



# THE PONY CLUB RALLY RISK ASSESSMENT

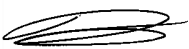
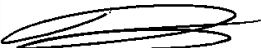
## CALAFORT, GROVE LANE. HINTON

Date \_\_\_\_\_ Location Calafort, Grove Lane, Hinton, Chippenham SN14 8HF Map Reference ST731769

What3Words: dart.plugs.overhead

Subsequent dates \_\_\_\_\_

HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS
Access Road	Unclassified road	PC Members. PC Officials. Parents. General Public. Animals. Property.		HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input type="checkbox"/> LOW <input checked="" type="checkbox"/>	
Main entrance and exit	Sufficient turning space for lorries & trailers to prevent restricting access road  Ground conditions	PC Members. PC Officials. Parents. General Public. Animals. Property.	Directions sent to members including postcode.  Good access into yard for parking and for alternative parking in field.  All gates onto road MUST BE closed during rally.	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input type="checkbox"/> LOW <input checked="" type="checkbox"/>	

Date Assessed 21/4/22		Date Reviewed	Feb 2024
By (Print Name) Nicky Davis	Signed 	By (Print Name)	Signed 

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HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS
Movements of horses, pedestrians and vehicles on site	Safe vehicle routes Safe pedestrian routes Safe horse/pony routes Safe spectator car parking Safe horse transport parking Horse areas fenced & gated	PC Members. PC Officials. Parents. General Public. Animals. Property.	Parents told that any children not riding must remain with their parents and not wander around the area.  If ground conditions are good and numbers of members attending the rally high, parking can be in field opposite entrance to yard and arena.  Hard standing parking in yard for small numbers of lorries/trailers.  All gates into yard and between fields to be kept closed during rally.	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	There is a fenced track around the perimeter of the paddocks and arena that may be used, with permission, to walk around before or after the session as a warm up or cool down.
Slips, trips and falls	Ground conditions Unsupervised children	PC Members. PC Officials. Parents. General Public. Animals. Property.	Parents told that any children not riding must remain with their parents and not wander around the area. Fences must not be climbed or played on.	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	Good ground conditions

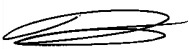
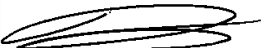
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HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS
Instruction	Instructors Competent On PC register Helpers available  Adequate space  Facilities suitable for each ride's ability.  Safeguarding.	PC Members. PC Officials. Parents. General Public. Animals. Property.	All Coaches used accredited and fully compliant on the Pony Club database.  Supervision as required  Coaches briefed at time of booking as to type of instruction required, and briefed before the rally of any relevant information.  Members grouped according to ability.  Coaches to assess their ride ability and ensure that any jumps attempted are within their capability.  Members left at rally only by prior agreement with the Rally Organiser with details of Responsible Person for the duration of the rally, contact details for parent/person collecting and time of collection.	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	
Arena	Ground conditions  Equipment and condition of jumps  Supervision of members	PC Members. PC Officials. Parents. General Public. Animals. Property.	Area checked thoroughly on day of rally for any defects.  Any equipment not being used eg lights and jump stands to be put in one corner behind a barricade.	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/>	Arena surface kept in good order, harrowed when necessary.

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			<p>Jumps checked for defects when course built and by coach before rally starts. Defective equipment removed and/or replaced as necessary.</p> <p>Coaches supervise all jumping, members to be told that they may only jump when under instruction.</p> <p>Jump cups not to be left on ground. All jump cups provided as correct for type of fence as per PC rules.</p> <p>In adverse weather, ground conditions checked at intervals to ensure going does not become unsafe.</p> <p>Entrance gates to arena kept closed whilst rally in progress</p>	<p>LOW <input type="checkbox"/></p>	
HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS
Grass warm up area next to arena	Ground conditions  Supervision	PC Members. PC Officials. Parents. General Public. Animals. Property.	In adverse weather, ground conditions checked at intervals to ensure going does not become unsafe.  Members to be supervised during warm up by coach or rally organiser.	<p>HIGH <input type="checkbox"/></p> <p>SIGNIFICANT <input type="checkbox"/></p> <p>ACCEPTABLE <input checked="" type="checkbox"/></p> <p>LOW <input type="checkbox"/></p>	

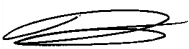
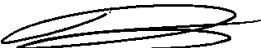
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HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS
Grass dressage arena in field opposite entrance to yard	Ground conditions Gate from field onto road.	PC Members. PC Officials. Parents. General Public. Animals. Property.	In adverse weather, ground conditions checked at intervals to ensure going does not become unsafe.  Whilst rally is taking place all gates onto road must be kept closed.	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input type="checkbox"/> LOW <input checked="" type="checkbox"/>	
XC fences in field	Fences unsecured	PC Members. PC Officials. Parents. General Public. Animals. Property.	Portable XC fences only to be used if fixed by Landowner as per Pony Club and BE guidelines.  Coach to check fence and ground conditions before allowing members to jump.  In adverse weather, ground conditions checked at intervals to ensure going does not become unsafe	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	
First Aid & Welfare	Medical cover Accident paperwork Emergency procedure agreed Communications	PC Members. PC Officials. Parents. General Public. Animals. Property	First Aid cover adequate for whole period of the rally. Rally organiser/nominated person and coach have EFAAW qualification.  Vehicle access to all areas.	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	source additional mobile if no phone coverage

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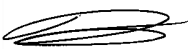
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HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS
			<p>Mobile phone reception on site.</p> <p>Inform coaches of emergency procedure. If an ambulance is called the Rally Organiser/ nominated person/coach will send an adult to the road in order to direct the ambulance for access.</p> <p>Rally Organiser /nominated person will have First Aid kit, mobile telephone and Incident log and Accident Report forms on site for the duration of the Rally.</p>		
Fire	Permanent Buildings  Vehicles	PC Members. PC Officials. Parents. General Public. Animals. Property	In case of fire, Rally Organiser/ nominated person/coach will call emergency services and ensure all adults and children remain at a safe distance until the fire is put out or under control and it is safe to return.	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	No access necessary to buildings.

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