

	<b>Event or Activity</b>	Pony Club Training and Rallies	<b>Date</b>	October 2023 onwards
	<b>Location</b>	Moorend Livery, Upton Snodsbury, Worcs, WR7 4PD	<b>OS Grid Ref</b>	SO 952 543
			<b>What3Words</b>	Newer.spot.burns

	<b>Hazard</b> (What is the injury and how can the injury occur)	<b>Who might be injured?</b>	<b>Risk controls already in place</b> (What is currently being done to prevent the injury occurring)	<b>Further Action Required</b> (What more needs to be done, who is responsible and when)	<b>Person action to be completed by.</b>	<b>Planned Date for action.</b>	<b>Actual completed date.</b>
1	Vehicle impact with pedestrians	PC Members, spectators, horses and those attending the event may be injured by the movement of vehicles onto the venue through collision with each other.	<ul style="list-style-type: none"> <li>· Adequate width and positioning of entrance off main road.</li> <li>· Suitable parking areas available.</li> <li>· Vehicle drivers informed to drive slowly on site and follow directions of site occupiers.</li> </ul> Parents must ensure that they, their children and horses remain in the parking and indoor arena area. All other areas are out of bounds.	Brief PC appointed person to continue to assess traffic movement, parking and control any issues with congestion, particularly around entrance area  PC appointed person must ensure an access route for emergency vehicle access is maintained.  Site occupier must keep HGV and farm vehicle movements must be kept to a minimum while Pony Club are on site.  Local risk controls by site occupier to be enforced.	PC appointed person to monitor	On the day of the event.	
2	Event layout: <i>Impact between vehicles, Vehicles vs pedestrians, Vehicles vs horses</i>	PC Members and spectators may become injured if impact occurs between vehicles, pedestrians and competitors. Vehicles could be moving too quickly or may not see the pedestrians.	<ul style="list-style-type: none"> <li>· Adequate parking area available for number of participants expected.</li> <li>· Appointed person to monitor.</li> </ul> Limited exterior lighting  Parents must ensure that they, their children and horses remain in the parking and indoor arena area. All other areas are out of bounds.	During the event, ensure controls and compliance are monitored by PC appointed person.  Local risk controls by site occupier to be enforced.  No access to stables area by visiting PC Members.	PC appointed person to monitor	On the day of the event.	

3	Impact and crush injuries from falls or contact with horses.	PC Members and spectators may become injured if crush or impact occurs by being kicked, trodden on or crushed by close proximity to a horse.	<ul style="list-style-type: none"> <li>· It is the riders/handlers responsibility to ensure their horse is under control at all times.</li> <li>· Pedestrians stood in close proximity to horses must be responsible for their own safety and the possibility of crush from hoof to foot contact.</li> <li>· Pedestrians and handlers should avoid standing directly behind horses.</li> <li>· Any horses that are known to kick must wear a red ribbon in the tail.</li> <li>· All riders must wear an approved riding hat at all times when mounted in compliance with PC rules.</li> <li>· Body protectors are strongly recommended for jumping events.</li> <li>· Congestion building up with horses around entrances to the arena must be monitored and riders/handlers will be asked to move away to create space.</li> </ul> <p>It is the parent/rider/handler responsibility to ensure all horse tack is safe, sound, secure and fits correctly.</p>	During the event, ensure controls and compliance are monitored.	PC appointed person to monitor	On the day of the event.	
4	Impact and crush injuries from loose horses.	PC Members, members of the public and spectators may become injured if impact occurs between them and a loose horse	<ul style="list-style-type: none"> <li>· In the case of a loose horse, a warning of 'LOOSE HORSE' must be shouted and action taken immediately to prevent the horse escaping onto the road.</li> <li>· Horses must not be left unattended at any time.</li> <li>· The gate to the entrance to the arena must be closed when the training/rally is in progress.</li> </ul>	<p>All attendees must be aware to attempt to prevent a loose horse reaching the road if a shout of 'LOOSE HORSE' is heard.</p> <p>If possible ensure road access gate is closed during riding activities.</p> <p>The gate to the entrance to the arena must be closed when the training/rally is in progress.</p> <p>During the event, ensure controls and compliance are monitored.</p>	PC appointed person to monitor	On the day of the event.	

5	Impact or crush injury when using the facility and activity equipment.	Impact or fall injury due to inadequate facility or incorrect equipment used in riding activities.	<ul style="list-style-type: none"> <li>· Course layout and construction supervised by competent instructor.</li> <li>· Equipment checked before each group as required.</li> <li>· Course and equipment is suitable for the abilities of the riders involved.</li> <li>· Course and equipment are changed and altered based on activities and rider abilities by the competent instructor.</li> <li>· Surface Conditions are monitored and are safe.</li> <li>· Any other requirements from the site occupier are taken into account.</li> </ul>	<ul style="list-style-type: none"> <li>· Equipment to be checked by each instructor prior to each rides use.</li> <li>· Any damaged equipment reported immediately and remove from use if required.</li> <li>· Course construction supervised by competent instructor.</li> <li>· Instructor to monitor rider ability and surface conditions.</li> <li>· Local risk controls by site occupier to be enforced.</li> </ul> <p><b>Easterly entrance with step into arena must not be used.</b></p> <p><b>Missing and defective lights to be replaced</b></p> <p><b>Non-riding equipment must not be stored in main arena area.</b></p> <p><b>Building cladding at westerly gable end of arena must be checked by site occupier and any panels that are loose or may fall must be removed.</b></p> <p><b>Steel roof supports must be removed from riding area by using ground poles placed on the ground at least 1 metre away from steel to reduce the risk of a riders foot contacting the steel. Methods of protecting the steel upright from impact injury must be explored. This is a short term solution that must be resolved longer term by the site occupier.</b></p>	PC appointed person and instructor to monitor.	On the day of the event.	
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6	Injuries to young and inexperienced riders due to inability to control horse.	PC Members and spectators may become injured if impact occurs between them and a horse or the rider falls from the horse.	<ul style="list-style-type: none"> <li>· Accredited and competent instructors.</li> <li>· Direct supervision as required</li> <li>· Appointed person to brief instructors before start of session.</li> <li>· Observe each ride for part of rally or training.</li> <li>· Instructor must ensure each activity is suitable for the ability of the rider.</li> <li>· Move riders in group not suitable for their ability or pony.</li> <li>· Parent / helper assistance for younger / novice riders if needed.</li> <li>· Communication methods agreed.</li> <li>· Facilities and equipment suitable for each ride's ability.</li> </ul>	<p>Instructor must ensure each activity is suitable for the ability of the rider.</p> <p>Instructors with up to date competence certificates.</p> <p>DBS, Safeguarding and First Aid,</p> <p>Mobile phones charged and available.</p> <p>Emergency procedure in place.</p>	<p>Instructor to monitor competence.</p> <p>PC appointed person to monitor</p>	On the day of the event.	
7	Crush or impact from use of mobile machinery.	PC Members and spectators may be injured from contact with mobile machinery such as tractors. Horses may also be injured depending on where the machinery was being operated.	<ul style="list-style-type: none"> <li>· Machinery must not be operated in close proximity to children and horses during the event.</li> <li>· Machinery must only be operated by Competent operators.</li> <li>· All machinery must be operated in a clear working area.</li> </ul>	<p>During the event, ensure controls and compliance are monitored.</p>	<p>PC appointed person to monitor</p>	On the day of the event.	
8	Slip or trip hazards from ground conditions	PC Members and spectators may be injured from slip or trip injuries while on site.	<p>Ground conditions and any significant slip or trip hazards have been identified and removed or segregated.</p>	<p>During the event, ensure controls and compliance are monitored.</p>	<p>PC appointed person to monitor</p>	On the day of the event.	
9	Official or emergency vehicles in pedestrian areas: <i>Impact with pedestrians and horses</i>	PC Members and spectators may become harmed if official emergency vehicles are travelling too quickly, they may collide with pedestrians	<ul style="list-style-type: none"> <li>· Emergency vehicles attending must be shown the correct access route and warned of the number of pedestrians on site.</li> </ul>	<p>During the event, ensure controls and compliance are monitored.</p>	<p>PC appointed person to monitor</p>	On the day of the event.	

10	Injury severity being increased due to slow or delayed first aid treatment.	PC Members, spectators and the general public may have the severity of any injuries received increased by slow or delayed first aid provision.	<ul style="list-style-type: none"> <li>· Competent first aiders will be present on the day of the event.</li> <li>· The first aiders will have adequate amounts of the correct type of first aid provision.</li> <li>· Suitable medical helicopter landing areas are available.</li> <li>· Site location identified by Grid Reference and What3Words.</li> <li>· Mobile phone signal or land line available.</li> </ul>	None	PC appointed person to monitor	On the day of the event.	
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Risk assessment completed by:	Date completed:	Review Date:
<b>Name:</b> Paul Darby	<b>01 Oct 2023</b>	<b>01 Oct 2025</b>
<b>Signed:</b> 		