

	Sport /Activity	Activities & Rallies	Date of Event	23rd Feb 2023
	Event	Racing Rally	OS Grid Ref	SO 76023 29700
	Location	Moat Stables, Chapel Lane, Redmarley, Glos. GL19 3JF	What3Words	Devalued.orderi ng.toasted

Hazard	Who might be injured?	Risk Controls (already in place)	Further Action Required	Allocated Person / Date	Completion Date and Initial
<i>What is the injury? How can the injury occur?</i>	<i>E.g. people (members, volunteers, spectators, etc), animals, vehicles.</i>	<i>What is currently being done to prevent the injury occurring?</i>	<i>What more needs to be done?</i>	<i>Who is responsible for completing the action? What is the planned time frame for this?</i>	<i>Initial and date when action is completed</i>
Event layout: Impact between vehicles, Vehicles vs pedestrians, Vehicles vs horses	PC Members and spectators may become injured if impact occurs between vehicles, pedestrians and/or competitors. Vehicles could be moving too quickly or may not see the pedestrians.	<ul style="list-style-type: none"> • Vehicle free area for pedestrians. • Wide horse access route from lorry parking to menage and gallop • No-go vehicle areas, no-go horse areas where required by site occupiers. • Vehicles and lorries to park in area away from menage and gallop • Adequate parking for lorries/trailers, where horses can be tied up around the sides to be tacked up 	<p>During the event, ensure controls and compliance are monitored by PC appointed person.</p> <p>Local risk controls by site occupier to be enforced.</p>	Julie Mansell	

Perimeter points: inadequate gateways and fencing, unclear entrance and exit routes risking collision	Vehicles, members, spectators, horses and those attending	<ul style="list-style-type: none"> • Pre event check taken place, at this time boundary lines, fencing and gates of the site are checked for security. • Repeat checks of the boundary will be made prior to the event and at regular intervals to ensure security of site (gates closed). • The gates to the site will be closed, after entrance and exit of all members and visitors. • Signage in place to ensure safety whilst entering and exiting the tournament grounds. • Enough safe turning space will be provided for vehicles to enter and exit the site, including for large lorries. • If officials are needed to assist, they will wear hi vis clothing and stop traffic. • Ground conditions in gate ways will be monitored and potholes filled as necessary. 	Monitor and ensure compliance	Julie Mansell	Site assessment completed. On the day of the event.
Slip or trip hazards from ground conditions or in officials' area	PC Members and spectators may be injured from slip or trip injuries while on site.	<ul style="list-style-type: none"> • Ground conditions and any significant slip or trip hazards have been identified and removed or segregated. • Car park has hard standing to allow for a suitable lorry/trailer parking and tacking up surface. 	<p>During the event, ensure controls and compliance are monitored.</p> <p>Any large pot holes to be identified and reported to the site owner.</p>	Julie Mansell	
Trip injuries from routing of cables and pipes.	PC Members, officials, spectators, the general public and horses may be injured due to a tripping hazard of trailing wires or flexible hose and pipe.	<ul style="list-style-type: none"> • Cables must be run at high level, in a safe area, or covered where possible. • Cables/ pipes must be run away from main pedestrian area and be in a high visibility colour to enable them to be highly visible. 	During the event, ensure controls and compliance are monitored.	Julie Mansell	

<p>Impact and crush injuries from falls or contact with horses. Included but not limited to ridden activity.</p>	<p>PC Members and spectators may become injured if crush or impact occurs by being kicked, trodden on or crushed by close proximity to a horse.</p>	<ul style="list-style-type: none"> • It is the riders/handlers responsibility to ensure their horse is under control at all times. • Arena and gallop are fenced off and no spectators are allowed within the arena whilst the rally is ongoing, unless a rider is injured and a parent needs to attend to the child or there is a loose horse and the owner needs to retrieve the loose horse. • Pedestrians stood in close proximity to horses must be responsible for their own safety and the possibility of crush from hoof to foot contact. • Pedestrians and handlers should avoid standing directly behind horses. • Any horses that are known to kick must wear a red ribbon in the tail. • All riders must wear an approved riding hat at all times when mounted in compliance with PC rules. • Congestion building up with horses around entrances to the arena must be monitored and riders/handlers will be asked to move away to create space. • It is the parent/rider/handler responsibility to ensure all horse tack is safe, sound, secure and fits correctly. 	<p>During the event, ensure controls and compliance are monitored.</p> <p>Instructors for the rally Mark Wall and Julie Mansell to also check that tack is secure at the start of the session.</p>	<p>Julie Mansell</p>	
<p>Start of Pace work: mingling at the start, ponies kicking and pony excited behaviour</p>	<p>PC members and/or coaches, Ponies</p>	<ul style="list-style-type: none"> • Instructors Julie Mansell and Mark Wall must ensure each activity is suitable for the ability of the rider. 	<ul style="list-style-type: none"> • Instructors with up-to-date competence certificates. • DBS, Safeguarding and First Aid, • Mobile phones charged and available. • Emergency procedure in place. 	<p>PC appointed person to monitor</p>	<p>On the day of the event.</p>

Impact or crush injury when using the arena facility and activity equipment.	Impact or fall injury due to inadequate facility or incorrect equipment used in riding activities.	<ul style="list-style-type: none"> • Equipment checked before each group as required. • Surface Conditions are monitored and are safe. • Any other requirements from the site occupier are taken into account. 	<ul style="list-style-type: none"> • Equipment to be checked by instructor prior to each rides use. • Any damaged equipment reported immediately and remove from use if required. • PC officials will check the arenas and construction of these on set up of event, prior to activity and during the event. • Instructors to monitor rider ability and surface conditions. • Local risk controls by site occupier to be enforced. 	Julie Mansell	
Injuries as a result from fall from Equicisor	PC members and/or coaches	<ul style="list-style-type: none"> • The equipment will undertake regular maintenance and safety checks prior to use • The equipment will be placed on a level and suitable surface • Suitably accredited person will be coaching the session with relevant experience to guide through each activity • Those participating in the activity will always wear to standard Personal Protective equipment whilst taking part in the activities. 	<ul style="list-style-type: none"> • Coaches must ensure each activity is suitable for the ability of the rider. • Instructors with up-to-date competence certificates. • DBS, Safeguarding and First Aid, • Mobile phones charged and available. • Emergency procedure in place. 	Julie Mansell	On the day of the event.

Impact and crush injuries from loose horses.	PC Members, members of the public and spectators may become injured if impact occurs between them and a loose horse	<ul style="list-style-type: none"> • In the case of a loose horse, a warning of 'LOOSE HORSE' must be shouted and action taken immediately to prevent the horse escaping onto the road. • Gate into the arena must be closed to prevent loose horses reaching a public road. • When not being ridden horses will be tied to a fixed point - this must be a lorry tie ring or a trailer tie ring. Trailers must be hitched onto a vehicle. 	<ul style="list-style-type: none"> • All attendees must be aware to attempt to prevent a loose horse reaching the road if a shout of 'LOOSE HORSE' is heard. • If possible, ensure access gate is closed during riding activities. • During the event, ensure controls and compliance are monitored. 	Julie Mansell	
Injuries to young and inexperienced riders due to inability to control horse.	PC Members and spectators may become injured if impact occurs between them and a horse or the rider falls from the horse.	<ul style="list-style-type: none"> • Direct supervision as required. • Specific instruction/ supervision must be given in the case of novice riders. • Julie Mansell to assess riders ability in menage before allowing onto the gallop • Parent/ guardian/ PC Official/ Instructor must ensure activity is suitable for the ability of the rider. • Riders will not be allowed onto gallop if not competent. • Parent / helper assistance for younger / novice riders if needed. • Communication methods agreed. • Facilities and equipment suitable for each ride's ability. • Arena is to be monitored by instructors who can seek assistance in the event of an accident 	<ul style="list-style-type: none"> • Parent and officials must ensure each activity is suitable for the ability of the rider. • Instructors with up to date competence certificates including DBS, Safeguarding and First Aid, • Mobile phones charged and available. • Emergency procedure in place. 	Julie Mansell	
Crush or impact from use of mobile machinery.	PC Members and spectators may be injured from contact with mobile machinery such as tractors. Horses may also be injured depending on where the machinery was being operated.	<ul style="list-style-type: none"> • Machinery must not be operated in close proximity to children and horses during the event. • Machinery must only be operated by Competent operators. • All machinery must be operated in a clear working area. 	During the event, ensure controls and compliance are monitored.	Julie Mansell	

Injury severity being increased due to slow or delayed first aid treatment.	PC Members, spectators and the general public may have the severity of any injuries received increased by slow or delayed first aid provision.	<ul style="list-style-type: none"> Competent qualified first aider will be present on the day of the event – Julie Mansell. The first aiders will have adequate amounts of the correct type of first aid provision. Suitable medical helicopter landing areas are available. Site location identified by Grid Reference and What3Words. Mobile phone signal and land line available. 	None	Julie Mansell	
Impact or impalement injuries from contact with, fencing:	PC Members, spectators, the general public and horses can become injured by contact with, fencing by getting too close to them or tripping over them.	<ul style="list-style-type: none"> All arena fence posts and rails are to be an approved type with a large enough diameter to prevent impalement if a rider falls onto the post. Unprotected metal posts are not to be used. Fence posts and rails to be secured adequately and checked prior to use. Arena to be monitored by instructors who can seek assistance in the event of an accident 		Julie Mansell	
Losing someone on site and delayed medical care due to unknown location	Officials, competitors, visitors and general public	<ul style="list-style-type: none"> Event organiser Julie Mansell will have contact information for all in their party Site will be locked down and no entry/ exit will be allowed until search has been carried out. Activity will be suspended during search. Search to be carried out by PC Officials . Once lost person is found event activity can resume. In event lost person is not found, additional steps to involve emergency services and notify PC trustees/ management will be taken 	During the event, ensure controls and compliance are monitored	Julie Mansell	
Adverse weather conditions impacting rider or equine wellbeing: visibility, hypothermia	Member, Equine and parent/ guardian or Official	<ul style="list-style-type: none"> A cold, wet, windy, and rain/ snowy day could impact visibility, guidance on what to do in these circumstances given prior to event start. This may result in cancelling/modifying the event. A cold, wet, windy, and rain/ snowy day can result in hypothermia. To mitigate riders advised of appropriate clothing for rider and equine alike, provided with warm drinks provided at intervals and monitored throughout event. Additional clothing/ dry clothing may be provided as necessary for rider or equine. Event may cancel due to weather conditions, if deemed unsafe to continue by organiser Julie Mansell 	During the event, ensure controls and compliance are monitored.	Julie Mansell	

Equine: bio security: horses could become ill whilst at the event and need medical care	Horses and ponies	<ul style="list-style-type: none"> All horses and ponies in attendance will meet the vaccination requirements of the Pony Club as per its current rules. A vet will be available during hours of the event to support with medical needs – three counties equine vets and BW Equine. 	During the event, ensure controls and compliance are monitored	Julie Mansell	
Harm to an individual's rights, wellbeing and mental/ physical being	Members, parents, guardians, officials and pedestrians	<ul style="list-style-type: none"> The organisation has members of staff (Ellie Watkins) to support with safeguarding of all involved at our activities. The Pony Club Safeguarding policy outlines the processes which should be adhered to (full details). Julie Mansell and jockey coach Mark Wall who regularly come in to contact with members meet compliance checks. This is termed as regulated activity/ work and is covered in the Safer Recruitment Policies. Coaches level of supervision is determined by their qualifications (full details). Rally is carried out in line with Pony Club guidance. Members, parents, guardians, and officials adhere to the respective Code of Conduct and steps are taken should this not be followed. All measures identified in the Health and Safety Rule book are adhered to, including first aid and accident reporting. Members medical needs are identified through medical consent form and steps agreed with the parent/ guardian and nominated official to administer and store medication including record keeping. The organisations Drugs and Alcohol Policy is adhered to. 	A named safeguarding lead is appointed at activities and is present. Monitor and ensure compliance	Julie Mansell	

<p>Harm due to medical treatment of equine. Injury could be crush, cut, bruise and glancing blow.</p>	<p>Members, parents, guardians, officials and pedestrians</p>	<ul style="list-style-type: none"> • All incidents are recorded in line with The Pony Club procedures. • First Aid Provision in place which is in line with the <u>Health and Safety Rule</u> book First Aid Matrix, attendees are aware of how to contact First Aid. • A suitable location for the treatment of equines at the event has been identified prior to the event. • Appropriate Personal Protective Equipment (PPE) is worn to aid treatment of the equine. Where necessary PPE meets the required safety standard. • Treatment is only administered by/ with approval of the owner. • The equine is handled during treatment by suitable adult(s) and instructions are followed. • The injury is assessed and severity. Veterinary assistance is sought as needed. • Appropriate medical treatment administered/ stored in line with item instructions and COSHH guidance supplied with the product. 	<p>Monitor and ensure compliance</p>	<p>Julie Mansell</p>	
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Risk assessment completed by:	Date completed:	Review Date:
<p>Name: Julie Mansell</p>	<p>18/02/23</p>	
<p>Signed:</p>		