




THE PONY CLUB RISK ASSESSMENT CHARLTON PARK

Date _____ Location Charlton Park, Malmesbury SN16 9RU Map Reference ST948897

Subsequent dates _____

| HAZARD | HAZARD DETAILS | RISK GROUP | ACTIONS PLANNED | RISK LEVEL | REMARKS |
|----------------------|---|--|--|---|--|
| Access Road | Single Carriageway – A429 Crudwell Road | PC Members. PC Officials. Parents. General Public. Animals. Property. | | HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/> | |
| Main Entrance & Exit | Easy to find? Sufficient turning space for lorries & trailers to prevent restricting access road? Good ground conditions? Clear view from both ways? Wide enough for 2 vehicles? Alternative road gates? | PC Members. PC Officials. Parents. General Public. Animals. Property. | Directions sent to members including postcode. Wide turning area into Charlton Park Estate Business Park. Directions to take 2 nd left and follow track around field turning left at top of field to park either in field through wooded area. For arena parking follow track round field going anti clockwise and arena is found at the top. Park on track or on grass if conditions allow. Slip rails into schooling field to be kept closed during rally. | HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/> | See also Covid 19 risk assessment v3 – Charlton Park |


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| Date Assessed | | Date Reviewed | Feb 2024 |
| By (Print Name) | Signed | By (Print Name) | Signed  |

Revision No 2
Page 1 of 5
April, 2014



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| HAZARD | HAZARD DETAILS | RISK GROUP | ACTIONS PLANNED | RISK LEVEL | REMARKS |
|---|--|--|---|---|--|
| Movements of horses, pedestrians and vehicles on site. | Safe vehicle routes? Safe pedestrian routes? Safe horse/pony routes? Safe spectator car parking? Safe horse transport parking Horse areas fenced & gated? | PC Members. PC Officials. Parents. General Public. Animals. Property. | All cars, lorries and trailers to park on track, or in field according to ground conditions. Slip rails into schooling field to be kept closed during rally. Parents told that any children not riding must remain with their parents and not wander around the area. | HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/> | See also Covid 19 risk assessment v3 – Charlton Park |
| Slips, Trips & Falls | Water hose Rough Ground Concrete base in field | PC Members. PC Officials. Parents. General Public. Animals. Property. | | HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/> | Water hose across entrance to schooling field sunk into the earth – advise owners if this becomes a trip hazard. Concrete base in schooling field has been surrounded by rope on permanent posts. See also Covid 19 risk assessment v3 – Charlton Park |
| Dressage arenas on grass: 1. 20 x 60 with full white boards 2. 20 x 40 with some white edging | Ground conditions | PC Members. PC Officials. Parents. General Public. Animals. Property. | Rally organiser to inspect dressage arenas and surrounding area before start of the rally | HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input type="checkbox"/> LOW <input checked="" type="checkbox"/> | Owners will move dressage arenas as necessary according to ground conditions. See also Covid 19 risk assessment v3 – Charlton Park |

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|------------------------------------|---|--|---|---|--|
| Show jumping area | Ground conditions Condition of jumps Supervision of members | PC Members. PC Officials. Parents. General Public. Animals. Property. | Area to be checked thoroughly before start of rally by rally organiser. Jumps checked for defects by coach before rally starts. Defective equipment removed and/or replaced as necessary. Coaches supervise all jumping, members to be told that they may only jump when under instruction. Damaged poles and wings removed or replaced before next rider. In adverse weather, ground conditions checked at intervals to ensure going does not become unsafe. | HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/> | Showjumps provided with safety cups as required. Poles to be left on jump stands and not on ground at the end of the rally. See also Covid 19 risk assessment v3 – Charlton Park |
| XC fences – portable and permanent | Ground conditions Condition of jumps Supervision of members | PC Members. PC Officials. Parents. General Public. Animals. Property. | Area and ground conditions checked thoroughly before start of rally by rally organiser. Portable XC fences built and fixed as per Pony Club and BE guidelines. Jumps checked for defects by coaches before rally starts. Any defective jumps to be reported to Landowner and rally organiser for immediate action. Defective jumps not to be used until repaired/replaced. . Coaches supervise all jumping, | HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/> | Jumps must be checked by coaches before use in case they have been damaged by previous user and not reported to owner. See also Covid 19 risk assessment v3 – Charlton Park |

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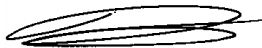
| | | | <p>members to be told that they may only jump when under instruction.</p> <p>In adverse weather, ground conditions checked at intervals to ensure going does not become unsafe.</p> | | |
|---------------|--|---|--|--|---|
| HAZARD | HAZARD DETAILS | RISK GROUP | ACTIONS PLANNED | RISK LEVEL | REMARKS |
| Outdoor Arena | <p>Equipment Stored in arena?</p> <p>Entrance/Exit doors.</p> <p>Arena Surface</p> | <p>PC Members.</p> <p>PC Officials.</p> <p>Parents.</p> <p>General Public.</p> <p>Animals.</p> <p>Property.</p> | <p>Rally organiser to Inspect arena before the start of the rally.</p> <p>Entrance gate to be kept closed during the rally.</p> <p>All jumps/equipment etc to be left as found at start of rally unless otherwise advised by the owner.</p> | <p>HIGH <input type="checkbox"/></p> <p>SIGNIFICANT <input type="checkbox"/></p> <p>ACCEPTABLE <input checked="" type="checkbox"/></p> <p>LOW <input type="checkbox"/></p> | <p>Arena surface kept in good order, harrowed when necessary.</p> <p>See also Covid 19 risk assessment v3 – Charlton Park</p> |
| Instruction | <p>Coaches: Competent? On PC register? Helpers available?</p> <p>Adequate space</p> <p>Facilities suitable for each ride's ability.</p> <p>Safeguarding.</p> | <p>PC Members.</p> <p>PC Officials.</p> <p>Parents.</p> <p>General Public.</p> <p>Animals.</p> <p>Property.</p> | <p>All Coaches used accredited and fully compliant on the Pony Club database.</p> <p>Supervision as required</p> <p>Coaches briefed at time of booking as to type of instruction required, and briefed before the rally of any relevant information.</p> <p>Members grouped according to ability.</p> <p>Children left at rally only by prior agreement with the Rally Organiser with details of Responsible Person for the duration of the rally, contact details</p> | <p>HIGH <input type="checkbox"/></p> <p>SIGNIFICANT <input type="checkbox"/></p> <p>ACCEPTABLE <input checked="" type="checkbox"/></p> <p>LOW <input type="checkbox"/></p> | <p>See also Covid 19 risk assessment v3 – Charlton Park</p> |

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| First Aid & Welfare | Medical cover? Accident book? Accident notice displayed? Emergency procedure agreed? Communications? | PC Members. PC Officials. Parents. General Public. Animals. Property. | for parent/person collecting and time of collection. First Aid cover adequate for whole period of the rally. Vehicle access to all areas. Mobile phone reception on site. Inform coaches of emergency procedure. If an ambulance is called the Rally Organiser/ nominated person/coach will send an adult to the road in order to direct the ambulance for access. Rally Organiser /nominated person will have First Aid kit, mobile telephone and Incident log and Accident Report forms on site for the duration of the Rally. | HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/> | Rally organiser/nominated person/coach has EFAAW qualification. See also Covid 19 risk assessment v3 – Charlton Park |
| Fire | Vehicles | PC Members. PC Officials. Parents. General Public. Animals. Property | In case of fire, Rally Organiser/ nominated person/coach will ensure all adults and children remain at a safe distance until the fire is put out or under control and it is safe to return. | HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input type="checkbox"/> LOW <input checked="" type="checkbox"/> | See also Covid 19 risk assessment v3 – Charlton Park |

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