club Safeguarding policy outlines the processes which should be adhered to (full details).</p> <p>Those who regularly come in to contact with members, e.g Coaches and officials or those in a position of responsibility, must meet compliance checks. This is termed as regulated activity/ work and is covered in the Safer Recruitment Policies.</p> <p>Coaches level of supervision is determined by their qualifications (full details).</p> <p>Camps, Competitions, Residentials and excursions are carried out in line with guidance, including provision of supervision and ratios of staffing. Members, parents, guardians, volunteers and officials adhere to the respective Code of Conduct and steps are taken should this not be followed.</p> <p>All measures identified in the Health and Safety Rule book are adhered to, including first aid and accident reporting.</p> <p>Members medical needs are identified through medical consent form and steps agreed with the parent/ guardian and nominated official to administer and store</p>	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	See also generic Covid 19 Risk assessment Current DBS, CPD, first aid

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			<p>medication including record keeping. The organisations Drugs and Alcohol Policy is adhered to.</p>		
Fire	Vehicles	PC Members. PC Officials. Parents. General Public. Animals. Property	<p>In case of fire, coaches to take all members away from the scene of the fire until they have been advised that it is safe to return.</p>	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	<p>Lyneham Heath Equestrian has a fire risk assessment and emergency procedure.</p> <p>See note re mobile phone</p>

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