



Glossop & District Pony Club

New Members Booklet

Revision 2.3



Welcome

Firstly, a very warm welcome to Glossop and District Pony Club! We are looking forward to supporting you and your child in their equestrian journey. This member pack will give you some of the information that will help you to understand what we do, how we work and how to participate.

Glossop Pony Club is a branch of the Pony Club, which is an international voluntary youth organisation for young people interested in ponies and riding. Founded in England in 1929 and granted independent charitable status on 1st January 1997, there are around 330 Branches and 400 Centres in the UK alone. The Pony Club has been the starting point for a large majority of equestrian team members and medal winners.

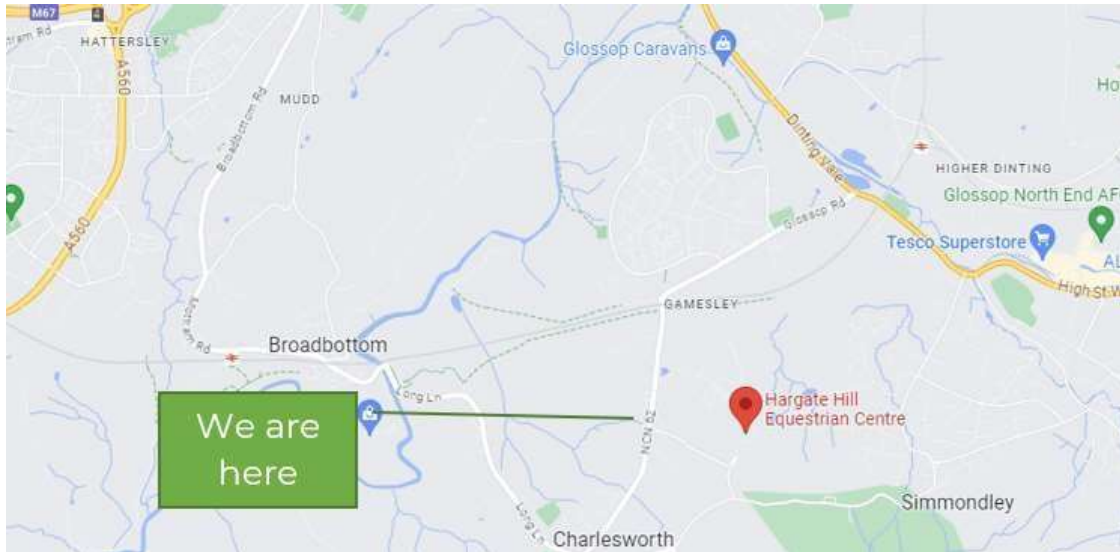
The Pony Club is represented in no less than 27 countries with a worldwide membership exceeding 110,000 making it the largest association of young riders in the world.

In this booklet we have tried to give an overview of the club, and the Pony Club rules however we strongly encourage you to explore the Pony Club website which contains a wealth of further information, and where the Pony Club and individual sport rules are free to download.



Where are we?

Glossop and District Pony Club are located primarily at Hargate Equestrian Centre, Hargate Hill, Glossop SK13 6JL. The facilities include 2 large outdoor arenas where we hold most of the ridden activities in the summer and in the winter, we use the indoor arena. The weekly theory lessons take place at the Glossop Pony Club hut located behind the outdoor arenas. There is ample car/lorry/trailer parking in the car parks and an onsite café where you can purchase drinks and meals.



Structure of the Club

Committee

Glossop and District Pony Club is run by a team of committee members and volunteers. The committee members are:



Alison Fletcher
District Commissioner (DC)
Health and Safety



Louise Ratcliffe
Secretary



Gillian Yates
Treasurer



Stella Woodall
Chief Instructor



Deb Whittaker
Safeguarding

Volunteers & Instructors

Volunteers

In support of the club there are also several volunteers, these include:

- Cathy Ryan Senior PC members coordinator
- Holly Frost Social Events Coordinator & Social Media
- Jo Ramsden Social Media

If you would like to be considered for a volunteer position, please speak up! There are many ways to be involved.

Instructors

We have several instructors who are managed by our Chief Instructor, Stella Woodall. All instructors are appropriately qualified, DBS checked, first aid trained and have safeguarding training. Our main instructors are:

- Stella Woodall - Chief Instructor
- Clara Walker
- Helen Dowson
- Alison Fletcher
- Cathy Ryan (triathlon coach)

We may also use guest instructors for clinics and demonstrations.



Events

Training

For all training, the members will be allocated into groups according to their ability and their level within the pony club progressive awards. The grouping of the members is the responsibility of the Chief Instructor.

We ask that a parent/helper is on hand for the child's first few lessons to help them and their pony to settle in to group lessons.

Weekly Events & Training

Glossop Pony Club run a schedule of events which are planned monthly. Generally, we hold on-foot theory training each Tuesday night at the hut where members can work towards their achievement badges and Pony Club progressive awards.

Ridden training take place each Friday evening and can be flatwork, jumping, games etc.

Rallies

Each month we hold a rally. The rallies are the cornerstone of the pony club and members are encouraged to take part. Each rally will usually consist of both ridden and theory sessions.

Competitions

Throughout the year Glossop Pony Club host a number of competitions including showjumping, dressage and showing. Classes are aimed at learning and development of sportsmanship and confidence and as such there are classes for all abilities at each show.

In addition, there are opportunities to represent Glossop Pony Club at various Pony Club competitions, both ridden and on-foot. Details of the competitions will be given as they arise through both the Glossop Pony Club messenger chat and the Facebook page. Further details on Area, Regional, Zone and National competitions can be found at <https://pcuk.org/the-road-to-champs/>.

Camp

Each year Glossop Pony Club runs a camp at Somerford Park Farm. This usually occurs over the last weekend in July/early August. The members get the chance to stay away with their ponies for 4 days for fun and instruction. The camp is open to all ages and abilities, there is something for everyone!

How to Book On/Comms

The Glossop Pony Club schedule of events can be found on the branch webpage by following the QR code right and navigating to the calendar page. We encourage you to book early for events so that we can arrange groups and organise equipment and bookings will close 3:00pm on the evening before the event. Prior to each event the running times and group allocations will be announced on the Glossop Pony Club messenger chat. For further details on how to use the booking system see Appendix A



Cancellation Policy

Glossop Pony club has a clear cancellation policy to protect both the members and the club from losses incurred due to late cancellations and to allow efficient pre booking of facilities and coaches.

In the event of a withdrawal from a planned training event such as a theory lesson or ridden lessons then the following shall apply:

- Cancellation by member with more than 48 hours' notice – full refund minus the Entrymaster booking fee
- Cancellation by member with less than 48 hours' notice – no refund available.
- Any cancellation of the event by the organisers at any time – full refund provided to the members. The booking fee will be refunded at the cost of GPC only if the booking was a standalone booking. If the booking formed part of a monthly block booking, then the Entrymaster booking fee will not be refunded.

48 hours will be calculated from the planned start time of the event.

Note that other events such as trips, camps and visits may run a separate cancellation policy which should be made clear at the time of the booking.

What to wear

Uniform

For all club activities, both ridden and on-foot, we encourage the members to wear their Glossop Pony Club uniform. The uniform consists of:

- Riding Hat (see Riding Hats page 9)
- Glossop Pony Club jumper
- White Shirt
- Pony Club tie
- Jodhpurs (dark colours acceptable)
- Riding boots (jodhpur boots or long riding boots); yard boots and boots with thick treads are not permitted.
- Gloves are optional but are not permitted for mounted games.
- Pony Club metal badge. This must be worn with your jumper except for in mounted games.
- Body protector (see Body Protectors) is optional except for eventing, cross country or pony racing where a body protector is mandatory.
- Long hair must be tied back, and, for safety reasons, not plaited. The use of hairnets is encouraged and is mandatory for rallies.

Note that for competitions, competition wear is required as appropriate for the sport. Please speak to your instructor or DC if you are unsure.

Jewellery

For jewellery, the Pony Club rules apply:

The wearing of any sort of jewellery when handling or riding horse/pony is not recommended and if done at any Pony Club activity, is done at the risk of the member/their parent/guardian. However, to stop any risk of injury, necklaces and bracelets (other than medical bracelets) must be removed as must larger and more pendulous piercings which create a risk of injury to the body part through which they are secured. For the avoidance of doubt a wristwatch, wedding ring, stock pin worn horizontally and/or a tie clip are permitted to be worn. It is recommended that stock pins are removed for cross country.

Whips

For the use of whips, the Pony Club rules apply:

Individual disciplines have their own rules on the carrying and use of a whip (see specific Discipline rulebooks for more information). A whip may be used to encourage a horse forward if it is not responding to the rider's natural aids of seat and legs. The whip must not be used to make a tired horse perform. To encourage a horse forwards, the whip should be applied behind the girth or on the shoulder. The whip may also be used to reprimand a horse in which case it should be applied to the rump. In no circumstances must the whip be used on the horse's head or neck.

Excessive use of the whip or its use in anger or frustration is strictly banned and transgressors can expect to be sent home or banned from Pony Club events. It may also result in action under the Animal Welfare Acts. Use of the whip more than twice at any one time or use with such force as to leave marks or break the skin is considered excessive and is intolerable.

Timing in the use of the whip is important and must be immediately at the point of which the horse is disobedient. Any delay merely confuses and frightens the horse.

Note that individual competitions may have alternative rules for whips, please see the specific sport rulebook available on the Pony Club website.

Spurs







Riders who want to wear spurs must have successfully completed the revised C+ riding test or the spurs badge.

Riding Hats

It is mandatory for all Members to wear a protective helmet with the chinstrap always fastened when:

- Mounted
- On-foot where the use of a horse is required i.e., clipping demonstration etc.
- When under 16 years old and in the arena or stable

All riding hats must meet the current Pony Club standard as shown in the table below. To ensure that hats meet the standards Pony Club employ a hat tagging system where hats are tagged with a coloured sticker on the chinstrap, to show that it meets the current requirements. Hats are tagged by the DC.

Hat Standard	Safety Mark
Snell E2016 & 2021 with the official Snell label and number	
PAS 015: 2011 with BSI Kitemark or Inspec IC Mark	
(BS) EN 1384:2023 with BSI Kitemark or Inspec IC Mark	
VG1 with BSI Kitemark or Inspec IC Mark	
ASTM-F1163 2015 & 2023 with the SEI mark	
AS/NZS 3838, 2006 with SAI Global Mark	

For cross-country riding (at all levels) including Eventing, Arena Eventing, Tetrathlon and Hunter Trials, together with Pony Racing (whether it be tests, rallies, competition or training) and Mounted Games competitions, a jockey skull cap must be worn with no fixed peak, peak type extensions or noticeable protuberances above the eyes or to the front and should have an even round or elliptical shape with a smooth or slightly abrasive surface, having no peak or peak type extensions. Noticeable protuberances above the eyes or to the front not greater than 5mm, smooth and rounded in nature are permitted. A removable hat cover with a light flexible peak may be used if required.

Body Protectors

The use of body protectors is compulsory for all Cross-Country riding and Pony Racing in both training or competing. If a Body protector is worn for any Pony Club activity it must meet BETA 2018 Level 3 standard (blue and black label).



For general use, the responsibility for choosing body protectors and the decision as to their use must rest with Members and their parents.

Purchasing Uniform

Pony club ties and scrunchies can be bought direct from the amazon and the GPC Pony Club jumper can be bought from our main supplier by scanning the QR code below along with lots of other GPC branded items. Members can get a discount by using the code **PC10**.



Horse/Pony Tack

The acceptable tack differs between Pony Club sports, and we recommend that you look at the Pony Club website for the sport rule books or speak to your instructor/DC. For general Glossop Pony Club activities, we have summarised the acceptable tack in the following subsections.

Saddles

All types of saddle, GP, dressage, jumping etc, are permitted. Western saddles are not permitted.

Humane Girths (having non-independent straps that will loosen if one of the straps were to break) are not permitted.

Saddle cloths or numnahs may be of any colour for general club activities.

Stirrups

Stirrups should be of the correct size to suit the rider's boots. They must have 7mm (1/4") clearance on either side of the boot.

There are now many types of stirrups marketed as "safety stirrups". All riders must ensure that their stirrups are suitable for the type of footwear they are wearing and the activities in which they are taking part and that the stirrup leathers are in good condition.

Stirrups which connect the boot, and the stirrup magnetically are not allowed. Interlocking boot soles and stirrup treads are not allowed.

Bridles and Reins

For safety reasons leather bridles are recommended. The Micklem Multibridle and bitless bridles are permitted.

Market Harboroughs and running, draw or check reins of any kind are forbidden.

Martingales

The only martingales permitted are Irish, Standing, Running or Bib only one of which may be worn at the same time. Standing Martingales may be attached only to the cavesson portion of the noseband fitted above the bit.

Vaccinations

As horses from different yards will be together in the arenas, we adhere to the Pony Club rules with regards to vaccinations:

- A valid passport and vaccination record:
 - must accompany the horse/pony to all events.
 - must be available for inspection by the event officials.
 - must be produced on request at any other time during the event.
- All ponies/horses must be compliant with the current Pony Club minimum vaccination requirements:
 - Equine Influenza Vaccination Schedule:
 - An initial primary course of two vaccinations (V1 and V2) must be given: the second vaccination (V2) must be administered within 21-60 days of the first vaccination.
 - Horses may attend events 7 days after receiving the second vaccination (V2) of the primary course.
 - The first booster (V3) must be administered within 120 – 180 days following the date of the administration of the second vaccination (V2) of the primary course.
 - Thereafter booster vaccinations must be administered at a maximum of 12 months intervals.

Note that when visiting other yards for events and competitions, they may have their own, different, rules on vaccinations.



Code of Conduct

The Pony Club is fully committed to safeguarding and promoting the wellbeing of all its members and the highest ideals of sportsmanship, citizenship and loyalty, to create strength of character and self-discipline.

The Pony Club believes that it is important that members, parents / guardians, officials, volunteers and coaches should, at all times, show respect and understanding for the safety and welfare of others.

The Pony Club Resolving Complaints Policy can be seen on the Pony Club website: <https://pcuk.org/members-code-of-conduct/> and we strongly advise that you take the time to review these with your child.

Reasonable Adjustment

At The Pony Club, we are committed to ensuring equality of opportunity for all members, parents, volunteers, officials and stakeholders irrespective of age, gender reassignment, disability, race or ethnicity.

The Pony Club endorses the principle of sports equality and strives to ensure that everyone who wishes to be involved in Pony Club Sport and Activities, whether as participants, team members, spectators, volunteers, coaches or staff:

- has a genuine and equal opportunity to participate to the full extent of their own ambitions and abilities, irrespective of age, gender, gender reassignment, disability, marital or civil partnership status, pregnancy or maternity, religion or belief, race, ethnicity (including race, colour and nationality) sexual orientation and socio-economic background.
- can be assured of an environment in which their rights, dignity and individual worth are respected and in particular that they are able to enjoy all Pony Club activities without the threat of intimidation, bullying, victimisation, harassment or abuse

If you feel that your child requires reasonable adjustment to enable them to fully participate in any aspect of the Pony Club please speak to the DC, Alison Fletcher or the Safeguarding officer, Deb Whittaker where actions can be taken to ensure that reasonable adjustments are made.

Insurance

Members of The Pony Club automatically receive third party public liability insurance for equestrian activities up to a limit of £30,000,000.

Third party liability insurance protects you against liability you may incur as a result of damage to third party property, or bodily injury to a third party, arising out of your participation in equestrian activities. If you are a Branch or Centre Plus member, your insurance cover also includes your ownership of horses and ponies.

Common examples of this are if your horse or pony kicks a car and you are held liable for the cost of repairs. Similarly, if your horse kicked a person and caused an injury which rendered them unable to work, you may be held liable for compensation including loss of earnings.

This insurance is in force 24/7 and is not restricted to an accident at a Pony Club event. The policy excludes accidents arising because of the member taking part in any horse racing activity other than Pony Club race days or training days.

It is important to understand that this insurance does not cover any damage to your own property or any property in your care and does not cover bodily injury to the member or any family member. The policy does not cover the use of a horse or pony for hire or reward and does not cover the member if they are working within any business, for example, work experience for a competition yard.

There also needs to be negligence in your actions for a claim to be valid. In the event of any incident, taking place which could result in a claim, you should notify Howden straight away and it is important that you do not admit liability. Please follow the link on the Accident and Incident reporting page to notify an incident.

For more information, please follow the link below:



Appendix A

Accessing the Booking System

Glossop Pony Club uses Entry master as the club booking system. To access the booking system please use the calendar page on the GPC website which can be found by following the QR code below:

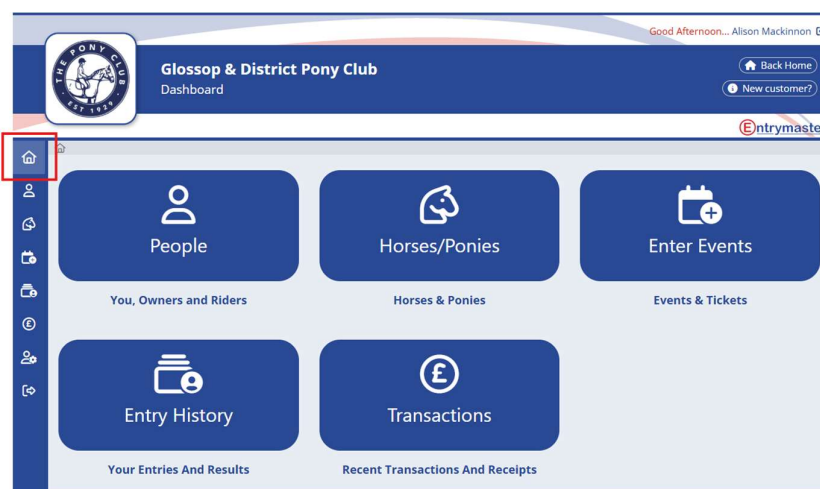


From the calendar page you have 2 options for booking sessions:

1. Book sessions individually, this incurs and Entry master booking fee of £1.20 per booking
2. Use the monthly block booking tab, this allows you to book multiple events for the month for a single £1.20 booking fee

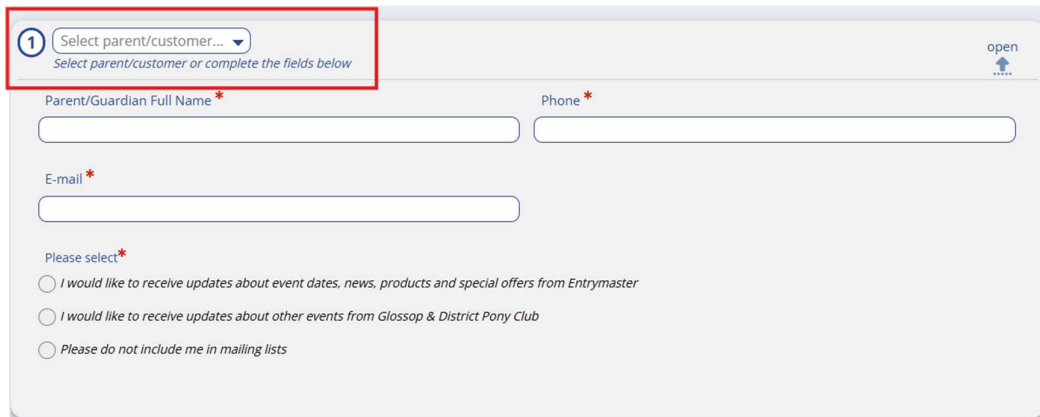
Setting up Members & Horses

You can set up members and horse details in the Entry master page so that you don't have to re-enter these each time that you book. Simply click on the home icon on the left-hand side, from here you can add people, horse details, enter events and see your entry history.



Entering Events

To enter an event either select the event from the GPC Calendar page on the GPC website or access the events from the events icon in Entry master. In section 1 fill in the parent details, if you have added your details in the “people” section as described above the details will auto fill from the dropdown menu.



1 Select parent/customer...
Select parent/customer or complete the fields below

Parent/Guardian Full Name* Phone*

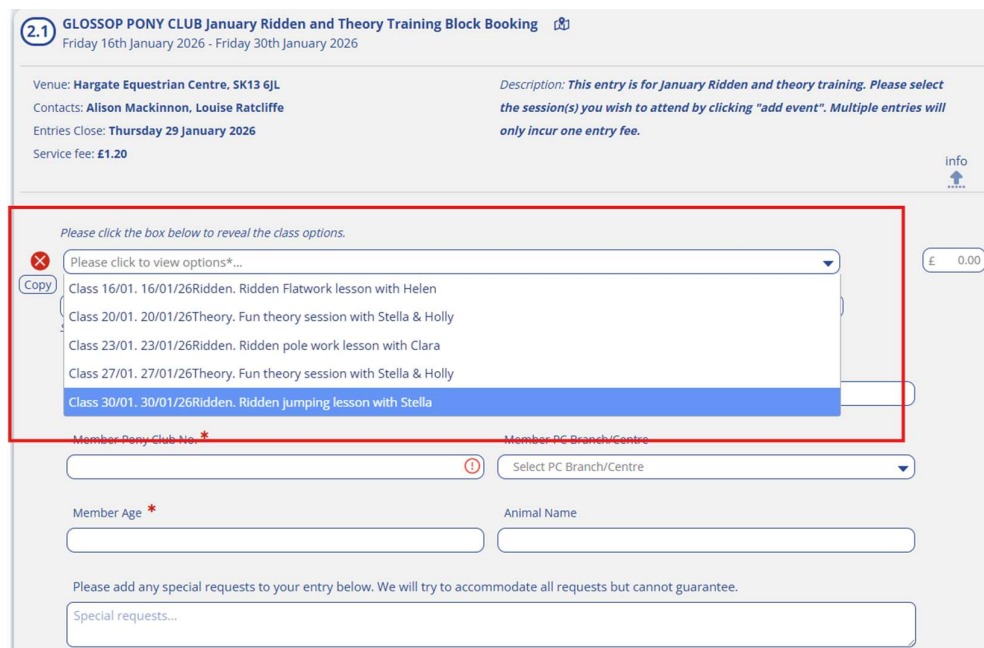
E-mail*


Please select*

- I would like to receive updates about event dates, news, products and special offers from Entrymaster
- I would like to receive updates about other events from Glossop & District Pony Club
- Please do not include me in mailing lists

In section 2.1 add in the horse and member details, again this will auto fill from the drop down menu's is added to the people and horse section as previously described.

If you are using the block booking system you can select events in the menu drop down called “Please click to view options*...” as shown below:



2.1 GLOSSOP PONY CLUB January Ridden and Theory Training Block Booking 
Friday 16th January 2026 - Friday 30th January 2026

Venue: Hargate Equestrian Centre, SK13 6JL
Contacts: Alison Mackinnon, Louise Ratcliffe
Entries Close: Thursday 29 January 2026
Service fee: £1.20

Description: This entry is for January Ridden and theory training. Please select the session(s) you wish to attend by clicking "add event". Multiple entries will only incur one entry fee.

Please click the box below to reveal the class options.

Please click to view options*... £ 0.00

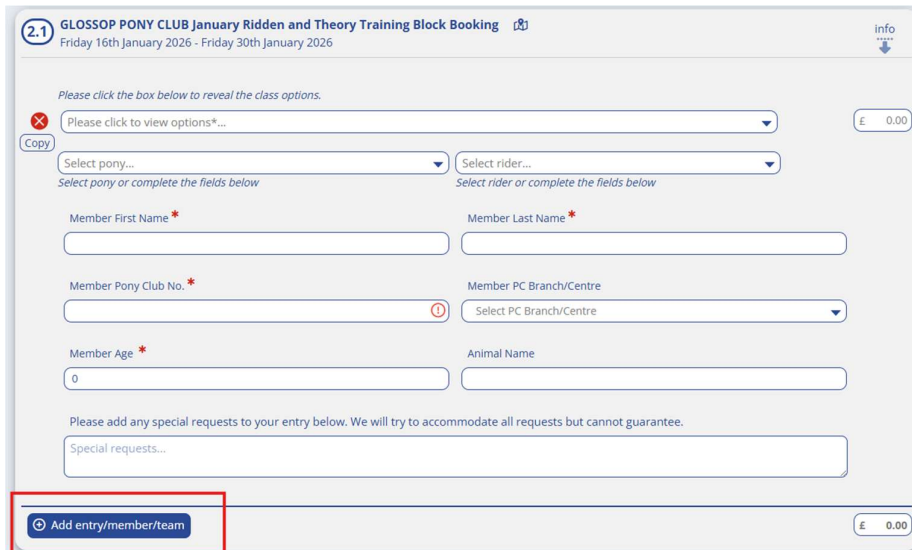
- Class 16/01. 16/01/26Ridden. Ridden Flatwork lesson with Helen
- Class 20/01. 20/01/26Theory. Fun theory session with Stella & Holly
- Class 23/01. 23/01/26Ridden. Ridden pole work lesson with Clara
- Class 27/01. 27/01/26Theory. Fun theory session with Stella & Holly
- Class 30/01. 30/01/26Ridden. Ridden jumping lesson with Stella



Member Pony Club No.* Member PC Branch/Centre
Select PC Branch/Centre

Member Age* Animal Name

Please add any special requests to your entry below. We will try to accommodate all requests but cannot guarantee.
Special requests...

Once you have entered one event you can add more dates by pressing the “Add entry/member/team” button and this will enable multiple booking for a single £1.20 booking fee.



2.1 GLOSSOP PONY CLUB January Ridden and Theory Training Block Booking  info 

Friday 16th January 2026 - Friday 30th January 2026

Please click the box below to reveal the class options.

£ 0.00

Select pony or complete the fields below Select rider or complete the fields below

Member First Name *

Member Last Name *

Member Pony Club No. *

Member PC Branch/Centre

Member Age * Animal Name

Please add any special requests to your entry below. We will try to accommodate all requests but cannot guarantee.

£ 0.00

Once you have selected all events please use the checkout section to finalise the booking. Once booked you will receive an e-mail of the bookings and also, they will be able to be viewed in the “Entry History” tab.