



**RISK ASSESMENT STAINSWICK MANOR  
BBQ and SWIM**

VENUE NAME AND ADDRESS	Stainswick Manor, Stainswick Lane, Shrivenham, SN68LD
DATE AND TIME	13.06.25 4.30pm - 6.30pm
ACTIVITY	Swimming and BBQ
IMPORTANT WHAT 3 WORDS	
- MAIN ENTRANCE	rejoiced.umbrellas.iceberg
- POOL	birthdays.sparks.disprove
OWNER/MANAGER CONTACT ON DAY	Joanna Lambert
	7990898175
ORGANISER ON THE DAY	Joanna Lambert
FIRST AIDER ON THE DAY	Joanna Lambert Erin Maine
SAFEGUARDING LEAD ON THE DAY	Joanna Lambert
CONTACT WITHIN BRANCH IN EVENT OF SERIOUS INJURY	Lisa Powell dc.oldberkshire@pcuk.org, +44 7771 711708



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Location of fire extinguisher / additional first aid kit / nearest defib machine (use <a href="https://defibfinder.uk">https://defibfinder.uk</a> for national database)	Yard for Extinguisher and First Aid. Defib @ Bourton Village Hall.
FOOTPATHS YES/NO	No
GATES TO ROAD POTENTIALLY OPEN YES/NO	Yes but long way from pool and very quiet road
SOLE USE YES/NO	Yes
OTHER VENUE SPECIFIC HAZARDS?	
<p>One adult per 4 children minimum  Lifeguard present - Holly Ramsden  Walk only around pool  No jumping or diving into pool  Children to keep away from BBQ</p>	

In the event of an incident that requires emergency services:

- Rally organiser takes charge (or instructor if this is not practical)
- Make area safe / catch loose pony - shout "LOOSE HORSE" to alert the group and close gates if necessary
- Nominate parent/helper to supervise everyone else, move them away to a safe location.
- Instruct parent/helper (as appropriate) to assist / phone 999 / find defib
- (use <https://defibfinder.uk> for national database)



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PLEASE NOTE ANY NEW/DIFFERENT HAZARDS AT THE VENUE OR  
CONCERNS YOU MAY HAVE AND EMAIL CLARE MANGAN  
[clarewinckless@gmail.com](mailto:clarewinckless@gmail.com) 07541024378