



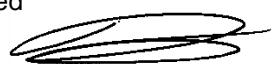
THE PONY CLUB RISK ASSESSMENT WOODCOCK FARM

Date _____ Location Woodcock Farm, Old Sodbury. Bristol BS37 6RJ Map Reference ST762827

What3Words isolated.wound.obey Event: Rally Nearest Defibrillator Chipping Sodbury School, Bowling Road, Bristol RECOMMEND DIAL 999 AND ASK FOR NEAREST AED

HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS
Access Road	Single Carriageway A46	PC Members. PC Officials. Parents. General Public. Animals. Property.	location on joining instructions	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	
Main Entrance & Exit	Easy to find Sufficient turning space for lorries & trailers to prevent restricting access road Good ground conditions Clear view from both ways Wide enough for 2 vehicles Alternative road gates	PC Members. PC Officials. Parents. General Public. Animals. Property.	Directions, including postcode, and instructions sent to members before rally. If more than one session, there is also parking further up the drive in the yard. The arena can be seen from the yard so that the members in the next session will know when to walk down the drive to the arena. All parents/supporting adults told in pre rally email to lead the horses/ponies down the drive as there is no gate at the bottom of the drive onto the A46. All members in the session should go down the drive together.	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	Wide entrance off A46 with good visibility coming from each direction. Short straight section of single track farm drive before turning left between two metal gates into area of hard standing beside arena. Enough room for three trailers/lorries and space to turn. See also generic Covid 19 risk assessment

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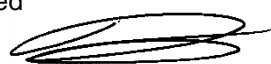
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Revision No 2
Page 1 of 10



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Movements of horses, pedestrians and vehicles on site.	<p>Drive open to A46</p> <p>Unsupervised children</p> <p>Dogs</p> <p>Impact between vehicles, Vehicles vs pedestrians, Vehicles vs horses</p> <p>Other animals on site.</p>	<p>PC Members. PC Officials. Parents. General Public. Animals. Property.</p>	<p>All cars, lorries and trailers to park as directed by rally organiser.</p> <p>Parents told that any children not riding MUST remain with their parents and not wander around the area. All buildings out of bounds.</p> <p>No horse/pony may be tied to the outside of a lorry/trailer during the rally.</p> <p>ALL droppings etc to be removed from parking area and arena etc.</p> <p>No dogs</p> <p>Vehicles entering parking area must drive slowly and be aware of horses/children and other vehicles on site.</p>	<p>HIGH <input type="checkbox"/></p> <p>SIGNIFICANT <input type="checkbox"/></p> <p>ACCEPTABLE <input checked="" type="checkbox"/></p> <p>LOW <input type="checkbox"/></p>	See also generic Covid 19 Risk Assessment
Slips, Trips & Falls	<p>Ground conditions</p> <p>Unsupervised children</p>	<p>PC Members. PC Officials. Parents. General Public. Animals. Property.</p>	<p>Good ground conditions with clear access from parking area to arena.</p> <p>Parents told that any children not riding MUST remain with their parents and not wander around the area.</p>	<p>HIGH <input type="checkbox"/></p> <p>SIGNIFICANT <input type="checkbox"/></p> <p>ACCEPTABLE <input checked="" type="checkbox"/></p> <p>LOW <input type="checkbox"/></p>	Any equipment in arena not in use is stored tidily in corners.
HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS
Impact and crush injuries from falls or contact with horses.	PC Members, Coach and spectators may become injured if crush or impact occurs by being kicked, trodden on or	PC Members. PC Officials. Parents. General Public.	It is the riders/handlers responsibility to ensure their horse is under control at all times.	<p>HIGH <input type="checkbox"/></p> <p>SIGNIFICANT <input type="checkbox"/></p>	See also generic Covid-19 Risk Assessment

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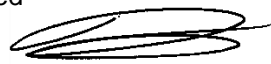
Included but not limited to ridden activity, officials checks	crushed by close proximity to a horse.	Animals. Property.	<p>Spectators are allowed only in the corner with the bench while the rally is in progress.</p> <p>Pedestrians stood in close proximity to horses must be responsible for their own safety and the possibility of crush from hoof to foot contact.</p> <p>Pedestrians and handlers should avoid standing directly behind horses.</p> <p>Any horses that are known to kick must wear a red ribbon in the tail.</p> <p>All riders must wear an approved riding hat at all times when mounted in compliance with PC rules.</p> <p>Congestion building up with horses around entrances to the arena must be monitored and riders/handlers will be asked to move away to create space.</p> <p>It is the parent/rider/handler responsibility to ensure all horse tack is safe, sound, secure and fits correctly.</p>	ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	
HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS
Impact or crush injury when using the arena facility and activity equipment.	Impact or fall injury due to inadequate facility or incorrect equipment used in riding activities	PC Members. PC Officials. Parents. General Public. Animals. Property.	<p>Equipment checked before each group as required.</p> <p>Arena and equipment are changed and altered based on activities and rider abilities by the competent Coach.</p>	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	

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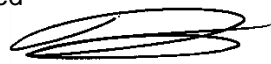
			Surface Conditions are monitored and are safe. Any other requirements from the site occupier are taken into account.		
Impact and crush injuries from loose horses.	PC Members, Coach, members of the public and spectators may become injured if impact occurs between them and a loose horse	PC Members. PC Officials. Parents. General Public. Animals. Property.	In the case of a loose horse, a warning of 'LOOSE HORSE' must be shouted and action taken immediately to prevent the horse escaping onto the road. When not being ridden horses/ponies will be kept in their lorry/trailer	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	
Arena	Equipment Stored in arena Entrance/Exit doors. Arena Surface	PC Members. PC Officials. Parents. General Public. Animals. Property.	Rally organiser to Inspect arena before the start of the rally. Entrance gate to be kept closed during the rally. Any damaged equipment (poles, fillers, cups etc) not to be used until repaired or replaced. Arena and jumps checked thoroughly by Coach before members jump. Spectators to remain outside the arena. All jumps/equipment etc to be left as found at start of rally unless otherwise advised by the Coach.	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	Arena surface kept in good order, harrowed when necessary. Coach/arena owner has replaced metal jump cups with plastic Jump4Joy ones.
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Instruction	<p>Coaches Competent On PC register Helpers available</p> <p>Adequate space</p> <p>Facilities suitable for each ride's ability.</p> <p>Safeguarding.</p> <p>Injuries to young and inexperienced riders due to inability to control horse.</p> <p>PC Members and spectators may become injured if impact occurs between them and a horse or the rider falls from the horse.</p>	<p>PC Members. PC Officials. Parents. General Public. Animals. Property.</p>	<p>All Coaches used are accredited and fully compliant on the Pony Club database.</p> <p>Supervision as required</p> <p>Coaches briefed at time of booking as to type of instruction required, and briefed before the rally of any relevant information.</p> <p>Members grouped according to ability.</p> <p>Assistance for younger/novice riders if needed</p> <p>Coaches to assess their ride ability and ensure that anything attempted is within their capability.</p> <p>Parents/responsible adult stay for the duration of the rally.</p> <p>All droppings in school and parking area must be removed before the end of the rally.</p>	<p>HIGH <input type="checkbox"/></p> <p>SIGNIFICANT <input type="checkbox"/></p> <p>ACCEPTABLE <input type="checkbox"/></p> <p>LOW <input checked="" type="checkbox"/></p>	
HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS.
First Aid and Welfare	<p>Medical cover</p> <p>Accident paperwork</p> <p>Emergency procedure agreed</p>	<p>PC Members. PC Officials. Parents. General Public. Animals. Property.</p>	<p>First Aid cover adequate for whole period of the rally. Rally organiser/nominated person and coach have EFAAW qualification.</p> <p>Vehicle access to all areas.</p>	<p>HIGH <input type="checkbox"/></p> <p>SIGNIFICANT <input type="checkbox"/></p> <p>ACCEPTABLE <input checked="" type="checkbox"/></p>	

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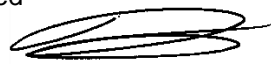
	<p>Communications</p> <p>Injury severity being increased due to slow or delayed first aid treatment.</p> <p>Equine bio security</p>		<p>Mobile phone reception on site.</p> <p>Inform coaches of emergency procedure.</p> <p>If an ambulance is called the Rally Organiser/ nominated person/coach will send an adult to the road in order to direct the ambulance for access.</p> <p>Rally Organiser /nominated person will have First Aid kit, mobile telephone and Incident log and Accident Report forms on site for the duration of the Rally.</p> <p>Site location identified by Grid Reference and What3Words.</p> <p>All horses and ponies in attendance will meet the vaccination requirements of the Pony Club as per its current rules.</p>	<p>LOW <input type="checkbox"/></p>	
HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS
Adverse weather	Adverse weather conditions impacting rider or equine wellbeing: visibility, heat stroke, dehydration, hypothermia	PC Members. PC Officials. Parents. General Public. Animals. Property.	<p>Visibility during an event may be impacted, guidance on what to do in these circumstances given in briefing</p> <p>Hot temperatures could impact on the rider and equines welfare and health, parent/ guardian can ensure water available.</p>	<p>HIGH <input type="checkbox"/></p> <p>SIGNIFICANT <input type="checkbox"/></p> <p>ACCEPTABLE <input checked="" type="checkbox"/></p> <p>LOW <input type="checkbox"/></p>	See also Covid-19 Risk Assessment v4 – Woodcock Farm

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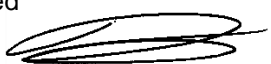
			<p>Cold, wet, windy and rain/ snowy days can impact visibility, result in hypothermia.</p> <p>To mitigate riders advised of appropriate clothing for rider and equine alike,</p> <p>Additional clothing/ dry clothing may be provided as necessary for rider or equine.</p> <p>Event may cancel due to weather conditions, if deemed unsafe to continue by organiser.</p>		
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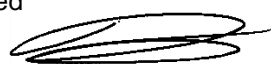
<p>Rights, well-being and mental/physical health</p>	<p>Harm to an individual's rights, wellbeing and mental/ physical being</p>	<p>PC Members. PC Officials. Parents. General Public. Animals. Property.</p>	<p>The organisation has members of staff to support with safeguarding of all involved at our activities.</p> <p>The Pony Club Safeguarding policy outlines the processes which should be adhered to (<u>full details</u>).</p> <p>Those who regularly come in to contact with members, e.g Coaches and officials or those in a position of responsibility, must meet compliance checks. This is termed as regulated activity/ work and is covered in the <u>Safer Recruitment Policies</u>.</p> <p>Coaches level of supervision is determined by their qualifications (<u>full details</u>).</p> <p>Camps, Competitions, Residentials and excursions are carried out in line with <u>guidance</u>, including provision of supervision and ratios of staffing.</p> <p>Members, parents, guardians, volunteers and officials adhere to the respective <u>Code of Conduct</u> and steps are taken should this not be followed.</p> <p>All measures identified in the <u>Health and Safety Rule book</u> are adhered to, including first aid and accident reporting.</p>	<p>HIGH <input type="checkbox"/></p> <p>SIGNIFICANT <input type="checkbox"/></p> <p>ACCEPTABLE <input checked="" type="checkbox"/></p> <p>LOW <input type="checkbox"/></p>	<p>See also Covid-19 Risk Assessment v4 – Woodcock Farm</p>
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			Members medical needs are identified through medical consent form and steps agreed with the parent/ guardian and nominated official to administer and store medication including record keeping. The organisations <u>Drugs and Alcohol Policy</u> is adhered to.		
HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS
Fire	Vehicles	PC Members. PC Officials. Parents. General Public. Animals. Property	In case of fire, Rally Organiser/ nominated person/coach will ensure all adults and children remain at a safe distance until the fire is put out or under control and it is safe to return.	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input type="checkbox"/> LOW <input checked="" type="checkbox"/>	see also Covid 19 Risk Assessment v4 Woodcock Farm

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