

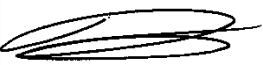


## THE PONY CLUB RISK ASSESSMENT SMITHS – NEW HOUSE FARM

Date March 2022 \_\_\_\_\_ Location New House Farm Arena, Badminton Glos GL9 1HB

Map Reference ST786809 What3Words planting:punters:correctly Event: Rally Nearest Defibrillator Luckington Community School, The Green, Chippenham, SN14 6NU RECOMMEND DIAL 999 AND ASK FOR NEAREST AED

HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS
Access Road	Wide entrance off very busy road on bends	PC Members. PC Officials. Parents. General Public. Animals. Property.	see joining instructions	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input type="checkbox"/> LOW <input checked="" type="checkbox"/>	Be alert when slowing and turning
Main Entrance & Exit  Parking  Movements of horses, pedestrians and vehicles on site	Sufficient turning space for lorries & trailers to prevent restricting access road  Ground conditions  Clear view from both ways  Wide enough for 2 vehicles  Unsupervised children  Dogs  Impact between vehicles, Vehicles vs pedestrians, Vehicles vs horses	PC Members. PC Officials. Parents. General Public. Animals. Property.	Horses must be led into the arena and mounted when securely within the arena  All gates onto roadways closed.  Parents told that any children not riding must remain with their parents and not wander around the area.  Any dogs must be left in the vehicles if brought to the rally.  Vehicles entering must drive slowly and be aware of horses/children and other vehicles on site.	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input type="checkbox"/> LOW <input checked="" type="checkbox"/>	Wide entrance with plenty of room for lorries and trailers to turn.  Stone parking area.  See also generic Covid 19 Risk assessment
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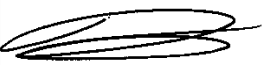
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By (Print Name) Nicky Davis	Signed 	By (Print Name)	Signed

Revision No 2  
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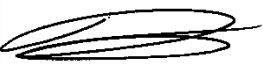
<p>Slips, Trips &amp; Falls</p>	<p>Ground conditions Arena surface Rough Ground Unsupervised children</p>	<p>PC Members. PC Officials. Parents. General Public. Animals. Property.</p>	<p>Parents told that any children not riding must remain with their parents and not wander around the area, all buildings are out of bounds  Coaches supervise all jumping, members to be told that they may only jump when under instruction.</p>	<p>HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/></p>	<p>Good level ground conditions  See also generic Covid 19 Risk assessment</p>
<p>Impact and crush injuries from falls or contact with horses. Included but not limited to ridden activity, officials checks</p>	<p>PC Members, Coach and spectators may become injured if crush or impact occurs by being kicked, trodden on or crushed by close proximity to a horse.</p>	<p>PC Members. PC Officials. Parents. General Public. Animals. Property.</p>	<p>It is the riders/handlers responsibility to ensure their horse is under control at all times.  Spectators are allowed only in the corner with the bench while the rally is in progress.  Pedestrians stood in close proximity to horses must be responsible for their own safety and the possibility of crush from hoof to foot contact.  Pedestrians and handlers should avoid standing directly behind horses.  Any horses that are known to kick must wear a red ribbon in the tail.  All riders must wear an approved riding hat at all times when mounted in compliance with PC rules.  Congestion building up with horses around entrances to the arena must be monitored and riders/handlers will be</p>	<p>HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/></p>	<p>See also generic Covid 19 Risk assessment</p>

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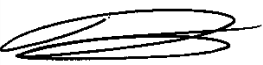
HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS
			asked to move away to create space.  It is the parent/rider/handler responsibility to ensure all horse tack is safe, sound, secure and fits correctly.		
Impact or crush injury when using the arena facility and activity equipment.	Impact or fall injury due to inadequate facility or incorrect equipment used in riding activities	PC Members. PC Officials. Parents. General Public. Animals. Property.	Equipment checked before each group as required.  Arena and equipment are changed and altered based on activities and rider abilities by the competent Coach.  Surface Conditions are monitored and are safe.  Any other requirements from the site occupier are taken into account	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	See also generic Covid 19 Risk assessment
Impact and crush injuries from loose horses.	PC Members, Coach, members of the public and spectators may become injured if impact occurs between them and a loose horse	PC Members. PC Officials. Parents. General Public. Animals. Property.	In the case of a loose horse, a warning of 'LOOSE HORSE' must be shouted and action taken immediately to prevent the horse escaping onto the road.  When not being ridden horses/ponies will be kept in their lorry/trailer	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	See also generic Covid 19 Risk assessment
Outdoor Arena	Ground conditions  Condition of jump stands and poles  Supervision of members.	PC Members. PC Officials. Parents. General Public. Animals. Property.	Rally organiser to inspect arena before start of rally.  Entrance gates to arena kept closed whilst rally in progress.  Poles and jump stands checked for defects before being used. Any	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input type="checkbox"/> LOW <input checked="" type="checkbox"/>	Arena surface kept in good order,  All Jumps to be put back in storage  See also generic Covid 19 Risk assessment

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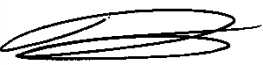
	Entrance into arena		defective equipment to be reported to rally organiser. Defective equipment not to be used until repaired/replaced. Rally organiser to inform Rectory Farm of any breakages or repairs required to equipment.  Coaches to supervise all jumping. members to be told that they may only jump when under instruction.		
Instruction	Coaches Competent On PC register Helpers available  Adequate space  Facilities suitable for each ride's ability.  Safeguarding.  Injuries to young and inexperienced riders due to inability to control horse.  PC Members and spectators may become injured if impact occurs between them and a horse or the rider falls from the horse.	PC Members. PC Officials. Parents. General Public. Animals. Property.	All Coaches used are accredited and fully compliant on the Pony Club database.  Supervision as required  Coaches briefed at time of booking as to type of instruction required, and briefed before the rally of any relevant information.  Members grouped according to ability.  Coaches to assess their ride ability and ensure that jumps attempted are within their capability.  Parents/responsible adult stay for the duration of the rally.  All droppings in arena and parking area must be removed before the end of the rally.	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input type="checkbox"/> LOW <input checked="" type="checkbox"/>	See also generic Covid 19 Risk assessment
<b>HAZARD</b>	<b>HAZARD DETAILS</b>	<b>RISK GROUP</b>	<b>ACTIONS PLANNED</b>	<b>RISK LEVEL</b>	<b>REMARKS</b>

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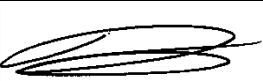
First Aid and Welfare	<p>Medical cover</p> <p>Accident paperwork</p> <p>Emergency procedure agreed</p> <p>Communications</p> <p>Injury severity being increased due to slow or delayed first aid treatment</p>	<p>PC Members. PC Officials. Parents. General Public. Animals. Property.</p>	<p>First Aid cover adequate for whole period of the rally. Rally organiser/nominated person and coach have EFAAW qualification.</p> <p>Vehicle access to all areas.</p> <p>Mobile phone reception on site.</p> <p>Inform coaches of emergency procedure.</p> <p>If an ambulance is called the Rally Organiser/ nominated person/coach will send an adult to the road in order to direct the ambulance for access.</p> <p>Rally Organiser /nominated person will have First Aid kit, mobile telephone and Incident log and Accident Report forms on site for the duration of the Rally.</p>	<p>HIGH <input type="checkbox"/></p> <p>SIGNIFICANT <input type="checkbox"/></p> <p>ACCEPTABLE <input checked="" type="checkbox"/></p> <p>LOW <input type="checkbox"/></p>	<p>See also generic Covid 19 Risk assessment</p> <p>Alternative mobile phone on different network in case of no coverage (this can be someone attending the rally. Once the organiser is on site, they should check they have service coverage and if not they need to find another adult that does)</p>
HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS
Adverse weather	<p>Adverse weather conditions impacting rider or equine wellbeing: visibility, heat stroke, dehydration, hypothermia</p>	<p>PC Members. PC Officials. Parents. General Public. Animals. Property.</p>	<p>Visibility during an event may be impacted, guidance on what to do in these circumstances given in briefing</p> <p>Hot temperatures could impact on the rider and equines welfare and health, parent/ guardian can ensure water available.</p> <p>Cold, wet, windy and rain/ snowy days can impact visibility, result in hypothermia.</p>	<p>HIGH <input type="checkbox"/></p> <p>SIGNIFICANT <input type="checkbox"/></p> <p>ACCEPTABLE <input checked="" type="checkbox"/></p> <p>LOW <input type="checkbox"/></p>	<p>See also generic Covid 19 Risk assessment</p>

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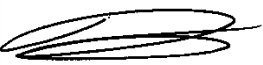
			<p>To mitigate riders advised of appropriate clothing for rider and equine alike,</p> <p>Event may cancel due to weather conditions, if deemed unsafe to continue by organiser.</p>		
Rights, wellbeing and mental/physical health	Harm to an individual's rights, wellbeing and mental/physical health	PC Members. PC Officials. Parents. General Public. Animals. Property.	<p>The organisation has members of staff to support with safeguarding of all involved at our activities.</p> <p>The Pony Club Safeguarding policy outlines the processes which should be adhered to (<a href="#">full details</a>).</p> <p>Those who regularly come in to contact with members, e.g Coaches and officials or those in a position of responsibility, must meet compliance checks. This is termed as regulated activity/ work and is covered in the <a href="#">Safer Recruitment Policies</a>.</p> <p>Coaches level of supervision is determined by their qualifications (<a href="#">full details</a>).</p> <p>Camps, Competitions, Residentials and excursions are carried out in line with <a href="#">guidance</a>, including provision of supervision and ratios of staffing.</p> <p>Members, parents, guardians, volunteers and officials adhere to the</p>	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	<p>See also generic Covid 19 Risk assessment</p> <p>Current DBS, CPD and First aid</p>

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			<p>respective <a href="#">Code of Conduct</a> and steps are taken should this not be followed.</p> <p>All measures identified in the <a href="#">Health and Safety Rule book</a> are adhered to, including first aid and accident reporting.</p> <p>Members medical needs are identified through medical consent form and steps agreed with the parent/ guardian and nominated official to administer and store medication including record keeping.</p> <p>The organisations <a href="#">Drugs and Alcohol Policy</a> is adhered to.</p>		
HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS
Fire	Vehicles	PC Members. PC Officials. Parents. General Public. Animals. Property.	<p>In case of fire, Rally Organiser/ nominated person/coach to call emergency services and ensure all adults and children remain at a safe distance until the fire is put out or under control and it is safe to return.</p> <p>Rally organiser/nominated person/coach to send an adult to the road in order to direct the emergency services for access.</p>	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	<p>See also generic Covid 19 Risk assessment</p> <p>See note re mobile phone</p>

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