

	<b>Event or Activity</b>	<b>Working Hunter, Gridwork, Cross Country and Off Road Ride Rally ?</b> Prevention of infection from Coronavirus PC Plan Phases 1,2,3,4.	<b>Date</b>	<b>10/10/2020</b>
	<b>Location</b>	Brandicarr Farm, Howsham, Market Rasen, North Lincolnshire, LN7 6JX	<b>OS Map Grid Reference</b>	<b>TA 05112 03596 For Menage</b>

	<b>Hazard</b> (What is the injury and how can the injury occur)	<b>Risk controls already in place</b> (What is currently being done to prevent the injury occurring)	<b>People involved or exposed</b>	<b>Further Action Required</b> (What more needs to be done, who is responsible and when)
1.	<b>Venue</b>	Brandicarr Farm, is a venue that is used frequently for Training.	PC Members. PC Officials. Parents. General Public. Animals. Property.	<b>There is a mobile Phone signal</b> <b>List of all members attending training, Name, age, emergency phone number</b> Accident Forms and book to be available  First Aid at Work all on site.  Vets – RASE 01673 842448  Farrier  Equine Casualty – GW Lord (Gainsborough) 01427 613321  Tarpaulin in case of equine casualty
2.	<b>Access Road</b>	Single Carriageway. Possible obstruction of traffic as people enter and leave.	PC Members. PC Officials. Parents. General Public. Animals. Property.	<b>Pony Club Signs</b> <b>Gates to driveway to be open for arrival</b>

3.	<b>Main Entrance &amp; Exit</b>	Good road access Sufficient turning space for lorries & trailers to prevent restricting access road? Good ground conditions? Clear view from both ways Only wide enough for 1 vehicles?	PC Members. PC Officials. Parents. General Public. Animals. Property.	<b>Pony Club Signs Gates to be open for arrivals to prevent standing traffic on highway</b>
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**CORVID 19 Prevention**

	<b>Hazard</b> (What is the injury and how can the injury occur)	<b>Risk controls already in place</b> (What is currently being done to prevent the injury occurring)	<b>People involved or exposed</b>	<b>Further Action Required</b> (What more needs to be done, who is responsible and when)
4.	Infection from virus transferred by failure in social distancing.	<ul style="list-style-type: none"> <li>◆ A briefing must take place to remind PC members of the correct controls and actions to take.</li> <li>◆ Coaches and appointed persons must ensure the 2 metre separation rule is enforced as much as possible, with support from parents, helpers and other responsible persons present.</li> <li>◆ PC members who repeatedly or wilfully fail to comply will be asked to leave the event or activity.</li> <li>◆ As events will be outdoors masks are not considered necessary.</li> <li>◆ Where necessary or helpful consider putting markings on the floor to ensure social distancing can be observed and enforced.</li> <li>◆ Use the briefing, signs and notices to remind users to wash hands regularly and avoid touching their face.</li> </ul>	<ul style="list-style-type: none"> <li>◆ PC Members</li> <li>◆ Coaches</li> <li>◆ Parents</li> </ul>	<i>Email to be sent with info for the day, social distancing reminder/ hand sanitising to be included.</i>
5.	Infection from virus transferred by contact between people at initial arrival and signing in/payment/greeting	<ul style="list-style-type: none"> <li>◆ Payment and registration for event or activity to be remote or online.</li> <li>◆ No hand shaking or hugging when greeting.</li> <li>◆ Un-necessary people to be restricted from watching or being close to the event or activity.</li> <li>◆ Surfaces such as gate locks, handles or commonly touched surfaces should be cleaned regularly with household disinfectants.</li> <li>◆ Briefing and reminder notices to encourage regular hand washing and social distancing.</li> <li>◆ Put markings on the floor to ensure social distancing can be observed and enforced where necessary.</li> <li>◆ Plan for staggered arrival and departure times for participants to reduce congestion and numbers of people present.</li> <li>◆ All people must wash their hands or use hand sanitizer immediately as they arrive and leave.</li> </ul>	<ul style="list-style-type: none"> <li>◆ PC Members</li> <li>◆ Coaches</li> <li>◆ Parents</li> </ul>	<i>Email to be sent to parents prior to rally reminding them of social distancing guidelines and the use of sanitiser. Rally has staggered start time which will minimise congestion. Disclaimer needs to be completed by parents – suggest using own pen and have sanitiser available</i>

6.	Infection from virus transferred by contact between people in Toilets /Hand wash areas.	<ul style="list-style-type: none"> <li>◆ Use alternate male urinals.</li> <li>◆ Use signs and notices to remind users to wash hands regularly and avoid touching their face.</li> <li>◆ Put markings on the floor to ensure social distancing can be observed and enforced.</li> <li>◆ Area to be cleaned regularly following cleaning guidelines.</li> <li>◆ Consider 'one-in-one-out rule' for smaller toilet rooms</li> </ul>	<ul style="list-style-type: none"> <li>◆ PC Members</li> <li>◆ Coaches</li> <li>◆ Parents</li> </ul>	No toilet facilities – parents to be advised of this
7.	Infection from virus transferred by contact between people when administering first aid.	<ul style="list-style-type: none"> <li>◆ Normal first aid hygiene and contamination control practices should be followed.</li> <li>◆ Where it is not possible to maintain a 2 metre or more distance away from an individual, <b>disposable gloves</b> are recommended. Disposable gloves should be worn if physical contact is likely to be made with potentially contaminated areas or items.</li> <li>◆ A <b>mask</b> may be worn if there is a risk of contact from droplets being coughed from an individual being treated.</li> <li>◆ <b>Clean your hands thoroughly with soap and water or alcohol sanitiser before putting on and after taking off PPE.</b></li> <li>◆ It is recommended to avoid mouth to mouth breaths to a non-breathing adult casualty, only administer chest compressions.</li> <li>◆ In a child chest only compressions are unlikely to be successful, hence mouth to mouth breathing may be required a face shield should be worn if available.</li> <li>◆ Good hygiene should be followed when administering first aid.</li> <li>◆ Updated first aid guidelines to be followed when providing resuscitation to a casualty.</li> <li>◆ Should you have given mouth-to-mouth ventilation there are no additional actions to be taken other than to monitor yourself for symptoms of possible COVID-19 over the following 14 days.</li> </ul> <p><i>(It should be noted that Coronavirus is a mild disease in most people, but a casualty who is not breathing or their heart has stopped is definitely going to die, hence the risk should be balanced)</i></p>	<ul style="list-style-type: none"> <li>◆ PC Members</li> <li>◆ Coaches</li> <li>◆ Parents</li> <li>◆ First Aiders</li> </ul>	First aid kits include gloves and hand sanitiser available
8.	Infection from virus transferred by contact between people in kitchens/ /social areas.	<ul style="list-style-type: none"> <li>◆ All activities should take place outside with indoor areas closed off.</li> </ul>	<ul style="list-style-type: none"> <li>◆ PC Members</li> <li>◆ Coaches</li> <li>◆ Parents</li> </ul>	N/A
9.	Infection from virus transferred by contact between people during coaching or riding activity.	<ul style="list-style-type: none"> <li>◆ <b>People to be spread out at least two metres apart.</b></li> <li>◆ The event must be held outdoors.</li> <li>◆ The numbers of attendees at an event must be kept to a number where social distancing can take place effectively.</li> <li>◆ Put markings on the floor in areas where congestion or queues may form to ensure social distancing can be observed and enforced.</li> <li>◆ Use signs and notices to remind users to wash hands regularly and avoid touching their face.</li> <li>◆ <b>Use the minimum amount of shared equipment.</b></li> <li>◆ No hand shaking or hugging when greeting.</li> </ul>	<ul style="list-style-type: none"> <li>◆ PC Members</li> <li>◆ Coaches</li> <li>◆ Parents</li> </ul>	Outdoor rally. Max 5 riders per group, email to be sent reminding of social distancing and importance of sanitising hands

10	Infection from virus transferred by contact between people during transfer or materials or objects.	<ul style="list-style-type: none"> <li>♦ Use the minimum amount of shared items such as clipboards, pens etc.</li> <li>♦ Only one person to move or assemble jumps and move poles.</li> <li>♦ Use signs and notices to remind people to wash hands regularly and avoid touching their face.</li> <li>♦ The use of gloves is not necessary.</li> </ul>	<ul style="list-style-type: none"> <li>♦ PC Members</li> <li>♦ Coaches</li> <li>♦ Parents</li> </ul>	<i>Instructor only to alter jumps. First Aid kit to be left with Working Hunter Instructor and other with allotted parent out on XC</i>
11	Infection from virus transferred by contact between people during travel.	<ul style="list-style-type: none"> <li>♦ Travelling should be undertaken with people from the same household.</li> <li>♦ Travel should remain as local as possible.</li> </ul>	<ul style="list-style-type: none"> <li>♦ PC Members</li> <li>♦ Coaches</li> <li>♦ Parents</li> </ul>	<i>Email to parents re guidelines</i>

### Site Issues

	<b>Hazard</b> (What is the injury and how can the injury occur)	<b>Risk controls already in place</b> (What is currently being done to prevent the injury occurring)	<b>People involved or exposed</b>	<b>Further Action Required</b> (What more needs to be done, who is responsible and when)
12	Slips, Trips & Falls	Grass surface	PC Members. PC Officials. Parents. General Public. Animals. Property.	<b>Ground appears good</b>
13	On Site Traffic	Safe vehicle routes? Safe pedestrian routes? Safe horse/pony routes? Safe horse transport parking? Any public right of way? Horse areas fenced & gated? Other:	PC Members. PC Officials. Parents. General Public. Animals. Property.	<i>Private equestrian yard – no visitors except those at rally. No farm machinery will be moving on site during rally. Property fenced and gates closed during rally. Parking area has good surface.</i>

<b>Cross Country Issues</b> <i>GRID REFERENCES are helpful – ensure you have a phone signal</i>				
	<b>Hazard</b> (What is the injury and how can the injury occur)	<b>Risk controls already in place</b> (What is currently being done to prevent the injury occurring)	<b>People involved or exposed</b>	<b>Further Action Required</b> (What more needs to be done, who is responsible and when)
20	<b>Course</b>	Fence design & construction Ground Conditions Public Access Communications <b>Remote sections of course</b>	PC Members. PC Officials. Parents. General Public. Animals. Property.	Course designed and checked by Joe Weller, experienced BE builder. Course checked on day In adverse weather course checked at intervals to ensure going does not become unsafe. All areas accessible by car etc
21		Jump dimensions correct for the level of competition or the riders in each class Jumps been checked for age/wear recently Course checked immediately prior to it being used?	PC Members. PC Officials. Parents. General Public. Animals. Property.	Jumps recently checked
22	<b>Turnout</b>	<b>Rider and horse turnout</b> Riders must be appropriately dressed Hat tagged no hoodies, hair fastened back Back Protector of appropriate level, Tack must be safe and fitted correctly.	PC Members. PC Officials. Parents.	<b>Stitching on stirrup leathers, girths etc</b> If there is a problem, instructor and parents speak to parent/carer. Inform ADC & DC

<b>Working Hunter and Grid Work Issues</b> <i>GRID REFERENCES are helpful – ensure you have a phone signal</i>				
	<b>Hazard</b> (What is the injury and how can the injury occur)	<b>Risk controls already in place</b> (What is currently being done to prevent the injury occurring)	<b>People involved or exposed</b>	<b>Further Action Required</b> (What more needs to be done, who is responsible and when)
	<b>Arena</b>	Coaches supervise the members training Weather ground conditions checked to ensure that access to training is safe eg muddy and slippery after heavy rain This assessment covers the preparation and use of the show jumps for a training session and rally. Arena surface checked thoroughly when course built and on day of training session. Jumps checked for defects, age/wear when course built and immediately prior to use. Damaged poles and wings replaced before next rider. The course designed and built by a competent designer and builder The jump dimensions correct for the level of the riders at the training session. Ensure collapsible cups used on back wings/stands of spread fences weather ground conditions checked to ensure that access to training is safe eg ice/ mud on Car Park and access road Keep spectators out of arena	<ul style="list-style-type: none"> <li>• PC Members.</li> <li>• PC Officials.</li> <li>• Parents.</li> <li>• Animals.</li> </ul> Property.	Phone signal checked on pre rally visit. Vets – RASE at Market Rasen Equine casualty – GW Lord at Gainsborough First aid kit for both rides and accident book on site.

	<b>Rider and horse turnout</b>	Riders must be appropriately dressed Hat tagged no hoodies, hair fastened back <b>Tack must be safe and fitted correctly</b>	<ul style="list-style-type: none"> <li>◆ PC Members</li> <li>◆ Coaches</li> <li>◆ Parents</li> </ul>	<ul style="list-style-type: none"> <li>• If there is a problem, instructor speak to parent/carer. Inform ADC &amp; DC</li> </ul>
	<b>Equipment</b>	<ul style="list-style-type: none"> <li>◆ Use the minimum amount of shared items such as clipboards, pens etc.</li> <li>◆ <b>Only one person to build course and pick poles etc</b></li> </ul>	<ul style="list-style-type: none"> <li>◆ PC Members</li> <li>◆ Coaches</li> <li>◆ Parents</li> </ul>	<i>Also Clip boards &amp; pens for record keeping?</i>

<b>Risk assessment completed by:</b>	<b>Date completed:</b>	<b>Review Date:</b>
<b>Name: Helen Stanton</b>	<b>05/10/2020</b>	
<b>Signed: H Stanton</b>		