



Coach and Instructor Requirements From January 2014

Pony Club Coaches and Instructors will be split into four categories according to their use and role within The Pony Club. Each category will have specific requirements as laid out below:

1. Fully Accredited Equestrian Coaches / Instructors

These Coaches / Instructors can take sole charge of the groups they coach.

2. Supervised Coaches / Instructors

These Coaches / Instructors must not earn their main income from coaching riding. They may be paid to coach for The Pony Club. They must be supervised (within full sight and sound at all times) by a Fully Accredited Coach (category 1), the DC or Centre Proprietor, or any other official who fulfils the requirements for category 1.

3. Volunteer Coaches / Instructors

These Coaches / Instructors must be unpaid and supervised by a Fully Accredited Coach (category 1), the DC or Centre Proprietor, or any other official who fulfils the requirements for category 1.

4. Coaches / Instructors for non-riding / horse related activities

These Coaches / Instructors can be used for coaching sports / disciplines other than riding for Pony Club activities e.g. Swimming, Shooting, Running.

The requirements for each category of Pony Club Coaches / Instructors are detailed below:

PONY CLUB COACH / INSTRUCTOR REQUIREMENTS	1. Fully Accredited	2. Supervised	3. Volunteer	4. Non-Riding
Be present on The Pony Club Instructor Database	✓	✓	✓	✓
Have attended a Pony Club Instructor CPD course in the past two years	✓	✓		
Have a current DBS or PVG or Access NI check	✓	*	*	✓
Have a current first aid certificate	✓			✓
Have attended a Safeguarding & Protecting Children workshop	✓	*	*	✓
Own The Pony Club Instructor's Folder	✓			
Have access to The Pony Club Instructor's Folder		✓	✓	

Accredited coaches for another BEF Member Body (i.e. are currently listed as a coach by the Member Body and have attended CPD as required by that Body) may be used in The Pony Club but only for the discipline that they are accredited in, if the Member Body is specific to a particular sport.

* Where Supervised / Volunteer Coaches are coaching regularly (i.e. four or more times within any 30 day period) a DBS (or PVG or Access NI) check and attendance at a Safeguarding & Protecting Children workshop is required.