

	Sport/Activity	Showjumping Competitions	Date of Event	Sat 4 th July
	Event	SDWPC area showjumping show	OS Grid Ref	
	Location	All England Jumping Course	What3Words	Main entrance: ///slap.darker.indicated Polo Arena: ///frost.closer.handyman Stable field entrance: ///pelted.spoil.improvise Helicopter landing: ///query.rebounds.overheat

Hazard	Who might be injured?	Risk Controls (already in place)	Further Action Required	Allocated Person / Date	Completion Date and Initial
<i>What is the injury? How can the injury occur?</i>	<i>E.g. people (members, volunteers, spectators, etc), animals, vehicles.</i>	<i>What is currently being done to prevent the injury occurring?</i>	<i>What more needs to be done?</i>	<i>Who is responsible for completing the action? What is the planned time frame for this?</i>	<i>Initial and date when action is completed</i>
Event layout: <i>Impact between vehicles, Vehicles vs pedestrians, Vehicles vs horses</i>	PC Members and spectators may become injured if impact occurs between vehicles, pedestrians and/or competitors. Vehicles could be moving too quickly or may not see the pedestrians.	Vehicle free area for pedestrians – horse walkway. Barriers between road and arena area closed at all times. Wide horse access route from lorry parking to arena. No-go vehicle areas, no-go horse areas.	During the event, ensure controls and compliance are monitored by all show officials. Local risk controls by Hickstead ground staff to be enforced.	Tracy Vardy WH Management	Set up On the day of the event.

Slip or trip hazards from ground conditions	PC Members and spectators may be injured from slip or trip injuries while on site.	Ground conditions and any significant slip or trip hazards have been identified and removed or segregated.	During the event, ensure controls and compliance are monitored.	Tracy Vardy	On the day of the event.
Trip injuries from routing of cables and pipes.	PC Members, officials, spectators, the general public and horses may be injured due to a tripping hazard of trailing wires or flexible hose and pipe.	Cables must be run at high level, in a safe area, or covered where possible. Cables/ pipes must be run away from main pedestrian area and be in a high visibility colour to enable them to be highly visible.	During the event, ensure controls and compliance are monitored.	Tracy Vardy	At set up of the event On the day of the event.
Impact and crush injuries from falls or contact with horses. Included but not limited to ridden activity, officials checks (tack check) and engaging with the judge.	PC Members and spectators may become injured if crush or impact occurs by being kicked, trodden on or crushed by close proximity to a horse.	It is the riders/handlers responsibility to ensure their horse is under control at all times. Safety lines/ fences are marked next to the arenas and no spectators are allowed within the safety lines while Activity is ongoing. Pedestrians stood in close proximity to horses must be responsible for their own safety and the possibility of crush from hoof to foot contact. Pedestrians and handlers should avoid standing directly behind horses. Any horses that are known to kick must wear a red ribbon in the tail. All riders must wear an approved riding hat at all times when mounted in compliance with PC rules. Congestion building up with horses around entrances to the arena must be monitored and riders/handlers will be asked to move away to create space. It is the parent/rider/handler responsibility to ensure all horse tack is safe, sound, secure and fits correctly, although all riders will present themselves for tack check before entering the competition arena. Arena, warm up areas and competition areas are to be monitored by stewards who can seek assistance in the event of an accident	During the event, ensure controls and compliance are monitored.	Arena stewards	On the day of the event.

Impact or crush injury when using the arena facility and activity equipment.	Impact or fall injury due to inadequate facility or incorrect equipment used in riding activities.	Equipment checked before each session/ class as required. Surface conditions are monitored and are safe. Any other requirements from the site occupier are taken into account. Arena, warm up areas and competition areas are to be monitored by stewards who can seek assistance in the event of an accident	Equipment to be checked prior use. Any damaged equipment reported immediately and remove from use if required. Course builders will check the arenas and construction of these on set up of event, prior to activity and during the event Judge to monitor rider ability and surface conditions. Local risk controls by site occupier to be enforced.	Course builder Judge Arena stewards	Set up On the day of the event.
Impact and crush injuries from loose horses.	PC Members, members of the public and spectators may become injured if impact occurs between them and a loose horse	In the case of a loose horse, a warning of 'LOOSE HORSE' must be shouted and action taken immediately to prevent the horse escaping onto the road. Where possible physical barriers or gates closed to prevent loose horses reaching public areas. When not being ridden horses must be tied to a fixed point and not left unattended	All attendees must be aware to attempt to prevent a loose horse reaching the road if a shout of 'LOOSE HORSE' is heard. If possible, ensure access gate/rope is closed during classes During the event, ensure controls and compliance are monitored.	Arena stewards Show officials	On the day of the event.
Crush or impact from use of mobile machinery.	PC Members and spectators may be injured from contact with mobile machinery such as tractors. Horses may also be injured depending on where the machinery was being operated.	Machinery must not be operated in close proximity to children and horses during the event. Machinery must only be operated by Competent operators. All machinery must be operated in a clear working area.	During the event, ensure controls and compliance are monitored.	Hickstead ground staff Arena stewards	On the day of the event.

Warm up arena: injury as a result of collision	PC members and officials	The number of persons riding in a warmup arena is limited to ensure that it is not over crowded Riders are to follow the rules of the school, for example passing left hand to left hand and the slower pace moving to the inside track. Warm up fences are marked with red and white flags to identify the direction they are to be jumped in Practice Fences must not exceed the height of the class plus 10cm The number of persons in the arena to help and assist with rebuilding/ adjusting the fences is limited at any time The surface and equipment are checked by the event organiser prior to use each day and ground attended as needed.	During the event, ensure controls and compliance are monitored.	Arena stewards	On the day of the event.
Stewarding/ Officials: tack checking and manning entrances/ exits	PC Officials	Nominated officials will be visible by tabard or Hi visibility clothing They will have regular contact with the organiser and arena judge by either mobile phone or radio should an incident occur Designated areas will be provided for them so they are able to shelter from elements Regular check ins are provided to ensure wellbeing.	During the event, ensure controls and compliance are monitored.	Tracy Vardy show secretary –and other PC officials WH Management	On the day of the event.
Arena party: injury from heavy lifting and safety around horses	PC officials	Correct lifting procedures are followed at all times Larger and heavy items are moved by appropriate machinery - Hickstead ground staff A safe position to be identified within or just outside the arena or edge of the arena where necessary for the arena party to sit when not actually engaged in work Guidance to be given to arena party by course designer or PC official on safely moving around the arena while the competition is in progress	During the event, ensure controls and compliance are monitored.	Arena stewards	On the day of the event.

Official, judges or emergency vehicles in pedestrian areas: <i>Impact with vehicles, pedestrians and horses</i>	PC Members and spectators may become harmed if official emergency vehicles are travelling too quickly, they may collide with pedestrians and injure them.	Limit number of vehicles, designated routes, designated pedestrian and horse movement areas. Where ponies/ horses and riders need to cross a vehicle route a Marshall will be provided for all hours of the competition. Dedicated routes (horse walks). Crossing points for equine and riders warming up or entering the competition. Judges and other officials' vehicles will only move when absolutely necessary to limit possible contact with equines/ riders. Emergency vehicles attending must be shown the correct access route and warned of the pedestrian routes on site.	During the event, ensure controls and compliance are monitored.	Event Medic Services Tracy Vardy Hickstead ground staff	On the day of the event.
Injury severity being increased due to slow or delayed first aid treatment.	PC Members, spectators and the general public may have the severity of any injuries received increased by slow or delayed first aid provision.	Competent qualified first aiders will be present on the day of the event. The first aiders will have adequate amounts of the correct type of first aid provision. Suitable medical helicopter landing areas are available. Site location identified by Grid Reference and What3Words. Mobile phone signal Walkie Talkies for all officials and medics.	None	Walkie talkie allocation by Tracy Vardy	On the day of the event.
Impact or impalement injuries from contact with, fencing, stakes and roping	PC Members, spectators, the general public and horses can become injured by contact with, fencing, stakes and roping by getting too close to them or tripping over them. The general public may become injured by roping if they don't see it and trip over it.	All ring fence posts are to be an approved type with a large enough diameter to prevent impalement if a rider falls onto the post. Unprotected metal posts are not to be used. Rope is to be high contrast in colour to provide a good contrast against the background to make it visible. Fence posts to be secured adequately. Arena, warm up areas and competition areas are to be monitored by stewards who can seek assistance in the event of an accident		Hickstead ground staff Arena stewards	At set up of the event On the day of the event.

Course: poor course design and inadequate equipment may result in injuries being sustained	Horses, ponies, members and officials	Courses are to be designed by a suitably qualified or experienced person, a list of course builders/ designers is held centrally and available from British Showjumping Red and white flags are used to identify the direction the practice fences are jumped Safety cups are to be used on all fences in accordance with current PC rules The equipment used to create fences for the competition or training is checked for suitability and safety and inadequate materials are removed/ not used. The course and ground are considered as part of the design and lay out of the course The surface the course is ridden on is taken in to consideration and notes to monitor may be provided	Prior/ during the event, ensure controls and compliance are monitored.	Course builders	On the day of the event.
Impact injury due to contact with cable used for support of overhead power line posts.	Horses and pedestrians may slip or fall due to tripping or contact with overhead power line post supporting ground cables	Cables fenced off to eliminate contact. Barriers used to highlight presence of cable and prevent contact.	None	Hickstead ground staff Show officials	At set up of the event Monitored on the day of event
Losing someone on site and delayed medical care due to unknown location	Officials, competitors, visitors and general public	Team Managers, parents and organisers will have contact information for all in their party Site will be locked down and no entry/ exit will be allowed until search has been carried out. Activity will be suspended during search. Search to be carried out by PC Officials Once lost person is found event activity can resume In event lost person is not found, additional steps to involve emergency services and notify PC trustees/ management will be taken	During the event, ensure controls and compliance are monitored	Show secretary Team managers/DCs Show officials	On the day of event
Adverse weather conditions impacting rider or equine wellbeing: visibility, heat stroke, dehydration	Member, Equine and parent/ guardian or Official	Hot temperatures could impact on the rider and equines welfare and health, parent/ guardian can ensure water available. If hot, remove requirement for riders to wear jacket – at discretion of show secretary. Event may cancel due to weather conditions, if deemed unsafe to continue by organiser.	During the event, ensure controls and compliance are monitored.	Tracy Vardy	At set up of the event On the day of the event.

Equine bio security: horses could become ill whilst at the event and need medical care	Horses and ponies	All horses and ponies in attendance will meet the vaccination requirements of the Pony Club as per its current rules. A vet will be available on call during hours of the event to support with veterinary needs. Out of hours a vet will be on call out of hours for those remaining on site and able to support should the need arise Relevant veterinary advice will be sought based on the situation and need to ensure welfare of the equines at the event. At the judge's discretion, if a horse appears unsound or unwell, the competitor may be asked to stop.	During the event, ensure controls and compliance are monitored	Show secretary to check random passports Judge to monitor horse health/soundness	On the day of event
Harm to an individual's rights, wellbeing and mental/ physical being	Members, parents, guardians, officials and pedestrians	The organisation has members of staff to support with safeguarding of all involved at our activities. The Pony Club Safeguarding policy outlines the processes which should be adhered to (full details). Those who regularly come in to contact with members, e.g. Coaches and officials or those in a position of responsibility, must meet compliance checks. This is termed as regulated activity/ work and is covered in the Safer Recruitment Policies. Coaches level of supervision is determined by their qualifications (full details). Camps, Competitions, Residentials and excursions are carried out in line with guidance, including provision of supervision and ratios of staffing. Members, parents, guardians, volunteers and officials adhere to the respective Code of Conduct and steps are taken should this not be followed. All measures identified in the Health and Safety Rule book are adhered to, including first aid and accident reporting. Members medical needs are identified through medical consent form and steps agreed with the parent/ guardian and nominated official to administer and store medication including record keeping. The organisations Drugs and Alcohol Policy is adhered to.	Safe guarding Lead – Tracy Vardy	Tracy Vardy DC	Site assessment completed On the day of the event.

Harm due to medical treatment of equine. Injury could be crush, cut, bruise and glancing blow.	Members, parents, guardians, officials and pedestrians	Local vets have been alerted to the event. All incidents are recorded in line with The Pony Club procedures. If required by the <u>Health and Safety Rulebook</u> Vet Matrix are in attendance, contact information is shared with attendees. First Aid Provision in place which is in line with the <u>Health and Safety Rule</u> book First Aid Matrix, attendees are aware of how to contact First Aid. On site first aid have been alerted that there is an injured equine and those attending may need assistance. A suitable location for the treatment of equines at the event has been identified prior to the event. Appropriate Personal Protective Equipment (PPE) is worn to aid treatment of the equine. Where necessary PPE meets the required safety standard. Treatment is only administered by/ with approval of the owner. The equine is handled during treatment by suitable adult(s) and instructions are followed. The injury is assessed for severity. Veterinary assistance is sought as needed. Appropriate medical treatment administered/ stored inline with item instructions and COSHH guidance supplied with the product	Monitor and ensure compliance	Tracy Vardy	Site assessment completed On the day of the event.
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Risk assessment completed by:	Date completed:	Review Date:
Name: Penny Harlington	28.06.2026	27.06.2027
Signed: <i>Penny Harlington</i>		