

	Sport /Activity	Eventing Activities/Competitions <i>Includes (inter alia) dressage, showjumping and cross-country elements</i>	Date of Event	22/7/24-25/7/24
	Event	Mini & Junior Camp 2024	OS Grid Ref	51.828428, - 1.873708
	Location	Oxpens, Stowell Park, Yanworth	What3Words	smart.correct.ap praised

Hazard	Who might be injured?	Risk Controls (already in place)	Further Action Required	Allocated Person / Date	Completion Date and Initial
<i>What is the injury? How can the injury occur?</i>	<i>E.g., people (members, volunteers, spectators, etc), animals, vehicles.</i>	<i>What is currently being done to prevent the injury occurring?</i>	<i>What more needs to be done?</i>	<i>Who is responsible for completing the action? What is the planned time frame for this?</i>	<i>Initial and date when action is completed</i>

Please Note:

All attendees are responsible for reading the relevant rulebook for the event they are partaking in. Please refer to the Pony Club website for these rulebooks or follow this link:

www.pcuk.org/officials/rulebooks/

If your child is partaking in the 'Equiciser' activities, please also refer to the risk assessment provided by 'Racing to School'.

<p>Access Road: <i>Impact between vehicles,</i> <i>Vehicles vs pedestrians,</i> <i>Vehicles vs horses</i></p>	<p>Riders, PC Members, Equine and parent/ guardian or Official Spectators/ Competitors, General Public</p>	<p>Warning signs. Stewards posted at key/high risk locations. High visibility clothing for stewards on gate for arrival. Individual instructors are responsible for the safety of their group while crossing the road.</p>	<p>During the event, ensure controls and compliance are monitored by PC appointed person. Local risk controls by site occupier to be enforced.</p>	<p>PC appointed person to monitor</p>	<p>On the day of the event.</p>
<p>Main Entrance & Exit: <i>Impact between vehicles,</i> <i>Vehicles vs pedestrians,</i> <i>Vehicles vs horses</i></p>	<p>Riders, PC Members, Equine and parent/ guardian or Official Spectators/ Competitors, General Public</p>	<p>Easy to find with pin dropped for easy directions. Sufficient turning space for lorries & trailers to prevent restricting access road. Adequate visibility splays onto public highway.</p>	<p>During the event, ensure controls and compliance are monitored by PC appointed person. Local risk controls by site occupier to be enforced.</p>	<p>PC appointed person to monitor</p>	<p>On the day of the event.</p>

<p>Event layout: <i>Impact between vehicles,</i> <i>Vehicles vs pedestrians,</i> <i>Vehicles vs horses</i></p>	<p>Riders, PC Members and spectators may become injured if impact occurs between vehicles, pedestrians and competitors. Vehicles could be moving too quickly or may not see the pedestrians.</p>	<p>Vehicle free area for pedestrians. Wide horse access route from lorry parking to arena. No-go vehicle areas, no-go horse areas where required by site occupiers. Planned Horse Walks Horse transport (lorries/trailers) parked separately to cars Adequate signposting/warnings on approach road. One way system?</p>	<p>During the event, ensure controls and compliance are monitored by PC appointed person. Local risk controls by site occupier to be enforced.</p>	<p>PC appointed person to monitor</p>	<p>On the day of the event.</p>
<p>Adverse weather conditions impacting rider or equine wellbeing: visibility, heat stroke, dehydration, hypothermia</p>	<p>Riders, PC Members, Equine and parent/ guardian or Official Spectators/ Competitors</p>	<p>Visibility during an event may be impacted, guidance on what to do in these circumstances given in briefing Hot temperatures could impact on the rider and equines welfare and health, parent/ guardian can ensure water available. Cold, wet, windy and rain/ snowy days can impact visibility, result in hypothermia. To mitigate riders advised of appropriate clothing for rider and equine alike, provided with warm drinks provided at intervals and monitored throughout event. Additional clothing/ dry clothing may be provided as necessary for rider or equine provided by parents/ guardians/ Event may cancel due to weather conditions, if deemed unsafe to continue by organiser. Ground inspections take place before and during the event</p>	<p>During the event, ensure controls and compliance are monitored.</p>	<p>PC appointed person to monitor</p>	<p>At set up of the event On the day of the event.</p>
<p>Slip or trip hazards from ground conditions or in officials area</p>	<p>Riders, PC Members and spectators may be injured from slip or trip injuries while on site. Other competitors/helper/officials</p>	<p>Ground conditions and any significant slip or trip hazards have been identified and removed or segregated. The officials' area gazebo/ table and chairs will have footing and lines clearly identifiable to reduce trip hazard.</p>	<p>During the event, ensure controls and compliance are monitored.</p>	<p>PC appointed person to monitor</p>	<p>On the day of the event.</p>

<p>Trip injuries from routing of cables and pipes.</p>	<p>Riders, Officials, competitors, horses and the general public PC Members, spectators, the general public and horses may be injured due to a tripping hazard of trailing wires or flexible hose and pipe.</p>	<p>Cables must be run at high level, in a safe area, or covered where possible. Hoses/ cables/ wires must be run away from main pedestrian area and be in a high visibility colour to enable them to be highly visible. Dug into the ground e.g., timing equipment by timing company or loudspeaker /communications company</p>	<p>During the event, ensure controls and compliance are monitored. Checked and inspected by the official phase steward</p>	<p>PC appointed person</p>	<p>At set up of the event On the day of the event.</p>
<p>Crush or impact from use of mobile machinery.</p>	<p>Riders, PC Members and spectators may be injured from contact with mobile machinery such as tractors. Horses may also be injured depending on where the machinery was being operated. Officials/parents</p>	<p>Machinery must not be operated in close proximity to children and horses during the event. Machinery must only be operated by Competent operators. All machinery must be operated in a clear working area. The control team will state when safe to use the machinery during an event. Drivers must be authorised and have appropriate training/licence to operate. Speed to be controlled. No Passengers.</p>	<p>During the event, ensure controls and compliance are monitored.</p>	<p>PC appointed person to monitor</p>	<p>On the day of the event.</p>
<p>Crush or impact from use of All Terrain Vehicles (ATVs)</p>	<p>Riders, PC Members and spectators may be injured from contact with ATV's. Horses may also be injured depending on where the ATV was being operated. Officials/parents</p>	<p>ATVs must not be operated in close proximity to children and horses during the event. ATVs must only be operated by Competent operators (17+). All ATVs must be operated in a clear working area. The control team will state when safe to use the ATV during an event. Drivers must be authorised and have appropriate training/licence to operate. Speed to be controlled. No Passengers and helmets to be worn at all times.</p>	<p>During the event, ensure controls and compliance are monitored.</p>	<p>PC appointed person to monitor</p>	<p>On the day of the event.</p>
<p>Impact injury due to contact with cable used for support of overhead power line posts.</p>	<p>Horses and pedestrians may slip or fall due to tripping or contact with overhead power line post supporting ground cables</p>	<p>Cables fenced off to eliminate contact. Barriers used to highlight presence of cable and prevent contact.</p>	<p>None</p>	<p>PC appointed person</p>	<p>At set up of the event Monitored on the day of event</p>

Members of the public using footpath route being injured by horses.	Members of the public may come into contact with horses due to close proximity of public footpath across event area.	Signage up to state keep dogs on leads and horses approaching from right or left. Clear footpath route established to provide safe access route. Signs erected to direct pedestrians safely across event area. Marshals provided with guidance to direct pedestrians along safe route. Safe route shown on site layout plan. Organisers will have contacted the local authority to plan closures	Marshals to instruct pedestrians of safe route on the day.	PC appointed person	On the day of the event.
Injury severity being increased due to slow or delayed first aid treatment.	Riders, PC Members, spectators and the general public may have the severity of any injuries received increased by slow or delayed first aid provision.	Competent qualified first aiders will be present on the day of the event. The first aiders will have adequate amounts of the correct type of first aid provision. Suitable medical helicopter landing areas are available. Site location identified by Grid Reference and What3Words. Mobile phone signal or land line available. The horse ambulance the vet and ambulance along with the maps and plans as well as all details should be given to the control team.	Helicopter landing area, grid reference, what 3 words and important numbers list all issued to the emergency teams NB All numbers (vet, farrier, etc.) should be displayed in Secretary's tent.	PC appointed person to monitor	On the day of the event.
Losing someone on site	Officials, competitors, visitors and general public	Team Managers, parent/ guardians will have contact information for all in their party Site will be locked down and no entry/ exit will be allowed until search has been carried out. Search to be carried out by PC Officials Once lost person is found event activity can resume In event lost person is not found, additional steps to involve emergency services and notify PC trustees/ management will be taken	During the event, ensure controls and compliance are monitored	PC appointed person	On the day of event

<p>Equine: bio security: horses could become ill whilst at the event and need medical care</p>	<p>Horses and ponies</p>	<p>All horses and ponies in attendance will meet the vaccination requirements of the Pony Club as per its current rules. Stabling will be separate to limit contact between equines If stabling at the event an isolation stabling area needs to be identified to successfully isolate the animals A holding area if one is not vaccinated and needs to be isolated A vet will be onsite during hours of the event to support with medical needs A vet will be on call out of hours for those remaining on site and able to support should the need arise Equines will be vetted out of the event if they are unwell and there is a health concern. This will need a vet sign off. Relevant veterinary advice will be sought based on the situation and need to ensure welfare of the equines at the event. Bio security will be in accordance with the current vaccination policy and in line with the Health and safety rule book.</p>	<p>During the event, ensure controls and compliance are monitored</p>	<p>PC appointed person</p>	<p>On the day of event</p>
<p>Impact and crush injuries from falls or contact with horses.</p>	<p>PC Members and spectators may become injured if crush or impact occurs by being kicked, trodden on or crushed by close proximity to a horse.</p>	<p>It is the rider's/handler's responsibility to ensure their horse is under control at all times. Horse walk signage to be displayed and pedestrian walkways signage displayed. Pedestrians stood in close proximity to horses must be responsible for their own safety and the possibility of crush from hoof to foot contact. Pedestrians and handlers should avoid standing directly behind horses. Any horses that are known to kick must wear a red ribbon in the tail. All riders must wear an approved riding hat at all times when mounted in compliance with PC rules. Congestion building up with horses around entrances to the arena must be monitored and riders/handlers will be asked to move away to create space. It is the parent/rider/handler responsibility to ensure all horse tack is safe, sound, secure and fits correctly. Steps from the health and safety rule book will be followed in the provision of first aid, including but not limited to concussion. Guidance from the Eventing Rulebook and Eventing Organisers Handbook will be followed</p>	<p>During the event, ensure controls and compliance are monitored.</p>	<p>PC appointed person to monitor</p>	<p>On the day of the event.</p>

Impact or crush injury when using the arena/ area facility and activity equipment.	Impact or fall injury due to inadequate facility or incorrect equipment used in riding activities.	Equipment checked before each group as required. Arena/ area and equipment are changed and altered based on activities and rider abilities by the competent instructor. Surface Conditions are monitored and are safe. When horses are not ridden, they are taken back to stabling area or the Lorry park. Any other requirements from the site occupier are taken into account.	Equipment to be checked by each instructor prior to each ride's use. Any damaged equipment reported immediately and remove from use if required. PC officials will check the areas and construction of these on set up of event, prior to activity and during the event Team Manager/ officials to monitor rider ability and surface conditions. Local risk controls by site occupier to be enforced. Steward for the phase	PC appointed person and team manager to monitor.	On the day of the event.
Impact and crush injuries from loose horses.	PC Members, members of the public and spectators may become injured if impact occurs and horses between them and a loose horse	In the case of a loose horse, a warning of 'LOOSE HORSE' must be shouted and action taken immediately to prevent the horse escaping onto the road. When horses are not ridden, they are taken back to stabling area or the transport. All exterior gates must be manned and kept closed at all times Cattle Grids may be covered. Where possible physical barriers or gates must be in place to prevent loose horses reaching a public road. When not being ridden horses will be kept in a secure pen or tied to a fixed point	All attendees must be aware to attempt to prevent a loose horse reaching the road if a shout of 'LOOSE HORSE' is heard. If possible, ensure access gate is closed during riding activities. During the event, ensure controls and compliance are monitored.	PC appointed person to monitor	On the day of the event.
Impact/ Impalement with Mounted Games equipment	Members, ponies Officials	Correct standard equipment used Broken equipment replaced Race stopped if broken equipment deemed dangerous	During the event, ensure controls and compliance are monitored.	PC appointed person to monitor	On the day of the event.

<p>Injuries to young and inexperienced riders due to inability to control horse.</p>	<p>PC Members and spectators may become injured if impact occurs between them and a horse or the rider falls from the horse.</p>	<p>Direct supervision as required Appointed person to brief instructors before start of the event. Phase stewards for the phase to assess the ability Parent/ guardian/ PC Official/ Instructor must ensure activity is suitable for the ability of the rider. Move riders in group not suitable for their ability or pony. Parent / helper assistance for younger / novice riders if needed. Communication methods agreed. Facilities and equipment suitable for each ride's ability.</p>	<p>Team Managers/ officials must ensure each activity is suitable for the ability of the rider. At training/ rallies Instructors with up-to-date competence certificates. DBS, Safeguarding and First Aid, Mobile phones charged and available. Emergency procedure in place.</p>	<p>Team Managers to monitor competence. PC appointed person to monitor</p>	<p>On the day of the event.</p>
<p>Official or emergency vehicles in pedestrian areas: <i>Impact with pedestrians and horses</i></p>	<p>PC Members and spectators may become harmed if official emergency vehicles are travelling too quickly, they may collide with pedestrians and injure them.</p>	<p>Limit number of vehicles, designated routes, designated pedestrian and horse movement areas. Emergency vehicles attending must be shown the correct access route and warned of the number of pedestrians on site. Issue all the emergency service with a course map and a plan of the facilities e.g., stabling, access points, and vehicular access points. Issue flags to all official vehicles and impose strict speed limit except for emergency</p>	<p>During the event, ensure controls and compliance are monitored.</p>	<p>PC appointed person to monitor</p>	<p>On the day of the event.</p>
<p>Impact or impalement injuries from contact with, fencing, stakes and roping: can become injured by contact with, fencing, stakes and roping by getting too close to them or tripping over them. The general public may become injured by roping if they don't see it and trip over it.</p>	<p>PC Members, spectators, the general public and horses</p>	<p>All ring fence posts are to be an approved type with a large enough diameter to prevent impalement if a rider falls onto the post. Unprotected metal posts are not to be used. Rope is to be high contrast in colour to provide a good contrast against the background to make it visible. Fence posts to be secured adequately.</p>	<p>During the event, ensure controls and compliance are monitored.</p>	<p>PC appointed person to monitor</p>	<p>At set up of the event On the day of the event.</p>

Injury to players, officials or horses during play	Competitors, judges and horses	Experienced officials running the competition who will enforce the rules of mounted games, which are in place to help ensure the safety of all players and horses Paramedic and vet in attendance in case of any injuries	During the event, ensure controls and compliance are monitored	PC appointed person	On the day of event
Warm up arena: injury as a result of collision	PC members and officials	The number of persons riding in a warmup arena is limited to ensure that it is not overcrowded. Riders are to follow the rules of the school, for example passing left hand to left hand and the slower pace moving to the inside track. Warm up fences are marked with red and white flags to identify the direction they are to be jumped in Practice Fences must not exceed the height of the class plus 10cm The number of person in the arena to help and assist with rebuilding/ adjusting the fences is limited at any time The surface and equipment are checked by the event organiser prior to use each day and ground attended as needed. Guidance from the Eventing Rulebook and Eventing Organisers Handbook will be followed for all phases	During the event, ensure controls and compliance are monitored.	PC appointed person to monitor	On the day of the event.
Stewarding/ Officials: tack checking and manning entrances/ exits	PC Officials	Nominated officials will be visible by tabard or Hi visibility clothing They will have regular contact with the organiser and arena judge by either mobile phone or radio should an incident occur Designated areas will be provided for them, so they are able to shelter from elements Regular check ins are provided to ensure wellbeing. Guidance from the Eventing Rulebook and Eventing Organisers Handbook will be followed	During the event, ensure controls and compliance are monitored.	PC appointed person to monitor	On the day of the event.
Instruction: <i>Safeguarding and welfare</i>	Riders, PC Members, Equine and parent/ guardian or Official Spectators/ Competitors, General Public	Accredited instructors on PC Register and compliant with all safeguarding standards. Instructors briefed before start. Observe pupils at all times and judge competence for suitability in particular activity. Any parent/guardian who is not on site must provide contact details and details of collection of child(ren).	During the event, ensure controls and compliance are monitored.	PC appointed person to monitor	On the day of the event.

Cycling: Hound Exercise	PC Members, Equine and parent/ guardian or Officials	Guidance on conduct on the road, helmets and high visibility jackets must be worn at all times by all. Sufficient number of supervisors on bicycles (at least one supervisor per 5 children). Supervisors to be stationed at road junctions and bends. At least one supervisor at the rear and one at the front of the group in cars. Participants to have undertaken Cycling Proficiency Training. Journeys to take place during adequate light.	During the event, ensure controls and compliance are monitored.	PC appointed person to monitor	On the day of the event.
Road hacking: From camp to showground	PC Members, Equine and parent/ guardian or Officials	Guidance on conduct on the road, helmets and high visibility jackets must be worn at all times by all. Sufficient number of supervisors on bicycles (at least one supervisor per 4 children). Supervisors to be stationed at road junctions and bends. At least one supervisor at the rear and one at the front of the group in cars. Participants to have undertaken Riding and Road Safety Training. Journeys to take place during adequate light.	During the event, ensure controls and compliance are monitored.	PC appointed person to monitor	On the day of the event.
Swimming: Foxcote House Swimming pool	PC Members, Equine and parent/ guardian or Officials	Each participant must be supervised, and taken responsibility for, by a parent or guardian. Should a parent or guardian not be present for a particular participant, they will not be able to take part.	During the event, ensure controls and compliance are monitored.	PC appointed person to monitor	On the day of the event.
Supervision other than instruction: <i>Safeguarding and welfare</i>	Riders, PC Members, Equine and parent/ guardian or Official Spectators/ Competitors, General Public	Supervisors briefed daily Self-declaration forms must be completed. Local Police/Social Security checks Drugs and Alcohol Policy agreed. Visitors asked to report on arrival. All children supervised when not with an instructor.	During the event, ensure controls and compliance are monitored.	PC appointed person to monitor	On the day of the event.
Arena party: injury from heavy lifting and safety around horses	PC officials	Appropriate training to lift and move heavy items is provided to those who may carry out the task Correct lifting procedures are followed at all times Larger and heavy items are moved by appropriate machinery A safe position to be identified within or just outside the arena for the arena party to sit when not actually engaged in work Guidance to be given to arena party by course designer or PC official on safely moving around the arena while the competition is in progress	During the event, ensure controls and compliance are monitored.	PC appointed person to monitor	On the day of the event.

<p>Arena: inadequate storage of equipment resulting in injury to rider, horse/ pony or official</p>	<p>Members, parents/ guardians and officials</p>	<p>Visual checks of the arena will take place, including the checking of storage for ridden equipment and action will be taken as necessary Any lifting of head object will follow manual handling protocols.</p>	<p>Event organiser will check the storage of equipment prior to use</p>	<p>PC appointed person</p>	<p>On the day of the event.</p>
<p>Course: poor course design and inadequate equipment may result in injuries being sustained</p>	<p>Horses, ponies, members and officials</p>	<p>Courses are to be designed by a suitably qualified or experienced person, a list of course builders/ designers are held centrally and available from British Showjumping/ British Eventing Red and white flags are used to identify the direction the practice fences are jumped Safety cups are to be used on all fences in accordance with current PC rules The equipment used to create fences for the competition or training is checked for suitability and safety and inadequate materials are removed/ not used. The course and ground are considered as part of the design and layout of the course The surface the course is ridden on is taken into consideration and notes to monitor may be provided Guidance from the Eventing Rulebook and Eventing Organisers Handbook will be followed, including the use of items such as frangible pins on cross country fences.</p>	<p>Prior/ during the event, ensure controls and compliance are monitored.</p>	<p>PC appointed person to monitor</p>	<p>On the day of the event.</p>

<p>Harm due to medical treatment of equine. Injury could be crush, cut, bruise and glancing blow.</p>	<p>Members, parents, guardians, officials and pedestrians</p>	<p>Local vets have been alerted to the event. All incidents are recorded in line with The Pony Club procedures. If required by the Health and Safety Rulebook Vet Matrix are in attendance, contact information is shared with attendees. First Aid Provision in place which is in line with the Health and Safety Rule book First Aid Matrix, attendees are aware of how to contact First Aid. On site first aid have been alerted that these is an injured equine and those attending may need assistance. A suitable location for the treatment of equines at the event has been identified prior to the event. Appropriate Personal Protective Equipment (PPE) is worn to aid treatment of the equine. Where necessary PPE meets the required safety standard. Treatment is only administered by/ with approval of the owner. The equine is handled during treatment by suitable adult(s) and instructions are followed. The injury is assessed and severity. Veterinary assistance is sought as needed. Appropriate medical treatment administered/ stored in line with item instructions and COSHH guidance supplied with the product.</p>	<p>Monitor and ensure compliance</p>	<p>PC appointed person to monitor</p>	<p>Site assessment completed On the day of the event.</p>
<p>Prizegiving: slip, trip, fall on or off the podium/ stage</p>	<p>PC Members and spectators may be injured from slip or trip injuries while on site.</p>	<p>Ground conditions and any significant slip or trip hazards have been identified and removed or segregated. The areas will have footing and lines clearly identifiable to reduce trip hazard The podium/ stage should be of adequate size and construction</p>	<p>During the event, ensure controls and compliance are monitored.</p>	<p>PC appointed person to monitor</p>	<p>On the day of the event.</p>
<p>Prizegiving: spectators/ members slip, trip or fall in the area.</p>	<p>PC Members and spectators may be injured from slip or trip injuries while on site.</p>	<p>Ground conditions and any significant slip or trip hazards have been identified and removed or segregated. The areas will have footing and lines clearly identifiable to reduce trip hazard The podium should be of adequate size and construction Chairs and tables will be of suitable construction, these will be tucked under table</p>	<p>During the event, ensure controls and compliance are monitored.</p>	<p>PC appointed person to monitor</p>	<p>On the day of the event.</p>

<p>Equine: bio security: horses could become ill whilst at the event and need medical care</p>	<p>Horses and ponies</p>	<p>All horses and ponies in attendance will meet the vaccination requirements of the Pony Club as per its current rules. Stabling will be separate to limit contact between equines If stabling at the event an isolation stabling area needs to be identified to successfully isolate the animals A holding area if one is not vaccinated and needs to be isolated A vet will be onsite during hours of the event to support with medical needs A vet will be on call out of hours for those remaining on site and able to support should the need arise Equines will be vetted out of the event if they are unwell and there is a health concern. This will need a vet sign off. Relevant veterinary advice will be sought based on the situation and need to ensure welfare of the equines at the event. Bio security will be in accordance with the current vaccination policy and in line with the Health and safety rule book.</p>	<p>During the event, ensure controls and compliance are monitored</p>	<p>PC appointed person</p>	<p>On the day of event</p>
<p>Stable Yard: bedding, feed bedding unsafely staked causing crush or (insert) injury</p>	<p>Members, parents/ guardians and officials</p>	<p>Correct lifting and carrying protocols will be followed in the moving of heavy objects Bedding and feedstuffs will not be stored above head height to ensure in easy view Guidance on the correct stacking and storage for each type of bedding/ feedstuff will be gathered and adhered to. The area of storage will be cordoned off/ locked away to limit access when not in use All onsite will be briefed of the location and that climbing is not permitted</p>	<p>Event organisers will check the storage of the bedding and feed once in situ. It will be fenced off/ locked away when not in use</p>	<p>PC appointed person</p>	<p>On the day of the event.</p>
<p>Stable Yard: tools and equipment inadequately stored/ housed causing impalement, trip, slip, fall, crush and bodily injuries</p>	<p>Members, parents/ guardians and officials</p>	<p>Equipment/ tools will be stored in predetermined locations and in upright positions with any spikes facing the ground The storage of equipment/ tools will be away from the main through fair to reduce number of persons passing Tools/ equipment will not be left on the floor The yard and stable blocks will be kept in a tidy manner to aid visibility for those using the area Yards/ stable areas may be gated to reduce the number of persons in the space</p>	<p>Event organisers will check the storage of the tools and equipment. Regularly monitor the tidy and cleanliness of the yard and take action as necessary</p>	<p>PC appointed person</p>	<p>On the day of the event.</p>

Stable/ yard: fire causing injury or illness	Members, parents/ guardians and officials	<p>No smoking on the yard is permitted and signs will be displayed.</p> <p>Equipment/ tools/ bedding and feedstuffs will be stored in accordance with guidance of provider</p> <p>Fuels and flammables will be stored in line with the guidance of the item and under COSHH</p> <p>Muck heaps will be maintained and monitored</p> <p>Fire extinguishers will be provided and stored in strategic locations, these will be in date and compliance with fire regulations. These will only be used in case of sparks and smoke</p> <p>Clear guidance will be provided to users on the emergency evacuation plan prior to and on attending the event and if necessary, a drill will be performed.</p> <p>A stable/ yard assembly point will be identified prior to the event, should a fire start all will follow the emergency plan and gather in the designated area.</p>	<p>Event organisers will check the storage of flammable items and ensure it is in line with guidance for storage.</p> <p>Regular checks on site will take place to monitor for fire hazards and action taken</p> <p>Fires will not be fought, calls to appropriate emergency services will be made</p>	PC appointed person	On the day of the event.
Grooming/ maintaining welfare of equine: impact, broken bones, cuts or bruising caused by kick or bite	Members, parents/ guardians and officials	<p>Participants under appropriate instruction or supervision to be carrying out the activity</p> <p>Instruction on equine behaviour provided as necessary</p> <p>Equines will be restrained to reduced likelihood.</p> <p>Those who may be known to kick or bite will not be handled by in experienced persons</p> <p>Number of participants in session will be considered</p>		PC appointed person	On the day of the event.
Grooming/ maintaining equine welfare: injury caused by inexperience or incorrect use of tools or equipment	Members, parents/ guardians and officials	<p>Participants under instruction of the correct use of tools and equipment by appropriate person</p> <p>Supervision and guidance provided as needed</p> <p>PPE equipment used as needed</p> <p>Number of participants in session will be considered</p>		PC appointed person	On the day of the event.
Grooming/ maintaining equine welfare: injury as a result of handling, applying or practising first aid or welfare provisions resulting in crush, collision, cuts, bruises or broken bones	Members, parents/ guardians and officials	<p>Participants under instruction of the correct use of tools and equipment by appropriate person</p> <p>Supervision and guidance provided as needed</p> <p>PPE used a needed</p> <p>Consideration of the equine being handled for treatment or practise of applying treatment will be taken</p> <p>Number of participants in session will be considered</p>		PC appointed person	On the day of the event.

Camping: Impact with electric fencing for those horses in penning at event	Pedestrians may slip, fall, trip and come in to contact with electric fencing for horses being penned to attend the tournament	Guidance on equipment to pen horses is shared as part of the information briefing sent to team managers/ parents/ members, details what is allowed are included Electric fencing tape will be of a visible colour (white/ yellow/ orange) and wide enough to be visible to pedestrians Energiser will be checked for compliance with PC safety measures at set up of penning. Penning will only take place in an area which has been preselected by the event organiser Spacing between pens will ensure that horses cannot reach each other, and horses will be penned individually. Riding in this area will not be permitted	Event organisers will review the camping/ penning fields and meet with the team manager/ member or parent to raise and address any concerns	PC appointed person	On the day of the event.
Camping: Slips, trips and falls on camping field due to uneven ground/trip hazards.	Officials, competitors, horses and the general public PC Members, spectators, the general public and horses may be injured due to a tripping hazard of trailing wires or flexible hose and pipe.	Cables must be run at high level, in a safe area, or covered where possible. Hoses must be run away from main pedestrian area and be in a high visibility colour to enable them to be highly visible.	During the event, ensure controls and compliance are monitored.	PC appointed person	At set up of the event On the day of the event.
Camping: Slips, trips and falls in vicinity of water points due to wet/muddy ground in camping field.	Officials, competitors, horses and the general public PC Members, spectators, the general public and horses may be injured due to ground conditions	Water taps off when not in use. Water must not be run directly onto the ground, soakaway provided. No washing up, personal washing or teeth cleaning to be done at the external taps. Portable toilets must not be washed out or cleaned out other than in the specifically designated area, using the designated tap and hose supplied. Area is signed 'Waste Disposal Area' provided for this purpose.	During the event, ensure controls and compliance are monitored.	PC appointed person	On the day of the event.
Camping site: Gates and Fences: Splinters from wood Injury from any barbed wire. Injury from gate mechanisms	Officials, competitors, horses and the general public PC Members, spectators, the general public and horses may be injured due to fencing	No climbing or playing on fences and gates. All gates to be kept shut when not in use Fencing will be checked by event organisers	During the event, ensure controls and compliance are monitored.	PC appointed person	On the day of the event.

Camping site: Injury due to tripping over tent guide ropes and pegs	Officials, competitors, horses and the general public PC Members, spectators, the general public and horses may be injured due to guide ropes and pegs	Prohibition of playing games, running around tents. Caravans and tents to be pitched appropriately apart. Camping field will be monitored by the event organiser	During the event, ensure controls and compliance are monitored		
Camping: pitches of tents and vehicles being to close may cause injury through trip, slip or fall	Officials, competitors, visitors and general public	Those staying on site to camp will be provided with guidance prior to booking on the distances needed between pitches, this is based on current PC advice Officials onsite whilst participants arrive to ensure that pitch are put up in the correct distance apart, markers may be used to support this. Regular checks of the camping areas will take place to ensure that all participants are compliant with the pitching spaces and lines are visible to passers-by.	During the event, ensure controls and compliance are monitored		
Camping/ site: Toilets: unclean toilets can cause illness and slips, trips and falls	Officials, competitors, visitors and general public	The contractor toilets are being supplied from will share appropriate documentation on insurance, risk assessments and cleaning guidance Checks and cleaning with take place at regular intervals to ensure safety and hygiene for those using the facilities Cleaning signs will be placed on doors when in progress. Appropriate PPE will be supplied for those cleaning the toilets and materials for the clean will comply with those advised by the contractor.	During the event, ensure controls and compliance are monitored	PC appointed person	On event
Hotel/boarding: illness due to inadequate provision of accommodation/catering during stay.	Officials, competitors, visitors	Where bookings are made on behalf of members, officials, visitors and guests the organiser will ensure that the hotel or boarding is compliant with food hygiene, visit England and star ratings prior to booking. Confirmation from the accommodation provider will be sought on risk assessments and hygiene measures.	During the event, ensure controls and compliance are monitored	PC appointed person	On event
Catering: attendees eating from the contractor and coming down with food poisoning	Officials, Competitors, visitors and general public	Measures and checks of contractors being booked in place, this will ensure compliance with insurance and food hygiene for example Risk Assessments from the contractors to be shared and monitored for compliance First aid cover on site and local emergency services location shared with attendees	During the event, ensure controls and compliance are monitored	PC appointed person	On the day of event

<p>Catering: attendees may be cooking from themselves in vehicles and BBQs. This can result in burns and/ or food poisoning.</p>	<p>Officials, Competitors, visitors and general public</p>	<p>First aid cover will be provided throughout the duration of the event and overnight if camping. First aid kit will be available which includes equipment/ treatment methods to support with burns. Guidance on the use of BBQs on site will be supplied to attendees prior to arrival on site as part of the briefing information. This will detail when BBQs are permitted and how/ when to dispose of them Vehicles with the capability to cook inside will disconnect and safely store cooking fuel when not in use</p>	<p>PC officials will monitor the camping areas and provide guidance on BBQs as required, including putting out and disposal of BBQs</p>		
<p>Fire: injuries due to a fire on site. Injuries can include, slips, trips, falls along with bruises and broken bones</p>	<p>Officials, Competitors, visitors and general public</p>	<p>Appropriate medical cover will be available throughout the duration of the event, including for those camping Guidance on actions in the event of a fire will be shared as part of the briefing- where to gather and how to access equipment Local emergency services numbers available on site in the case of need Appropriate action in the event of a fire will be to call 999 and not fight the fire as not trained, have correct safety equipment or equipment to put out the fire.</p>	<p>During the event, ensure controls and compliance are monitored</p>	<p>PC appointed person</p>	<p>On the day of event</p>

<p>Harm to an individual's rights, wellbeing and mental/ physical being</p>	<p>Members, parents, guardians, officials and pedestrians</p>	<p>The organisation has members of staff to support with safeguarding of all involved at our activities. The Pony Club Safeguarding policy outlines the processes which should be adhered to (full details).</p> <p>Those who regularly come in to contact with members, e.g., Coaches and officials or those in a position of responsibility, must meet compliance checks. This is termed as regulated activity/ work and is covered in the Safer Recruitment Policies.</p> <p>Coaches level of supervision is determined by their qualifications (full details).</p> <p>Camps, Competitions, Residentials and excursions are carried out in line with guidance, including provision of supervision and ratios of staffing.</p> <p>Members, parents, guardians, volunteers and officials adhere to the respective Code of Conduct and steps are taken should this not be followed.</p> <p>All measures identified in the Health and Safety Rule book are adhered to, including first aid and accident reporting. Members medical needs are identified through medical consent form and steps agreed with the parent/ guardian and nominated official to administer and store medication including record keeping.</p> <p>The organisations Drugs and Alcohol Policy is adhered to.</p>	<p>A named safeguarding lead is appointed at activities and is present. Monitor and ensure compliance</p>	<p>PC appointed person to monitor</p>	<p>Site assessment completed</p> <p>On the day of the event.</p>
<p>Show jumping: Ground Conditions Public Access Communications Viewing area</p>	<p>Riders, PC Members, Equine and parent/ guardian or Official Spectators/ Competitors, General Public</p>	<p>Arena checked thoroughly when course built and on day of competition.</p> <p>Instructor to supervise at all times</p> <p>Parent first aider available at all times</p> <p>Jumps checked for defects when course built.</p> <p>Damaged poles and wings replaced before next rider.</p> <p>Radios used for communication.</p> <p>Public address system</p> <p>In adverse weather ground conditions checked at intervals to ensure going does not become unsafe</p> <p>Arena rope adequate to keep spectators out and clearly visible to competitors.</p> <p>Body protectors to be worn by all members.</p> <p>The courses have been designed by the Chief Instructor and the ground will be thoroughly checked during set up.</p> <p>The show jumping will be used for schooling and instruction purposes only. Each group's riding instructor is fully responsible for the safety of each child. A first aider is included in the maximum number of 6 for each ride.</p>	<p>During the event, ensure controls and compliance are monitored</p>	<p>PC appointed person</p>	<p>On the day of event</p>

Dressage Arenas: Ground Conditions Public Access Communications Viewing area	Riders, PC Members, Equine and parent/ guardian or Official Spectators/ Competitors, General Public	Arena checked thoroughly when set out and on day of competition. Judge and writer for each arena Radios used for communication if judges' box remote from Secretary. In adverse weather ground conditions checked at intervals to ensure going does not become unsafe Arena roped off from spectators and riding in area.	During the event, ensure controls and compliance are monitored	PC appointed person	On the day of event
Riding in area: Riders and trainers in same area.	Riders, PC Members, Equine and parent/ guardian or Official Spectators/ Competitors, General Public	Area checked when arenas set out. Collecting ring steward monitors warm up area Adequate space provided away from arenas Practice area roped off Jumps strimmed for good visibility and the ground checked before and after the jump. The course is for schooling purposes and each jump undertaken under instruction Group sizes are restricted to a maximum of 6 including instructor/first aider.	During the event, ensure controls and compliance are monitored	PC appointed person	On the day of event
Riding area at camp: Riders and trainers in same area.	Riders, PC Members, Equine and parent/ guardian or Official Spectators/ Competitors, General Public	Area checked when arenas set out. Supervised by ride instructor Adequate space provided Consider roping off the riding area. Adequate space between rides. Jumps strimmed for good visibility and the ground checked before and after the jump. The course is for schooling purposes and each jump undertaken under instruction Group sizes are restricted to a maximum of 6 including instructor/first aider.	During the event, ensure controls and compliance are monitored	PC appointed person	On the day of event

Risk assessment completed by:	Date completed:	Review Date:
Name:		
Signed:		