

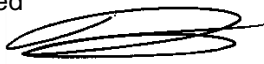
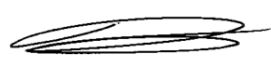


THE PONY CLUB RISK ASSESSMENT LEAZE FARM, STANTON ST QUINTIN

Date _____ Location Leaze Farm, Stanton St Quintin SN14 6DD Map Reference ST910798 What3words chess.cherry.loft

Event Rally Nearest Defibrillator Christian Malford Parish Council, Station Road, Christian Malford, SN15 4BQ UK RECOMMEND DIAL 999 AND ASK FOR NEAREST AED

HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS
Access Road		PC Members. PC Officials. Parents. General Public. Animals. Property.		HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input type="checkbox"/> LOW <input checked="" type="checkbox"/>	Unclassified road
Main entrance and exit	Finding location of rally Sufficient turning space for lorries & trailers to prevent restricting access road Ground conditions	PC Members. PC Officials. Parents. General Public. Animals. Property.	All members attending rally given address and postcode with directions as necessary.	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input type="checkbox"/> LOW <input checked="" type="checkbox"/>	Good wide access into good condition farm track leading to yard
Movements of horses, pedestrians and vehicles on site. Parking	Ground conditions Unsupervised children Dogs Impact between vehicles,	PC Members. PC Officials. Parents. General Public. Animals. Property.	Parents/carers/spectators must stay outside the riding area, unless lead rein or specifically asked by coach to assist. Horses/ponies should not be left tied to the outside of lorries/trailers. There are horses turned out in the	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	Farm traffic on site.

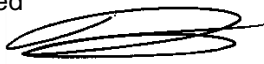
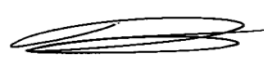
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By (Print Name) Nicky Davis	Signed 	By (Print Name)	Signed 

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**THE PONY CLUB
RISK ASSESSMENT
LEAZE FARM, STANTON ST QUINTIN**

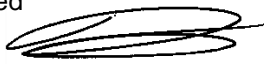
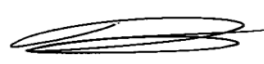
	Vehicles vs pedestrians, Vehicles vs horses		adjacent field to the riding area. If the horses cause a problem (ie galloping around near to the riding area) they will be removed and stabled for the duration of the rally. Parents to be told that any children not riding must remain with their parents and not wander around the area, all buildings are out of bounds. Any dogs must be left in the vehicle if brought to the rally. Vehicles entering yard must drive slowly and be aware of horses/children and other vehicles on site.		
HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS
Slips, trips and falls	Ground conditions Unsupervised children Suitable footwear for unmounted rallies Stable Yard tools and equipment inadequately stored/ housed causing impalement, trip, slip, fall, crush and bodily injuries	PC Members. PC Officials. Parents. General Public. Animals. Property.	The riding area will be checked before the rally for holes or other hazards. This is a working farm, parents to be told that any children not riding must remain with their parents and not wander around the area, all buildings are out of bounds. All members to wear suitable yard boots. Equipment/ tools stored in predetermined locations and in upright positions with any spikes facing the ground	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	Good ground conditions.

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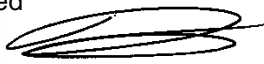
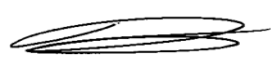
HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS
Impact and crush injuries from falls or contact with horses. Included but not limited to ridden activity, officials checks	PC Members, Coach and spectators may become injured if crush or impact occurs by being kicked, trodden on or crushed by close proximity to a horse.	PC Members. PC Officials. Parents. General Public. Animals. Property.	<p>The storage of equipment/ tools will be away from the main through fair to reduce number of persons passing Tools/ equipment will not be left on the floor The yard and stable blocks will be kept in a tidy manner to aid visibility for those using the area</p> <p>It is the riders/handlers responsibility to ensure their horse is under control at all times.</p> <p>Spectators are allowed only in the corner with the bench while the rally is in progress.</p> <p>Pedestrians stood in close proximity to horses must be responsible for their own safety and the possibility of crush from hoof to foot contact.</p> <p>Pedestrians and handlers should avoid standing directly behind horses.</p> <p>Any horses that are known to kick must wear a red ribbon in the tail.</p> <p>All riders must wear an approved riding hat at all times when mounted in compliance with PC rules.</p> <p>Congestion building up with horses around entrances to the arena must be monitored and riders/handlers will be</p>	<p>HIGH <input type="checkbox"/></p> <p>SIGNIFICANT <input type="checkbox"/></p> <p>ACCEPTABLE <input checked="" type="checkbox"/></p> <p>LOW <input type="checkbox"/></p>	

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HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS
			asked to move away to create space. It is the parent/rider/handler responsibility to ensure all horse tack is safe, sound, secure and fits correctly.		
Impact or crush injury when using the arena facility and activity equipment.	Impact or fall injury due to inadequate facility or incorrect equipment used in riding activities	PC Members. PC Officials. Parents. General Public. Animals. Property.	Equipment checked before each group as required. Arena and equipment are changed and altered based on activities and rider abilities by the competent Coach. Surface Conditions are monitored and are safe. Any other requirements from the site occupier are taken into account	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	
Impact and crush injuries from loose horses.	PC Members, Coach, members of the public and spectators may become injured if impact occurs between them and a loose horse	PC Members. PC Officials. Parents. General Public. Animals. Property.	In the case of a loose horse, a warning of 'LOOSE HORSE' must be shouted and action taken immediately to prevent the horse escaping onto the road. When not being ridden horses/ponies will be kept in their lorry/trailer	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	
HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS

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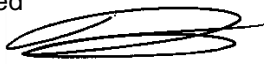
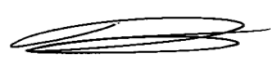
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<p>Instruction – mounted and unmounted</p>	<p>Coaches Competent On PC register Helpers available</p> <p>Adequate space</p> <p>Facilities suitable for each ride's ability.</p> <p>Safeguarding.</p> <p>Injuries to young and inexperienced riders due to inability to control horse.</p> <p>PC Members and spectators may become injured if impact occurs between them and a horse or the rider falls from the horse.</p>	<p>PC Members. PC Officials. Parents. General Public. Animals. Property.</p>	<p>All Coaches used are accredited and fully compliant on the Pony Club database.</p> <p>Supervision as required</p> <p>Coaches briefed at time of booking as to type of instruction required, and briefed before the rally of any relevant information.</p> <p>Members grouped according to ability.</p> <p>Assistance for younger/novice riders if needed.</p> <p>Coaches to assess their ride ability and ensure that jumps attempted are within their capability.</p> <p>Members left at rally only by prior agreement with the Rally Organiser with details of Responsible Person for the duration of the rally, contact details for parent/person collecting and time of collection.</p>	<p>HIGH <input type="checkbox"/></p> <p>SIGNIFICANT <input type="checkbox"/></p> <p>ACCEPTABLE <input checked="" type="checkbox"/></p> <p>LOW <input type="checkbox"/></p>	
<p>Use of horses for demonstration purposes</p>	<p>Unsuitable horses for demonstration and for members to handle</p> <p>Grooming/ maintaining welfare of equine: impact, broken bones, cuts or bruising caused by kick or bite</p>	<p>PC Members. PC Officials. Parents. General Public. Animals. Property.</p>	<p>Coach will always use horse/pony most suited to task with quiet, calm temperament.</p> <p>Horse/pony to be used for demonstration and/or practise will be tied up inside the stable or in the central aisle of the stables.</p>	<p>HIGH <input type="checkbox"/></p> <p>SIGNIFICANT <input type="checkbox"/></p> <p>ACCEPTABLE <input checked="" type="checkbox"/></p> <p>LOW <input type="checkbox"/></p>	<p>If the horse/pony is tied up inside the stable the coach will keep the stable door open and place rope/chain across the doorway, allowing for a quick exit should this be necessary.</p> <p>Horse/pony used for demonstration/practise is used to</p>
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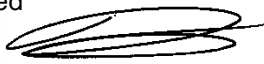
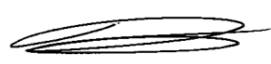
	Grooming/ maintaining equine welfare: injury caused by inexperience or incorrect use of tools or equipment		All members to wear their Pony Club approved riding hat and gloves when handling the horse/pony. Members under appropriate instruction or supervision to be carrying out the activity Instruction on equine behaviour provided as necessary Horse will be tied up to reduced likelihood of kick or bite. Number of participants in session will be considered		being bandaged etc.
HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS
Grass Riding Area	Ground conditions Condition of jumps Supervision of members.	PC Members. PC Officials. Parents. General Public. Animals. Property.	Rally organiser to inspect area before start of rally for holes and other hazards. Gates to area kept closed whilst rally in progress Jumps checked for defects when course built and to be checked by coaches before rally starts. Any defective jumps to be removed. Coaches to supervise all jumping, members to be told that they may only jump when under instruction. In adverse weather, ground conditions checked at intervals to ensure going does not become unsafe.	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	

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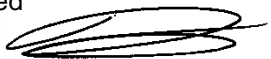
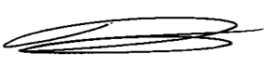
HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS
First Aid and Welfare	<p>Medical cover</p> <p>Accident paperwork</p> <p>Emergency procedure agreed</p> <p>Communications</p> <p>Injury severity being increased due to slow or delayed first aid treatment</p> <p>Equine bio security</p>	<p>PC Members.</p> <p>PC Officials.</p> <p>Parents.</p> <p>General Public.</p> <p>Animals.</p> <p>Property.</p>	<p>First Aid cover adequate for whole period of the rally. Rally organiser/nominated person and coach have EFAAW qualification.</p> <p>Vehicle access to all areas.</p> <p>Mobile phone reception on site.</p> <p>Inform coaches of emergency procedure.</p> <p>If an ambulance is called the Rally Organiser/ nominated person/coach will send an adult to the road in order to direct the ambulance for access.</p> <p>Rally Organiser /nominated person will have First Aid kit, mobile telephone and Incident log and Accident Report forms on site for the duration of the Rally.</p> <p>Site location identified by Grid Reference and What3Words.</p> <p>All horses and ponies in attendance will meet the vaccination requirements of the Pony Club as per its current rules</p>	<p>HIGH <input type="checkbox"/></p> <p>SIGNIFICANT <input type="checkbox"/></p> <p>ACCEPTABLE <input checked="" type="checkbox"/></p> <p>LOW <input type="checkbox"/></p>	

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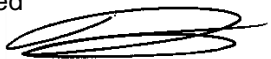
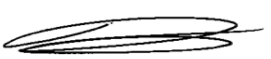
Lost person	Losing someone on site and delayed medical care due to unknown location	PC Members. PC Officials. Parents. General Public. Animals. Property.	<p>Team Managers, parents and organisers will have contact information for all in their party.</p> <p>Site will be locked down and no entry/ exit will be allowed until search has been carried out. Activity will be suspended during search. Search to be carried out by PC Officials</p> <p>Once lost person is found event activity can resume</p> <p>In event lost person is not found, additional steps to involve emergency services and notify PC trustees/ management will be taken</p>	<p>HIGH <input type="checkbox"/></p> <p>SIGNIFICANT <input type="checkbox"/></p> <p>ACCEPTABLE <input checked="" type="checkbox"/></p> <p>LOW <input type="checkbox"/></p>	
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Adverse weather	Adverse weather conditions impacting rider or equine wellbeing: visibility, heat stroke, dehydration, hypothermia	PC Members. PC Officials. Parents. General Public. Animals. Property.	<p>Visibility during an event may be impacted, guidance on what to do in these circumstances given in briefing</p> <p>Hot temperatures could impact on the rider and equines welfare and health, parent/ guardian can ensure water available.</p> <p>Cold, wet, windy and rain/ snowy days can impact visibility, result in hypothermia.</p> <p>To mitigate riders advised of appropriate clothing for rider and equine alike,</p> <p>Additional clothing/ dry clothing may be provided as necessary for rider or equine.</p> <p>Event may cancel due to weather conditions, if deemed unsafe to continue by organiser.</p>	<p>HIGH <input type="checkbox"/></p> <p>SIGNIFICANT <input type="checkbox"/></p> <p>ACCEPTABLE <input checked="" type="checkbox"/></p> <p>LOW <input type="checkbox"/></p>	
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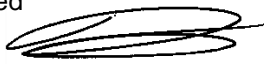
Rights, wellbeing and mental/physical health	Harm to an individual's rights, wellbeing and mental/physical health	PC Members. PC Officials. Parents. General Public. Animals. Property.	<p>The organisation has members of staff to support with safeguarding of all involved at our activities.</p> <p>The Pony Club Safeguarding policy outlines the processes which should be adhered to (full details).</p> <p>Those who regularly come in to contact with members, e.g Coaches and officials or those in a position of responsibility, must meet compliance checks. This is termed as regulated activity/ work and is covered in the Safer Recruitment Policies.</p> <p>Coaches level of supervision is determined by their qualifications (full details).</p> <p>Camps, Competitions, Residentials and excursions are carried out in line with guidance, including provision of supervision and ratios of staffing.</p> <p>Members, parents, guardians, volunteers and officials adhere to the respective Code of Conduct and steps are taken should this not be followed.</p> <p>All measures identified in the Health and Safety Rule book are adhered to, including first aid and accident reporting.</p> <p>Members medical needs are identified through medical consent form and</p>	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	
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			<p>steps agreed with the parent/ guardian and nominated official to administer and store medication including record keeping.</p> <p>The organisations <u>Drugs and Alcohol Policy</u> is adhered to.</p>		
HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS
Fire	Vehicles Buildings	PC Members. PC Officials. Parents. General Public. Animals. Property.	In case of fire, Rally Organiser/ nominated person/coach to ensure all adults and children remain at a safe distance until the fire is put out or under control and it is safe to return.	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	

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