

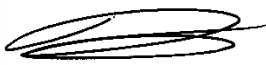



THE PONY CLUB RISK ASSESSMENT STOCKLAND LOVELL TETRATHLON CAMP

Date 10th March 2022 Location Stockland Lovell Equestrian Centre, Coultings, Fiddington, Bridgwater TA5 1JJ

Map Reference ST223418 What3words repeat.revise.pipes NEAREST DEFIBRILLATOR Brymore Way, Cannington, TA5 2NB RECOMMEND DIAL 999 AND ASK FOR NEAREST AED

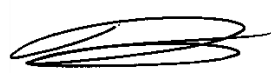

HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS
Access Road Main entrance & exit	Unclassified road Easy to find Access for lorries and trailers	PC Members. PC Officials. Parents. General Public. Animals. Property.	Refer to joining instructions	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input type="checkbox"/> LOW <input checked="" type="checkbox"/>	Entrance easy to find, well signposted as venue used for hire for camps and schooling. Good width for lorries and trailers turning
Equine Flu	Vaccination records – correct and complete	Horses/ponies	All horses/ponies must have a correct vaccination history record for equine flu, including a booster within the last six months. All passports/vaccination records must accompany the horse/pony and will be inspected before horse/pony is unloaded. Any horse/pony with a passport/vaccination record that does not comply with the above requirement, will not be allowed to unload and will be sent home together with any travelling	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	All members aware of Flu vaccination requirements.

Date Assessed	10/03/2022	Date Reviewed	28/01/2024
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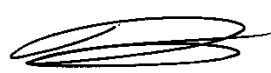

HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS
Movements of horses, pedestrians and vehicles on site.	Sufficient turning space for lorries & trailers Ground conditions Unsupervised children Dogs Equipment stored in yard Impact between vehicles; vehicles Vs pedestrians, vehicles Vs horses	PC Members. PC Officials. Parents. General Public. Animals. Property.	companions. Parking on hard standing All gates to be kept closed Members should lead horse/ponies in hand to arenas before mounting Horses not to be left tied to outside of lorries/trailers Parents to be told that any children not riding must remain with their parents and not wander around the area, all buildings are out of bounds Any dogs must be left in vehicles if brought to the rally Vehicles entering the yard must drive slowly and be aware of horses and children and other vehicles Coaches to accompany horses/ponies out onto XC course	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	Trailers left on site for duration of camp to be parked in lorry parking area. Access from stable block to arenas and XC course kept clear. This is a working farm with farm machinery and animals
Impact and crush injuries from falls or contact with horses. Included but not limited to ridden activity,	PC Members, Coach and spectators may become injured if crush or impact occurs by being kicked, trodden on or crushed by close proximity to a horse.	PC Members. PC Officials. Parents. General Public. Animals. Property.	It is the riders/handlers responsibility to ensure their horse is under control at all times. Pedestrians stood in close proximity to horses must be responsible for their	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/>	

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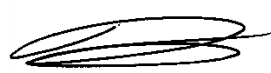

officials checks			<p>own safety and the possibility of crush from hoof to foot contact.</p> <p>Pedestrians and handlers should avoid standing directly behind horses.</p> <p>Any horses that are known to kick must wear a red ribbon in the tail.</p> <p>All riders must wear an approved riding hat at all times when mounted in compliance with PC rules.</p> <p>Congestion building up with horses around entrances to the arenas must be monitored and riders/handlers will be asked to move away to create space.</p> <p>It is the parent/rider/handler responsibility to ensure all horse tack is safe, sound, secure and fits correctly.</p>	LOW <input type="checkbox"/>	
Impact and crush injuries from loose horses.	PC Members, Coach, members of the public and spectators may become injured if impact occurs between them and a loose horse	PC Members. PC Officials. Parents. General Public. Animals. Property.	<p>In the case of a loose horse, a warning of 'LOOSE HORSE' must be shouted and action taken immediately to prevent the horse escaping onto the road.</p> <p>When not being ridden horses/ponies will be kept in their lorry/trailer</p>	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	
Impact or crush injury when using the arena	Impact or fall injury due to inadequate facility or incorrect	PC Members. PC Officials. Parents.	Equipment checked before each group as required.	HIGH <input type="checkbox"/>	

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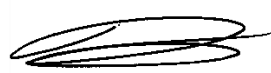

facility and activity equipment.	equipment used in riding activities	General Public. Animals. Property.	Arena and equipment are changed and altered based on activities and rider abilities by the competent Coach. Surface Conditions are monitored and are safe. Any other requirements from the site occupier are taken into account.	SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	
Slips, trips and falls	Cables and hoses Rough ground Farm equipment – parked and in use	PC Members. PC Officials. Parents. General Public. Animals. Property.	Members to be made aware that farm machinery does drive through the yard from time to time Horses should not be left tied to lorries/trailers All feed and equipment to be kept tidily in allocated storage stables Stable doors to be kept closed. All wheelbarrows and mucking out tools to be kept at end of rows of stables. Tack in tack room to be hung or stored neatly on/below hooks and racks.	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	This is a working farm with farm machinery and animals
HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS
Stable block	Horses slipping in stable block or catching themselves on stable doors left open Tack room security	PC Members. PC Officials. Parents. General Public. Animals. Property.	All stable doors to be kept closed. Horses to be led and walked only in and around the stable block. Tack room to be locked overnight. All	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/>	All members and parents to be made aware

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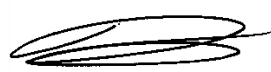

THE PONY CLUB RISK ASSESSMENT STOCKLAND LOVELL TETRATHLON CAMP

			tack and equipment to be hung on racks as allocated and kept tidy	LOW <input type="checkbox"/>	
Feed and forage storage	Bales safely stacked Feed bins rodent proof	PC Members. PC Officials. Parents. General Public. Animals. Property	Bales of hay and haylage stacked by Stockland Lovell. Members to bring own hard food for their ponies. This must be stored in a sealed rodent proof container and kept in stable allocated for storage.	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	All members and parents to be made aware
Instruction	Coaches Competent On PC register Helpers available Adequate space Facilities suitable for each ride's ability. Safeguarding.	PC Members. PC Officials. Parents. General Public. Animals. Property.	Coaches all fully compliant and on Pony Club database. Parent helpers available if required. Coaches made aware of any riders medical issues within their ride. All rides have allocated timed slots for activities, Coach to remain with their ride throughout. All coaches carry charged mobile phones. Safeguarding officer poster displayed with contact details	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	All members put in rides suitable for age/ability having been assessed during rallies before camp. All members and parents to be made aware
HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS
Outdoor Arena	Equipment Stored in arena Entrance/Exit doors.	PC Members. PC Officials. Parents. General Public.	Arena gate to be kept closed when in use	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/>	Surface maintained by Stockland Lovell.

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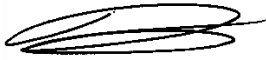
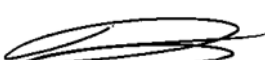
THE PONY CLUB RISK ASSESSMENT STOCKLAND LOVELL TETRATHLON CAMP

	Arena Surface	Animals. Property.	All poles and jump cups to be put back on jumps at the end of the session.	ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>				
XC course	<p>Course design and build</p> <p>Damage to fences</p> <p>Take-off and landing areas</p> <p>Jumping out of sight of coach</p> <p>Communication</p>	<p>PC Members.</p> <p>PC Officials.</p> <p>Parents.</p> <p>General Public.</p> <p>Animals.</p> <p>Property.</p>	<p>Coaches to check all fences before their ride jump them and to check take-off and landing.</p> <p>Any breakages/damage to be reported to Stockland Lovell office as soon as possible and all coaches to be advised not to use the fence until repaired/replaced.</p> <p>All members to stay with their coach, and to be within sight of the coach or an parent helper at all times when jumping.</p> <p>Each group will be accompanied by parent supervisor with EFAW certification and who will carry a First Aid box on course.</p> <p>Coaches to have list of contact numbers with them together with grid reference details.</p> <p>Parent supervisors to accompany each group, but at a distance so as to not interfere with the coach instructing the members</p>	<p>HIGH <input type="checkbox"/></p> <p>SIGNIFICANT <input type="checkbox"/></p> <p>ACCEPTABLE <input checked="" type="checkbox"/></p> <p>LOW <input type="checkbox"/></p>	<p>Fences designed and built by competent course builder. Venue is open for hire for schooling and for holding camps for both adults and children.</p> <p>Fences and ground checked regularly by Stockland Lovell and repaired/maintained as necessary.</p> <p>If the ground conditions (eg due to adverse weather) are such that the XC course is closed, the rides will use the arenas instead.</p>			
HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS			
Shooting Training:	Law relating to carrying and use	PC Members.	All guns boxed except at firing point.	HIGH <input type="checkbox"/>	Stockland Lovell have set up a shoot			
Date Assessed		10/03/2022		Date Reviewed		28/01/2024		Revision No 2 Page 6 of 10
By (Print Name) Nicky Davis		Signed 		By (Print Name)		Signed 		



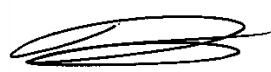

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<p>Guns</p> <p>Range</p>	<p>of air pistols.</p> <p>Accidental shots</p> <p>Law relating to carrying and use of air pistols.</p> <p>Accidental shots</p> <p>Competent supervision</p>	<p>PC Officials.</p> <p>Parents.</p> <p>General Public.</p> <p>Animals.</p> <p>Property.</p>	<p>Members under the age of 18 years must not carry guns.</p> <p>Supervision of members by competent Range Officer</p> <p>.177mm calibre pistols to be used with wad cutter pellets to minimise risk of injury.</p> <p>Range Officer in control of shoot., giving specific commands to load and shoot.</p> <p>Safety briefing for each session.</p> <p>Targets changed with guns 'broken'.</p> <p>Straw bales behind targets to absorb pellets and prevent them bouncing back.</p> <p>Access to range controlled by Range Officer, only when guns have been broken</p> <p>All guns, when not in use, to be kept locked away, members do not have access to them</p>	<p>SIGNIFICANT <input type="checkbox"/></p> <p>ACCEPTABLE <input checked="" type="checkbox"/></p> <p>LOW <input type="checkbox"/></p>	<p>range in a barn specifically for use by Tetrathlon training groups.</p>
HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS
<p>Running training</p>	<p>Competent supervision</p> <p>Ground conditions</p>	<p>PC Members.</p> <p>PC Officials.</p> <p>Parents.</p>	<p>Running supervisor has DBS check and has attended a PC approved Safeguarding course.</p>	<p>HIGH <input type="checkbox"/></p>	

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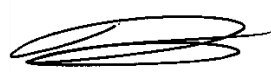



THE PONY CLUB RISK ASSESSMENT STOCKLAND LOVELL TETRATHLON CAMP

		General Public. Animals. Property.	Parent supervisor with First Aid training to accompany running training.	SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input type="checkbox"/> LOW <input checked="" type="checkbox"/>	
Supervision other than instruction.	Supervisors Competent Safeguarding DBS Checks Male & Female Sufficient activities to fill free time.	PC Members. PC Officials. Parents. General Public. Animals. Property.	Both male and female supervisors on site for the duration of the camp. An overnight supervisor has a current DBS check and safeguarded training All members to attend a briefing at the start of camp, when general rules will be laid out by Camp organiser	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	This is a working farm with farm machinery and animals
HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS
Social activities: Games Video Quiz	Supervision	PC Members. PC Officials. Parents. General Public. Animals. Property	In case of wet weather, and during the evening the Camp organiser and parent supervisors will arrange activities for all the members together.	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input type="checkbox"/> LOW <input checked="" type="checkbox"/>	
Accommodation	Sleeping arrangements Washing Toilet facilities Safeguarding DBS checks	PC Members. PC Officials. Parents. General Public. Animals. Property.	Members to sleep in wooden log cabins in prearranged groups. Camp Organiser and other female Parent supervisors to sleep in one wooden log cabin (middle of the row) and also in barn accommodation across the yard from the log cabins. Separate male and female washblocks	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	
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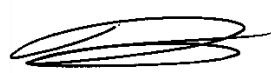

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			with showers. Separate male and female toilet blocks, and further toilet block near the arenas.		
HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS
Catering Food Hygiene	Adequate food hygiene procedures? Food poisoning Reheating chilled food Suitable tables & preparation surfaces? Hand washing facilities	PC Members. PC Officials. Parents. General Public. Animals. Property.	On site catering facilities (used for camps held at Stockland Lovell) to be used for meal preparation. Two catering organisers have Level 2 Food Hygiene certifications Cleaning materials eg antibacterial spray provided to clean surfaces for food preparation. All members to be reminded to wash their hands before eating	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	
Electricity	Electric shock	PC Members. PC Officials. Parents. General Public. Animals. Property	Electric appliances in catering facility to be used by adults only.	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input type="checkbox"/> LOW <input checked="" type="checkbox"/>	All electric appliances PAT tested by Stockland Lovell.
HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS
First Aid	Adequate toilet facilities	PC Members.	First Aid cover adequate for whole		Full address and grid reference
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& Welfare	Adequate washing facilities Medical cover Accident book Emergency procedure agreed Communications Bullying and inappropriate use of mobile phones.	PC Officials. Parents. General Public. Animals. Property.	period of camp. Vehicle access to all areas. Mobile phone reception on site. Land line available during office hours or back up mobile phone(s) Inform coaches of emergency procedure All members attending will have completed a confidential medical form, held on file by the Camp organiser. Coaches to be advised of any issues within their rides. File with Pony Club Incident and Accident forms held by Camp organiser	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	details on this risk assessment
HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS
Fire	Sleeping accommodation Stable block Vehicles	PC Members. PC Officials. Parents. General Public. Animals. Property.	In case of fire the Camp organiser or a designated person to call the fire brigade. In case of fire in the accommodation, the Camp Organiser and parent supervisors, having evacuated the accommodation and taken a roll call, must keep the members away from the site of the fire and only allow them to return when, and if, it is safe to do so. In case of fire in the Stable block, Camp Organiser and parent	HIGH <input type="checkbox"/> SIGNIFICANT <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	Stockland Lovell has their own emergency procedure for fire.

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			supervisors to keep members away from the area, whilst designating some parent supervisors to evacuate the horses/ponies if it is safe to do so.		
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