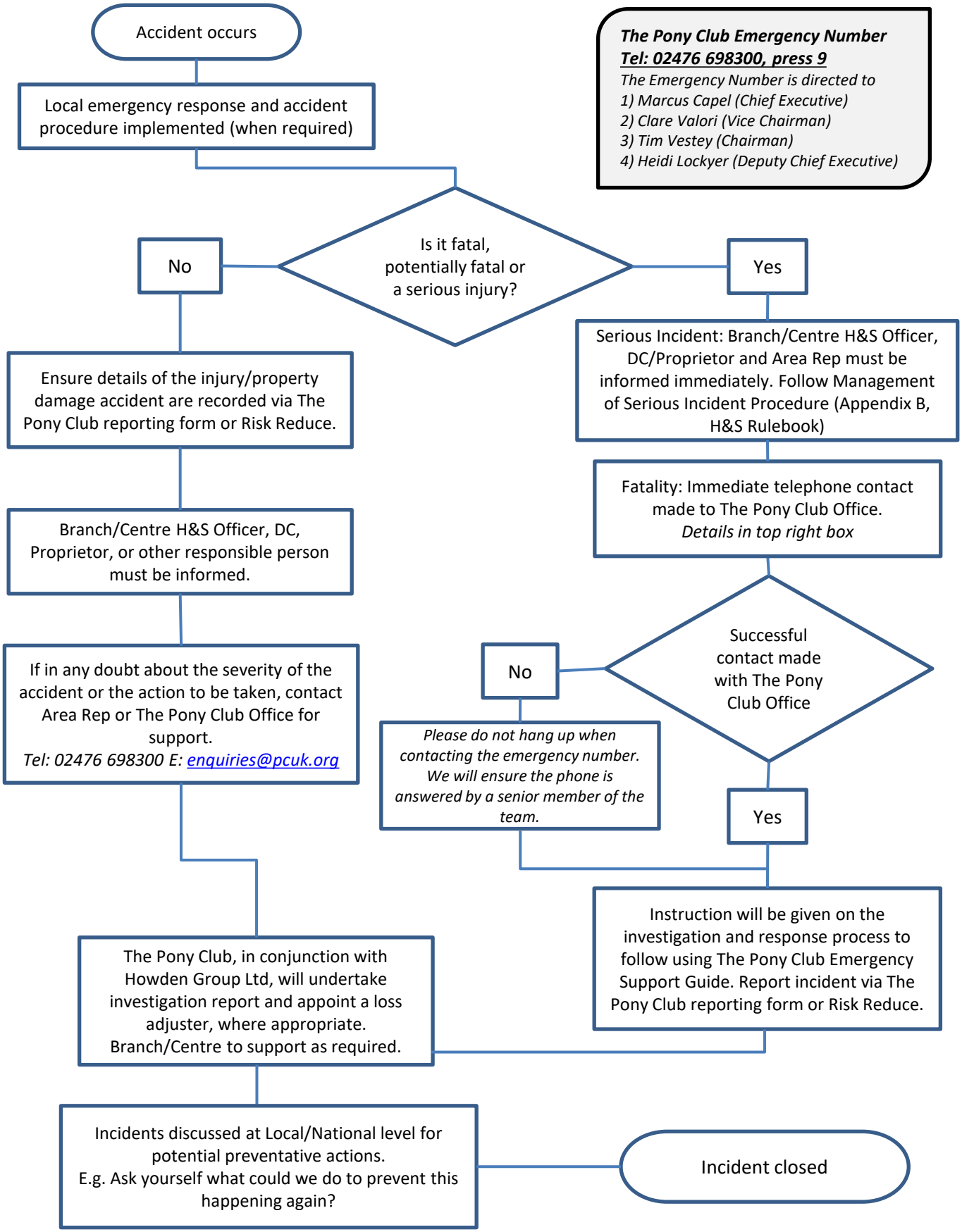
Accident occurs
Local emergency response and accident procedure implemented (when required)
The Pony Club Emergency Number
Tel: 02476 698300, press 9
The Emergency Number is directed to
1) Marcus Capel (Chief Executive)
2) Clare Valori (Vice Chairman)
3) Tim Vestey (Chairman)
4) Heidi Lockyer (Deputy Chief Executive)
Is it fatal, potentially fatal or a serious injury?
No
Yes
Ensure details of the injury/property damage accident are recorded via The Pony Club reporting form or Risk Reduce.
Serious Incident: Branch/Centre H&S Officer, DC/Proprietor and Area Rep must be informed immediately. Follow Management of Serious Incident Procedure (Appendix B, H&S Rulebook)
Fatality: Immediate telephone contact made to The Pony Club Office.
Details in top right box
Branch/Centre H&S Officer, DC, Proprietor, or other responsible person must be informed.
Successful contact made with The Pony Club Office
No
Please do not hang up when contacting the emergency number. We will ensure the phone is answered by a senior member of the team.
Yes
If in any doubt about the severity of the accident or the action to be taken, contact Area Rep or The Pony Club Office for support.
Tel: 02476 698300 E: enquiries@pcuk.org
Instruction will be given on the investigation and response process to follow using The Pony Club Emergency Support Guide. Report incident via The Pony Club reporting form or Risk Reduce.
The Pony Club, in conjunction with Howden Group Ltd, will undertake investigation report and appoint a loss adjuster, where appropriate.
Branch/Centre to support as required.
Incidents discussed at Local/National level for potential preventative actions.
E.g. Ask yourself what could we do to prevent this happening again?
Incident closed