

	Sport /Activity	Unmounted activities Swimming and BBQ <i>Including non-ridden rallies, stable management, horse & pony care,etc</i>	Date of Event	13.06.25
	Event	Mini / Trotter Swim and BBQ	OS Grid Ref	51.58,-1.64
	Location	Stainswick Manor, Shrivenham, SN68LD	What3Words	sapping.shades .nightcap

Hazard	Who might be injured?	Risk Controls (already in place)	Further Action Required	Allocated Person / Date	Completion Date and Initial
<i>What is the injury? How can the injury occur?</i>	<i>E.g. people (members, volunteers, spectators, etc), animals, vehicles.</i>	<i>What is currently being done to prevent the injury occurring?</i>	<i>What more needs to be done?</i>	<i>Who is responsible for completing the action? What is the planned time frame for this?</i>	<i>Initial and date when action is completed</i>
Perimeter points: inadequate gateways and fencing, unclear entrance and exit routes risking collision	Vehicles, members, spectators, horses and those attending	Pre event check taken place, at this time boundary lines, fencing and gates of the site are checked for security Repeat checks of the boundary will be made prior to the event and at regular intervals to ensure security of site (gates closed). The gates to the site will be closed, after entrance and exit of all players and visitors. Details included in the pre event briefing. Signage in place to ensure safety whilst entering and exiting the tournament grounds Enough safe turning space will be provided for vehicles to enter and exit the site, including for large lorries If officials are needed to assist they will wear hi vis clothing and stop traffic. Ground conditions in gate ways will be monitored and potholes filled as necessary.	Monitor and ensure compliance	PC appointed person to monitor	Site assessment completed on the day of the event.

<p>Parking: vehicle impact with other vehicles, and horses</p>	<p>Members, spectators, horses and vehicles</p>	<p>Parking areas will be clearly signed. Briefing sent to team managers sharing details of the site and guidance on movements around site: vehicles to travel slowly and follow organisers guidance. Vehicles parked in line with current Pony Club Guidance If officials are needed to assist, they will wear hi vis clothing and stop traffic. Ground conditions in gate ways will be monitored and potholes filled as necessary.</p>	<p>PC appointed person must ensure an access route for emergency vehicle access is maintained</p>	<p>PC appointed person to monitor</p>	<p>On the day of the event.</p>
<p>Vehicle impact with pedestrians</p>	<p>PC Members, spectators, horses and those attending the event may be injured by the movement of vehicles onto the venue through collision with each other.</p>	<p>Adequate width and positioning of entrance off main road. Suitable parking areas available. Vehicle drivers informed to drive slowly on site and follow directions of site occupiers.</p>	<p>Brief PC appointed person to continue to assess traffic movement, parking and control any issues with congestion. PC appointed person must ensure an access route for emergency vehicle access is maintained. Local risk controls by site occupier to be enforced.</p>	<p>PC appointed person to monitor</p>	<p>On the day of the event.</p>
<p>Gate to the property does not close, small children present may wander if unattended near torrid</p>	<p>PC members and siblings</p>	<p>Parents present and monitoring children, driveway is very long, road is very quiet.</p>	<p>Monitoring at the event</p>	<p>all adults present to monitor</p>	<p>On the day of the event.</p>

Risk of harm from swimming	PC Members siblings and any parents swimming	Children to be monitored at all times when swimming. ratio of one adult to four children minimum. qualified lifeguard present	During the event, ensure controls and compliance are monitored.	All adults to monitor	On the day of the event.
Slip or trip hazards around the pool risk of falling on ground or into pool	PC Members and spectators may be injured from slip or trip injuries while on site.	walking ONLY around pool area. No jumping or diving into pool	During the event, ensure controls and compliance are monitored.	all adults to monitor	On the day of the event.
Lit Barbecue risk of burns and food poisoning	Adults helping with catering, children.	Children to be kept out of cooking area, food cooked before serving, cooking area away from pool. Adults cooking to ensure food thoroughly cooked and not too hot when served.	During the event, ensure controls and compliance are monitored.	PC appointed person to monitor	On the day of the event.
Injury severity being increased due to slow or delayed first aid treatment.	PC Members, spectators and the general public may have the severity of any injuries received increased by slow or delayed first aid provision.	Competent qualified first aiders will be present on the day of the event. The first aiders will have adequate amounts of the correct type of first aid provision. Suitable medical helicopter landing areas are available. Site location identified by Grid Reference and What3Words. Mobile phone signal or land line available.	None	PC appointed person to monitor	On the day of the event.

Injury severity increased due to incorrect diagnosis of concussion	PC Members and may be be concussed and mis-diagnosed.	Medical provision and First aiders are trained in recognising concussion. Clear rules on when to continue following a fall. PC concussion policy and response flow chart available. BEF concussion guide issued to PC UK. Clear injury reporting procedure.	During the event, ensure controls and compliance are monitored.	PC appointed person to monitor	On the day of the event.
Loosing someone on site and medical assistance being delayed due to known location	Officials, competitors, visitors and general public	<ul style="list-style-type: none"> - Team Managers/ parents/ guardians will have contact information for all in their party - Site will be locked down and no entry/ exit will be allowed until search has been carried out. Play will be suspended during search. Search to be carried out by PC Officials - Once lost person is found event activity can resume - In event lost person is not found, additional steps to involve emergency services and notify PC trustees/ management will be taken 	During the event, ensure controls and compliance are monitored	PC appointed person	On the day of event
Catering: attendees eating from the contractor and coming down with food poisoning	Officials, Competitors, visitors and general public	<ul style="list-style-type: none"> - Measures and checks of contractors being booked in place, this will ensure compliance with insurance and food hygiene for example - Risk Assessments from the contractors to be shared and monitored for compliance - First aid cover on site and local emergency services location shared with attendees 	During the event, ensure controls and compliance are monitored	PC appointed person	On the day of event
Fire: injuries due to a fire on site. Injuries can include, slips, trips, falls along with bruises and broken bones	all attendees	<ul style="list-style-type: none"> - Appropriate medical cover will be available through out the duration of the event, - Guidance on actions in the event of a fire will be shared as part of the briefing- where to gather and how to access equipment - Local emergency services numbers available on site in the case of need - Appropriate action in the event of a fire will be to call 999 and not fight the fire as not trained, have correct safety equipment or equipment to put out the fire. 	During the event, ensure controls and compliance are monitored	PC appointed person	On the day of event

Harm to an individual's rights, wellbeing and mental/ physical being	Members, parents, guardians, officials and pedestrians	<p>The organisation has members of staff to support with safeguarding of all involved at our activities. The Pony Club Safeguarding policy outlines the processes which should be adhered to (<u>full details</u>).</p> <p>Those who regularly come in to contact with members, e.g Coaches and officials or those in a position of responsibility, must meet compliance checks. This is termed as regulated activity/ work and is covered in the <u>Safer Recruitment Policies</u>. Coaches level of supervision is determined by their qualifications (<u>full details</u>).</p> <ul style="list-style-type: none"> - Camps, Competitions, Residentials and excursions are carried out in line with <u>guidance</u>, including provision of supervision and ratios of staffing. <p>Members, parents, guardians, volunteers and officials adhere to the respective <u>Code of Conduct</u> and steps are taken should this not be followed. All measures identified in the <u>Health and Safety Rule book</u> are adhered to, including first aid and accident reporting.</p> <p>Members medical needs are identified through medical consent form and steps agreed with the parent/ guardian and nominated official to administer and store medication including record keeping.</p> <ul style="list-style-type: none"> - The organisations <u>Drugs and Alcohol Policy</u> is adhered to. 	A named safeguarding lead is appointed at activities and is present. Monitor and ensure compliance	PC appointed person to monitor	Site assessment completed On the day of the event.
	Members, parents, guardians, officials and pedestrians			PC appointed person to monitor	Site assessment completed on the day of the event.

Risk assessment completed by:	Date completed:	Review Date:
Clare Mangan	3/06/25	
Signed:		

