

	<b>Sport /Activity</b>	Unmounted activities <i>Including non-ridden rallies, stable management, horse &amp; pony care,etc</i>	<b>Date of Event</b>	30/11/25
	<b>Event</b>	Horse and Pony Care Rally	<b>OS Grid Ref</b>	
	<b>Location</b>	The Lowe, Wem	<b>What3Words</b>	Conquests.main ly.fluid

Hazard	Who might be injured?	Risk Controls (already in place)	Further Action Required	Allocated Person / Date	Completion Date and Initial
<i>What is the injury? How can the injury occur?</i>	<i>E.g. people (members, volunteers, spectators, etc), animals, vehicles.</i>	<i>What is currently being done to prevent the injury occurring?</i>	<i>What more needs to be done?</i>	<i>Who is responsible for completing the action? What is the planned time frame for this?</i>	<i>Initial and date when action is completed</i>
Perimeter points: inadequate gateways and fencing, unclear entrance and exit routes risking collision	Vehicles, members, spectators, horses and those attending	Pre event check taken place, at this time boundary lines, fencing and gates of the site are checked for security Repeat checks of the boundary will be made prior to the event and at regular intervals to ensure security of site (gates closed). The gates to the site will be closed, after entrance and exit of all players and visitors. Details included in the pre event briefing. Enough safe turning space will be provided for vehicles to enter and exit the site, including for large lorries If officials are needed to assist they will wear hi vis clothing and stop traffic. Ground conditions in gate ways will be monitored and potholes filled as necessary.	Monitor and ensure compliance	PC appointed person to monitor	Site assessment completed on the day of the event.

Parking: vehicle impact with other vehicles, and horses	Members, spectators, horses and vehicles	Vehicles parked in line with current Pony Club Guidance If officials are needed to assist, they will wear hi vis clothing and stop traffic. Ground conditions in gate ways will be monitored and potholes filled as necessary.	PC appointed person must ensure an access route for emergency vehicle access is maintained	PC appointed person to monitor	On the day of the event.
Vehicle impact with pedestrians	PC Members, spectators, horses and those attending the event may be injured by the movement of vehicles onto the venue through collision with each other.	Adequate width and positioning of entrance off main road. Suitable parking areas available. Vehicle drivers informed to drive slowly on site and follow directions of site occupiers.	Brief PC appointed person to continue to assess traffic movement, parking and control any issues with congestion. PC appointed person must ensure an access route for emergency vehicle access is maintained. Local risk controls by site occupier to be enforced.	PC appointed person to monitor	On the day of the event.
Event layout: <i>Impact between vehicles, Vehicles vs pedestrians, Vehicles vs horses</i>	PC Members and spectators may become injured if impact occurs between vehicles, pedestrians and competitors. Vehicles could be moving too quickly or may not see the pedestrians.	Vehicle free area for pedestrians. No-go vehicle areas, no-go horse areas where required by site occupiers.	During the event, ensure controls and compliance are monitored by PC appointed person. Local risk controls by site occupier to be enforced.	PC appointed person to monitor	On the day of the event.

Impact and crush injuries from loose horses.	PC Members, members of the public and spectators may become injured if impact occurs between them and a loose horse	In the case of a loose horse, a warning of 'LOOSE HORSE' must be shouted and action taken immediately to prevent the horse escaping onto the road. Horses will be penned appropriately. Where possible physical barriers or gates must be in place to prevent loose horses reaching a public road. When not being ridden horses will be kept in a secure pen or ties to a fixed point	All attendees must be aware to attempt to prevent a loose horse reaching the road if a shout of 'LOOSE HORSE' is heard. If possible ensure access gate is closed during riding activities. During the event, ensure controls and compliance are monitored.	PC appointed person to monitor	On the day of the event.
Crush or impact from use of mobile machinery.	PC Members and spectators may be injured from contact with mobile machinery such as tractors. Horses may also be injured depending on where the machinery was being operated.	Machinery must not be operated in close proximity to children and horses during the event. Machinery must only be operated by Competent operators. All machinery must be operated in a clear working area.	During the event, ensure controls and compliance are monitored.	PC appointed person to monitor	On the day of the event.
Slip or trip hazards from ground conditions in officials, arena, camping, penning and around stabling area	PC Members and spectators may be injured from slip or trip injuries while on site.	Ground conditions and any significant slip or trip hazards have been identified and removed or segregated. The officials area gazebo/ table and chairs will have footing and lines clearly identifiable to reduce trip hazard Lighting provided if required with PAT tested electrical equipment. Warn members of drainage grate down middle of yard between stables	During the event, ensure controls and compliance are monitored.	PC appointed person to monitor	On the day of the event.

Official or emergency vehicles in pedestrian areas: <i>Impact with pedestrians and horses</i>	PC Members and spectators may become harmed if official emergency vehicles are travelling too quickly, they may collide with pedestrians and injure them.	Limit number of vehicles, designated routes, designated pedestrian and horse movement areas. Emergency vehicles attending must be shown the correct access route and warned of the number of pedestrians on site.	During the event, ensure controls and compliance are monitored.	PC appointed person to monitor	On the day of the event.
Injury severity being increased due to slow or delayed first aid treatment.	PC Members, spectators and the general public may have the severity of any injuries received increased by slow or delayed first aid provision.	Competent qualified first aiders will be present on the day of the event. The first aiders will have adequate amounts of the correct type of first aid provision. Suitable medical helicopter landing areas are available. Site location identified by Grid Reference and What3Words. Mobile phone signal or land line available.	None	PC appointed person to monitor	On the day of the event.
Injury severity increased due to incorrect diagnosis of concussion	PC Members and may be be concussed and mis-diagnosed.	Medical provision and First aiders are trained in recognising concussion. Clear rules on when to continue following a fall. PC concussion policy and response flow chart available. BEF concussion guide issued to PC UK. Clear injury reporting procedure.	During the event, ensure controls and compliance are monitored.	PC appointed person to monitor	On the day of the event.
Impact or impalement injuries from contact with, fencing, stakes and roping:	PC Members, spectators, the general public and horses can become injured by contact with, fencing, stakes and roping by getting too close to them or tripping over them. The general public may become injured by roping if they don't	All fence posts are to be an approved type with a large enough diameter to prevent impalement if a rider falls onto the post. Unprotected metal posts are not to be used. Rope is to be high contrast in colour to provide a good contrast against the background to make it visible. Fence posts to be secured adequately.		PC appointed person to monitor	At set up of the event  On the day of the event.

	see It and trip over it.				
Trip injuries from routing of cables and pipes.	Officials, competitors, horses and the general public PC Members, spectators, the general public and horses may be injured due to a tripping hazard of trailing wires or flexible hose and pipe.	Hoses must be run away from main pedestrian area and be in a high visibility colour to enable them to be highly visible.	During the event, ensure controls and compliance are monitored.	PC appointed person	At set up of the event  On the day of the event.
Arena: inadequate storage of equipment resulting in injury to rider, horse/ pony or official	Members, parents/ guardians and officials	Visual checks of the arena will take place, including the checking of storage for ridden equipment and action will be taken as necessary Any lifting of heavy object will follow manual handling protocols.	Event organiser will check the storage of equipment prior to use	PC appointed person	On the day of the event.
Stable Yard: bedding, feed bedding unsafely staked causing crush or (insert) injury	Members, parents/ guardians and officials	Correct lifting and carrying protocols will be followed in the moving of heavy objects Bedding and feedstuffs stored in the area. Members seated away from stack Guidance on the correct stacking and storage for each type of bedding/ feedstuff will be gathered and adhered to. All onsite will be briefed of the location and that climbing is not permitted	Event organisers will check the storage of the bedding and feed once in situ.	PC appointed person	On the day of the event.

Stable Yard: tools and equipment inadequately stored/ housed causing impalement, trip, slip, fall, crush and bodily injuries	Members, parents/ guardians and officials	Equipment/ tools will be stored in predetermined locations and in upright positions with any spikes facing the ground The storage of equipment/ tools will be away from the main through fair to reduce number of persons passing Tools/ equipment will not be left on the floor The yard and stable blocks will be kept in a tidy manner to aid visibility for those using the area Yards/ stable areas may be gated to reduce the number of persons in the space	Event organisers will check the storage of the tools and equipment. Regularly monitor the tidy and cleanliness of the yard and take action as necessary	PC appointed person	On the day of the event.
Stable/ yard: fire causing injury or illness	Members, parents/ guardians and officials	No smoking on the yard is permitted. Equipment/ tools/ bedding and feedstuffs will be stored in accordance with guidance of provider Fuels and flammables will be stored inline with the guidance of the item and under COSHH Muck heaps will be maintained and monitored <b>Fire extinguishers will be provided and stored in strategic locations, these will be in date and compliance with fire regulations. These will only be used in case of sparks and smoke</b> Clear guidance will be provided to users on the emergency evacuation plan prior to and on attending the event A stable/ yard assembly point will be identified prior to the event, should a fire start all will follow the emergency plan and gather	Event organisers will check the storage of flammable items and ensure it is in line with guidance for storage. Regular checks on site will take place to monitor for fire hazards and action taken Fires will not be fought, calls to appropriate emergency services will be made	PC appointed person	On the day of the event.
Grooming/ maintaining welfare of equine: impact, broken bones, cuts or bruising caused by kick or bite	Members, parents/ guardians and officials	Participants under appropriate instruction or supervision ot be carrying out the activity Instruction on equine behave provided as necessary Equines will be restrained to reduced likelihood Those who may be known to kick or bite will not be handled by in experienced persons Number of participants in session will be considered		PC appointed person	On the day of the event.
Grooming/ maintaining equine welfare: injury caused by inexperience or incorrect use of tools or equipment	Members, parents/ guardians and officials	Participants under instruction of the correct use of tools and equipment by appropriate person Supervision and guidance provided as needed PPE equipment used as needed Number of participants in session will be considered		PC appointed person	On the day of the event.

Grooming/ maintaining equine welfare: injury as a result of handling, applying or practising first aid or welfare provisions resulting in crush, collision, cuts, bruises or broken bones	Members, parents/ guardians and officials	Participants under instruction of the correct use of tools and equipment by appropriate person Supervision and guidance provided as needed PPE used as needed Consideration of the equine being handled for treatment or practise of applying treatment will be taken Number of participants in session will be considered		PC appointed person	On the day of the event.
Loosing someone on site and medical assistance being delayed due to known location	Officials, competitors, visitors and general public	Coach/ parents/ guardians will have contact information for all members attending Site will be locked down and no entry/ exit will be allowed until search has been carried out. Play will be suspended during search. Search to be carried out by PC Officials Once lost person is found event activity can resume In event lost person is not found, additional steps to involve emergency services and notify PC trustees/ management will be taken	During the event, ensure controls and compliance are monitored	PC appointed person	On the day of event
Fire: injuries due to a fire on site. Injuries can include, slips, trips, falls along with bruises and broken bones	Officials, Competitors, visitors and general public	Appropriate medical cover will be available through out the duration of the event, including for those camping Guidance on actions in the event of a fire will be shared as part of the briefing- where to gather and how to access equipment Local emergency services numbers available on site in the case of need Appropriate action in the event of a fire will be to call 999 and not fight the fire as not trained, have correct safety equipment or equipment to put out the fire.	During the event, ensure controls and compliance are monitored	PC appointed person	On the day of event
Harm to an individual's rights, wellbeing and mental/ physical being	Members, parents, guardians, officials and pedestrians	The organisation has members of staff to support with safeguarding of all involved at our activities. The Pony Club Safeguarding policy outlines the processes which should be adhered to ( <u>full details</u> ). Those who regularly come in to contact with members, e.g Coaches and officials or those in a position of responsibility, must meet compliance	A named safeguarding lead is appointed at activities and is present. Monitor and ensure compliance	PC appointed person to monitor	Site assessment completed On the day of the event.

		<p>checks. This is termed as regulated activity/ work and is covered in the <u>Safer Recruitment Policies</u>. Coaches level of supervision is determined by their qualifications (<u>full details</u>).</p> <p>Camps, Competitions, Residentials and excursions are carried out in line with <u>guidance</u>, including provision of supervision and ratios of staffing. Members, parents, guardians, volunteers and officials adhere to the respective <u>Code of Conduct</u> and steps are taken should this not be followed. All measures identified in the <u>Health and Safety Rule book</u> are adhered to, including first aid and accident reporting.</p> <p>Members medical needs are identified through medical consent form and steps agreed with the parent/ guardian and nominated official to administer and store medication including record keeping.</p> <p>The organisations <u>Drugs and Alcohol Policy</u> is adhered to.</p>			
Harm to an individual's rights, wellbeing and mental/ physical being	Members, parents, guardians, officials and pedestrians	<p>The organisation has members of staff to support with safeguarding of all involved at our activities. The Pony Club Safeguarding policy outlines the processes which should be adhered to (<u>full details</u>). Those who regularly come in to contact with members, e.g Coaches and officials or those in a position of responsibility, must meet compliance checks. This is termed as regulated activity/ work and is covered in the <u>Safer Recruitment Policies</u>. Coaches level of supervision is determined by their qualifications (<u>full details</u>).</p> <p>Camps, Competitions, Residentials and excursions are carried out in line with <u>guidance</u>, including provision of supervision and ratios of staffing. Members, parents, guardians, volunteers and officials adhere to the respective <u>Code of Conduct</u> and steps are taken should this not be followed. All measures identified in the <u>Health and Safety Rule book</u> are adhered to, including first aid and accident reporting.</p> <p>Members medical needs are identified through medical consent form and steps agreed with the parent/ guardian and nominated official to</p>	Monitor and ensure compliance	PC appointed person to monitor	Site assessment completed on the day of the event.



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Risk assessment completed by:	Date completed:	Review Date:
Name: Claire Ing	30./11/25	
Signed:C Ing		